

May 30, 2002

Honorable Mayor and Members of
the Hermosa Beach City Council

Regular Meeting of
June 11, 2002

**PROJECT NO. CIP 02-626 COMMUNITY CENTER THEATER ADA UPGRADES
APPROVAL OF PROFESSIONAL SERVICES AGREEMENT
FOR DESIGN**

Recommendation:

It is recommended that the City Council:

1. Approve the attached agreement between the City of Hermosa Beach and Gerson/Overstreet CMTS for \$15,002.90;
2. Authorize the City Clerk to attest and the Mayor to execute said agreement, upon approval as to form by the City Attorney; and
3. Authorize the Director of Public Works to make changes to the contract amount not-to-exceed \$1,600.

Background:

The 2002-2003 Capital Improvement Project Budget has included a project for the design and construction of architectural upgrades to the Community Center Theater as required by the Americans with Disabilities Act.

The services of an architect are needed to supplement the design capacity of the Public Works Department. These services will include the preparation of detailed design plans, specifications, cost estimates and other construction documents as required.

Proposals were received from the following firms:

- | | |
|-----------------------------|-------------|
| 1. Gerson/Overstreet CMTS | \$15,002.90 |
| 2. Henry Woo Architects | \$62,510.00 |
| 3. William Burch Architects | \$35,740.00 |

Analysis:

Each proposal was evaluated on the basis of the scope of services, similar projects, resumes of key personnel, fee schedule and work schedule.

After evaluating submitted proposals, Gerson/Overstreet CMTS scored the highest number of points.

CONSULTANT	SCOPE OF WORK	SCHEDULE	PROPOSAL	QUALIFICATIONS & EXPERIENCE	OVERALL RATING
Gerson/Overstreet	3	2	3	3	11
Henry Woo Architects	2	2	2	3	9
William Burch Architects	3	1	1	3	8

Therefore, Staff has selected Gerson/Overstreet CMTS to provide the required services for a fee of \$15,002.903

The general scope of work consists of the following:

1. Programming Phase
2. Schematic Design
3. Design Development
4. Construction Documents
5. Bid Phase
6. Construction Phase

The detailed scope of work may be found in Exhibit A of the Professional Services Agreement.

Fiscal Impact:

The 2002-03 budget for this project is \$144,749 in CDBG Funds. After paying the \$15,002.90 for the architectural design and engineering, there will be \$129,746.10 available for construction.

- Attachments: 1. Project Detail Sheet
2. Professional Services Agreement

Respectfully submitted,

Concur:

Harold C. Williams, P.E.
Director of Public Works/City Engineer

Stephen R. Burrell
City Manager

Noted for Fiscal Impact:

Concur:

Viki Copeland
Finance Director

Sol Blumenfeld
Community Development Director

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