

November 6, 2002

**Honorable Chairman and Members of the
Hermosa Beach Planning Commission**

**Regular Meeting of
November 19, 2002**

SUBJECT: SPECIAL MEETING PROPOSED FOR JANUARY 2003

Recommendation:

Review the special study topics and set a special meeting in January 2003 for detailed review and discussion.

Background:

The Planning Commission and staff have identified the need to clarify various Code requirements or policies related to the following:

1. Snack Shop Definition
2. $\frac{3}{4}$ Bath Requirement for Two or More Units
3. Chimney Design and Height for All Residential Projects
4. Limitations of Open Space Coverage for Trellis Structures

The above items have been researched by Staff and may require a Zone Code amendment or clarification of Planning Commission policy relative to project permitting and plan review. For scheduling purposes for the special meeting, staff estimates approximately one hour will be required for the Commission's review and consideration.

Sol Blumenfeld, Director
Community Development Department

specialmeetingPC