

June 2, 2003

City Council Meeting
June 10, 2003

Mayor and Members
of the City Council

**CALLING, GIVING NOTICE AND REQUESTING CONSOLIDATION
AND CERTAIN OTHER RESOLUTIONS NECESSARY FOR THE
GENERAL MUNICIPAL ELECTION, NOVEMBER 4, 2003**

Recommendation:

It is recommended that the City Council adopt the following resolutions pertaining to the November 4, 2003 General Municipal Election:

1. **RESOLUTION NO. 03-**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 4, 2003, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES

2. **RESOLUTION NO. 03-**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 4, 2003, WITH THE UDEL ELECTION TO BE HELD ON THAT DATE PURSUANT TO SECTION 10403 OF THE ELECTIONS CODE

3. **RESOLUTION NO. 03-**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, FIXING THE COMPENSATION TO BE RECEIVED BY THE CITY CLERK FOR THE GENERAL MUNICIPAL ELECTION OF NOVEMBER 4, 2003

Per the Municipal Code, the Clerk's compensation must be fixed by resolution. It has been traditional for the City Clerk to receive extra compensation during all election periods due to the

tremendous impact an election has on the normal workload of the Clerk's office. As you know, the additional duties have already begun, and the amount of time necessary to perform those duties is at least 50 percent above what is normally required of the part-time City Clerk. The traditional extra monthly compensation for consolidated elections has been half of the Clerk's monthly salary.

4. **RESOLUTION NO. 03-**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, PROVIDING FOR THE CONDUCT OF A SPECIAL RUNOFF ELECTION FOR ELECTIVE OFFICES IN THE EVENT OF A TIE VOTE AT A GENERAL MUNICIPAL ELECTION TO BE HELD NOVEMBER 4, 2003

Optional, but if adopted, must be adopted before Election Day. If not adopted, in the event two or more persons receive an equal number of votes and are tied for an elective office, Council shall determine the tie by lot, pursuant to State law.

Background:

The City will be conducting a General Municipal Election on Tuesday, November 4, 2003, for the offices of two members of the City Council, the City Clerk, and the City Treasurer. The required resolutions are presented this evening for Council adoption, which must be done prior to the July 14 opening date of the nominating period. A preliminary election calendar, which identifies that and other important deadline dates, is attached. A resolution adopting regulations for candidate statements was presented separately this evening as a consent calendar item.

A measure to establish a veteran's preference program for open competition civil service examinations will be placed on the ballot for this election as well, pursuant to Council action at the meeting of February 26, 2002. The documents required to place that measure, as well as any other measures the Council may wish to place on the ballot, will be presented in final form for Council adoption on July 22, which is the last regular meeting before the County's deadline for placing measures on the ballot.

Elaine Doerfling, City Clerk

Noted:

Stephen R. Burrell, City Manager

**PRELIMINARY ELECTION CALENDAR
NOVEMBER 4, 2003 GENERAL MUNICIPAL ELECTION**

- June 10 (Tu) - Council to adopt regulations for candidate statements & call election
- July 3 (Th) - City Clerk to publish notice of election for candidates
- July 14 - Aug. 8 (M-F) - Filing period for nomination papers (unless extended) [5 p.m.]
(Candidates may pull nomination papers only during this time)
- July 22 (Tu) - Council to adopt all resolutions regarding ballot measures in order
to meet the County's deadline of August 8
- Aug. 8 (F) [5 p.m.] - Deadline for filing nomination papers (unless extended)
- Aug. 13 (W) [5 p.m.] - Extended deadline for filing nomination papers (if incumbent does
not file by Aug. 8 deadline)
- Aug. 14 (Th) - Secretary of State does randomized alphabet drawing to determine
order of names on ballot
- Aug. 14 & Aug. 21 (Th) - Publish notice of nominees (if Aug. 8 nomination deadline applies)
- Aug. 15 (F) - Deadline for Clerk to submit certified list of candidates and candidate
statements to County for publishing in sample ballot
- Aug. 21 & Aug. 28 (Th) - Publish notice of nominees (if Aug. 13 nomination deadline applies)
- Sept. 8 - Oct. 21 (M-Tu) - Filing period for write-in candidates
- Sept. 25 (Th) - Deadline for 1st pre-election campaign expenditure statements
- Oct. 6 - Oct. 28 (Tu-Tu) - Voters may request absentee ballots from County
- Oct. 20 (M) - Last day to register to vote
- Oct. 23 (Th) - Deadline for 2nd pre-election campaign expenditure statements
- Nov. 4 (Tu) [7 a.m. - 8 p.m.] - Election Day
- Nov. 25 (Tu) - Adopt resolution declaring election results
- Elected officials sworn in and seated

Jan. 31, 2004

- Deadline for end-of-year campaign expenditure statements

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
--

RESOLUTION NO. 03-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 4, 2003, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES

WHEREAS, under the provisions of the laws relating to general law cities in the State of California, a General Municipal Election shall be held on November 4, 2003, for the election of Municipal Officers; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the City of Hermosa Beach, California, on Tuesday, November 4, 2003, a General Municipal Election for the purpose of electing two Members of the City Council for the full terms of four years; a City Clerk for the full term of four years; and a City Treasurer for the full term of four years.

SECTION 2 That the ballots to be used at the election shall be in form and content as required by law.

SECTION 3. That the City Clerk is authorized, instructed and directed to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 4. That the polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, except as provided in Section 14401 of the Elections Code of the State of California.

SECTION 5. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
--

SECTION 6. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 7. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED AND ADOPTED THIS 10TH DAY OF JUNE, 2003.

PRESIDENT of the City Council, and **MAYOR** of the City of Hermosa Beach, California

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
--

RESOLUTION NO. 03-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 4, 2003, WITH THE UDEL ELECTION TO BE HELD ON THAT DATE PURSUANT TO SECTION 10403 OF THE ELECTIONS CODE

WHEREAS, the City Council of the City of Hermosa Beach called a General Municipal Election to be held on Tuesday, November 4, 2003, for the purpose of the election of two Members of the City Council, a City Clerk, and a City Treasurer, to full four-year terms; and

WHEREAS, it is desirable that the General Municipal Election be consolidated with the UDEL Election to be held on the same date and that within the city the precincts, polling places and election officers of the two elections be the same, and that the county election department of the County of Los Angeles canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

Section 1 That pursuant to the requirements of Section 10403 of the Elections Code, the Board of Supervisors of the County of Los Angeles is hereby requested to consent and agree to the consolidation of a General Municipal Election with the UDEL Election on Tuesday, November 4, 2003, for the purpose of the election of two Members of the City Council, a City Clerk, and a City Treasurer to full four-year terms.

Section 2 That the county election department is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used.

Section 3 That the Board of Supervisors is requested to issue instructions to the county election department to take any and all steps necessary for the holding of the consolidated election.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
--

Section 4. That the City of Hermosa Beach recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs.

Section 5. That the City Clerk is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the county election department of the County of Los Angeles.

Section 6. That the City Clerk shall certify to the passage and adoption of this Resolution; shall enter the same in the book of original resolutions of said City; and shall make a minute of the passage and adoption thereof in the minutes of the meeting at which the resolution is adopted.

PASSED, APPROVED, AND ADOPTED THIS 10TH DAY OF JUNE, 2003.

PRESIDENT of the City Council and **MAYOR** of the City of Hermosa Beach, California

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

1 **RESOLUTION NO. 03-**

2 **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH,**
3 **CALIFORNIA, FIXING THE COMPENSATION TO BE RECEIVED BY THE CITY**
4 **CLERK FOR THE GENERAL MUNICIPAL ELECTION OF NOVEMBER 4, 2003**

5 **WHEREAS**, the matter of the General Municipal Election of November 4, 2003, as it relates to
6 additional duties and staffing, was reviewed by the City Council on June 10, 2003.

7
8 **NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH,**
9 **CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:**

10 **SECTION 1.** That pursuant to Ordinance No. 78-603 of the City of Hermosa Beach, adopted
11 December 14, 1978, the compensation of the City Clerk shall be fixed by resolution of the City
12 Council.

13 **SECTION 2.** That the City Clerk shall receive an additional monthly salary equal to one-half
14 (50 percent) of the Clerk's regular monthly salary for the four and one-half-month election process,
15 commencing July 1, 2003, through November 15, 2003, payable semi-monthly at the same time and in
16 the same manner as the salaries paid to each of the officers and employees of the City.

17 **SECTION 3.** That the City Clerk shall certify to the passage and adoption of this resolution
18 and enter it into the book of original resolutions.

19 **PASSED, APPROVED AND ADOPTED THIS 10TH DAY OF JUNE, 2003.**

20
21 _____
22 **PRESIDENT** of the City Council, and **MAYOR** of the City of Hermosa Beach

23 **ATTEST:**

APPROVED AS TO FORM:

24
25 _____
26 City Clerk

City Attorney

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

RESOLUTION NO. 01-6148

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH,
CALIFORNIA, PROVIDING FOR THE CONDUCT OF A SPECIAL RUNOFF
ELECTION FOR ELECTIVE OFFICES IN THE EVENT OF A TIE VOTE AT A
GENERAL MUNICIPAL ELECTION TO BE HELD NOVEMBER 4, 2003**

WHEREAS, Section 15651(b) of the Elections Code of the State of California authorizes the City Council, by majority vote, to adopt provisions to require the conduct of a Special Runoff Election to resolve a tie vote involving those candidates who received an equal number of votes and the highest number of votes for an elective office;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to Section 15651(b) of the Elections Code of the State of California, if any two or more persons receive an equal and the highest number of votes for an office to be voted for within the city, there shall be held within the city a Special Runoff Election to resolve the tie vote. A Special Runoff Election shall be called and held on a Tuesday not less than 40 nor more than 125 days after the administrative or judicial certification of the election which resulted in a tie vote.

SECTION 2. That this resolution shall apply only to the election to be held on November 4, 2003 and shall then be repealed.

SECTION 3. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED ON THE 10TH DAY OF JUNE, 2003.

PRESIDENT of the City Council, and **MAYOR** of the City of Hermosa Beach

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney