

May 30, 2002

Honorable Mayor and Members of  
the Hermosa Beach City Council

Regular Meeting of  
June 11, 2002

**AWARD PROFESSIONAL SERVICES AGREEMENT  
FOR CITY TRAFFIC ENGINEERING SERVICES**

**Recommendation:**

It is recommended that the City Council:

1. Award a Professional Services Agreement to Katz, Okitsu & Associates for providing City Traffic Engineering and Transportation Planning Services for a not-to-exceed fee of \$18,000;
2. Authorize the Mayor to execute and the City Clerk to attest the attached Professional Services Agreement subject to approval by the City Attorney; and
3. Authorize Staff to negotiate an agreement with Katz, Okitsu & Associates for services in FY 2003-04.

**Background:**

The current Professional Services Agreement (PSA) with Stevens-Garland Associates (SGA) for City Traffic Engineering Services expires on June 30, 2002. Richard Garland of SGA has taken a full time position with the City of Carson; therefore, he is no longer available to serve the City.

Since the firm of Katz, Okitsu & Associates (KOA) was selected through the Request For Proposals process to perform the Northeast Hermosa Beach Neighborhood Traffic Study, Staff asked KOA to submit a proposal to provide city traffic engineering services for the City. KOA has proposed to provide city traffic engineering services as well as transportation planning services. The services will be provided on an on-call basis within the proposed budget for traffic engineering services. Billing will be done on an hourly basis as work is completed.

**Analysis:**

KOA's corporate headquarters are based in nearby Monterey Park, California. They have a strong history of successfully completing tasks normally associated with this type of work. KOA is well known in the industry as a leader of traffic engineering, traffic signal system design and timing, civil design, traffic impact studies, parking analysis, pedestrian safety and neighborhood traffic calming planning services. KOA currently provides on-call municipal traffic engineering services for the City of Malibu. They also

provide on-call signal systems work for the Cities of Santa Monica, West Hollywood, South Gate, Monterey Park and Montebello.

KOA is able to provide a team of experts in their respective fields to provide the City with the exact skill set required to meet all of the needs and requirements of the Public Works Department and the City of Hermosa Beach.

**Fiscal Impact:**

Since the FY 2002-03 budget has provided for contracting for City Traffic Engineering Services, there will be no additional costs.

Attachment: Professional Services Agreement

Respectfully submitted:

Concur:

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Harold C. Williams, P.E.  
Director of Public Works/City Engineer

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Stephen R. Burrell  
City Manager

Noted for Fiscal Impact:

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Viki Copeland  
Finance Director