

February 3, 2003

Honorable Mayor and Members of  
the Hermosa Beach City Council

Regular meeting of  
February 11, 2003

**PROJECT NO. CIP 99-631 BEACH RESTROOMS REHABILITATION  
APPROVAL OF PROFESSIONAL SERVICES AGREEMENT  
FOR ARCHITECTURAL SERVICES**

**Recommendation:**

It is recommended that the City Council:

1. Approve the attached Professional Services Agreement between the City of Hermosa Beach and Gerson/Overstreet Architects in the amount of \$17,500;
2. Authorize the City Clerk to attest and the Mayor to execute said agreement, upon approval as to form by the City Attorney; and
3. Authorize the Director of Public Works/City Engineer to make changes to the contract in an amount not to exceed \$1,750.

**Background:**

On June 11, 2002, the City Council approved an agreement between the City and Gerson Overstreet/CMTS for the preparation of detailed design plans, specifications, cost estimates and other construction documents for architectural upgrades to the Community Center Theater. Gerson/Overstreet CMTS was selected through a competitive Request for Proposals (RFP) process for this work.

A project has been initiated to rehabilitate three beach restrooms. The scope of work consists of interior and exterior improvements to the restrooms located at:

- 2<sup>nd</sup> Street and the Beach
- 14<sup>th</sup> Street and the Beach
- 22<sup>nd</sup> Street and the Beach

The restrooms are more than thirty years old and are in great need of being rehabilitated.

In the interest of saving time and money, Staff is recommending that Gerson/Overstreet Architects be retained to prepare the plans, specifications, cost estimates and other construction documents for the proposed project. CMTS will not be associated with this project. Gerson/Overstreet has submitted a proposal to perform the work for a fee of \$17,500.

The general scope of services consists of preparation of the following:

1. Programming Phase
2. Schematic Design
3. Design Development
4. Construction Documents
5. Bid Phase
6. Construction Phase

The detailed scope of services may be found in Exhibit A of the attached Professional Services Agreement.

**Fiscal Impact:**

The FY 02-03 budget for this project is \$406,500 in Tyco Funds. After paying the \$17,500 for the architectural design and engineering, there will be \$389,000 available for construction.

Attachments: Professional Services Agreement

Respectfully submitted,

Concur:

---

Harold C. Williams, P.E.  
Director of Public Works/City Engineer

---

Stephen R. Burrell  
City Manager

Noted for fiscal impact:

---

Viki Copeland  
Finance Director

F:\B95\PWFILES\CCITEMS\99-631 restroom rehab 2-11-03.doc