

May 29, 2002

Honorable Mayor and Members of
the Hermosa Beach City Council

City Council Meeting of
June 11, 2002

ADOPTION OF 2002-2003 BUDGET

RECOMMENDATION:

It is recommended that the City Council:

1. Hear public testimony regarding the 2002-2003 Budget;
2. Approve contracts listed below for services budgeted in the 2002-03 Budget;
3. Adopt Resolution 02- , approving the 2002-2003 Budget.

BACKGROUND:

Two public budget meetings were scheduled this year, a Budget Question and Answer Session on May 20, 2002 and a Budget Workshop on May 23, 2002.

ANALYSIS:

Contracts for Services

The following contracts are for services budgeted in various departments. Rather than submitting them individually on future agendas, we thought it would be more efficient to submit them en masse. The contracts are on file in the Finance Department for your review.

<u>Contractor Name</u>	<u>Service Provided</u>	<u>Term/Amount</u>
<u>Police Department/ Community Services</u>		
City of El Segundo	Police/Fire Dispatching	Ongoing/Amendment to provide cap for annual increase. 10% increase for 2002-03 or \$468,606, subsequent years, +/- 5% according to formula in original contract
Ken Meersand	City Prosecutor	Increase of 3.5%, \$84,480
All City Management	Crossing Guard Services	2002-03/3% increase, \$61,934
South Bay Center for Dispute Resolution	Dispute resolution services	2002-03/\$8,000/60% increase/assumes increase in retainer and caseload
D & D Services	Dead Animal Disposal	2002-03/\$3,168/no increase
<u>Fire Department</u>		

Regents of the University of California (UCLA)	Nurse Educator to provide paramedic continuing education and quality improvement program	2002-03/5% increase, \$18,900
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Public Works

Hunter- Kennedy Associates	NPDES Services, Used Oil Recycling Program Administration	Annual/4% increase, \$62,366
ThyssenKrupp Elevator Corporation	Elevator Maintenance, Parking Structure	2002-03/no increase, \$4,460
United Storm Water, Inc.	Storm Drain/Catch Basin Cleaning	2002-03/\$24,000, added catch basin cleaning, previously filters only

Comments/Items from the Budget Workshop

The following are items/comments from the workshop held on May 23, 2002 and the plan of action associated with them.

<u>Item/Comment</u>	<u>Plan Of Action</u>
Fire Department Staffing	Staff to report back with evaluation of necessary staffing and potential funding mechanisms
Request from Public, 28 th Street/Valley Improvement	Request will be considered in preparation of future Capital Improvement Plan
Discontinuance of Dial-a-Ride Program	Staff will report back with evaluation of program. Contract ends 06/03, 12 month notice required to discontinue. No action necessary.
Solutions for Reducing Grease in Sewer System from Restaurants	Staff to report back with options. Item will be added to City Council Goals.
Landscaping/Lighting District, Funding Deficiency	Staff to report back with options for funding
Consider Increasing Business License Fees	Staff to bring back recommendation, including survey of neighboring cities fees
Consider Hiring An Individual to Provide Construction Management on All CIP's	Staff will analyze and report back if feasible

Changes/Corrections to Final Document

The "Department Recommended" column will be removed in the Adopted Budget. The Position Summary in each department that shows the budgeted positions in the department will now have only an "Authorized" column for the prior year and a "City Manager Recommended" column for the new budget year.

Page 87 – The Clerk Assistant position under Part Time/Temporary should show .50 for all columns rather than .25, making the Grand Total 4.75 for 01-02 and 5.50 for 02-03.

Page 89 – The Planning Intern position under Part Time/Temporary should show .50 for all columns rather than .25. The Total for Regular Salaries for 01-02 should be 4.39. The Grand Totals should be 4.89 for 01-02 and 4.95 for 02-03.

These changes will be made for the final document. We may also add some additional supplementary information, such as a five-year revenue comparison, as time permits.

Budget Summary

The Budget Summary, which incorporates the above corrections, is attached to the budget resolution.

Five Year Capital Improvement Program

The first year of the plan is adopted within the 2002-03 Budget. The Five-year Plan will go to the Public Works Commission in June and then come back to the City Council for adoption in July.

Respectfully submitted,

CONCUR:

Viki Copeland
Finance Director

Stephen R. Burrell
City Manager

RESOLUTION NO. 02-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA ADOPTING THE BUDGET FOR THE FISCAL YEAR 2002-2003

WHEREAS, a budget for the fiscal year 2002-2003 has been prepared by the City Manager, and;

WHEREAS, said budget incorporates expenditures for operating purposes, capital outlay and capital improvement projects, and;

WHEREAS, said final budget will include the appropriations limit and total annual appropriations subject to limitation as required by Section 37200 of the Government Code, and;

WHEREAS, the City Council has examined said budget and, after due deliberation and consideration, has made such amendments to the budget as it deems advisable.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA DOES RESOLVE AS FOLLOWS:

SECTION 1. That the City Council does hereby approve and adopt the revised budget for the 2002-2003 Fiscal Year as presented in the documents entitled "City of Hermosa Beach Budget Summary 2002-2003", as amended by the City Council through June 11, 2002, and attached as "Exhibit A."

PASSED, APPROVED, and ADOPTED this 11th day of June 2002.

PRESIDENT of the City Council, and MAYOR of the City of Hermosa Beach, California

ATTEST:

APPROVED AS TO FORM:

CITY CLERK

CITY ATTORNEY