

Tuesday, July 16, 2002

Honorable Mayor and Members of
The Hermosa Beach City Council

Regular meeting of
July 23, 2002

**PURCHASE OF VIDEO CAMERA SYSTEM
FOR THE POLICE DEPARTMENT JAIL**

RECOMMENDATION:

Staff recommends that City Council:

1. Authorize the purchase and installation of a new video monitoring system for the police department jail to be accomplished by awarding a contract in the amount of \$12, 344.78 to Freeze Frame Video of Redondo Beach, California.
2. Re-appropriate \$12,345 from the 2001/2002 budget to the 2002/2003 budget.

BACKGROUND:

The police department has an existing video monitoring system, which monitors the jail, inmate-receiving area, the back area of the police station, and the police lobby. The current system is antiquated and needs replacement to insure the ability to clearly monitor and record these areas. The police department budgeted monies during the fiscal year 2001/2002 from the Citizen's Option for Public Safety Fund (COPS) for this purpose. In June of this year a RFP (Request for Proposal) was published inviting sealed bids for this project. Bids were opened on July 11, 2002. The city received 8 bids from qualified vendors. The two top bids were from Freeze Frame Video of Redondo Beach and Advanced Electronics of Gardena, California in the amount of \$13,360.69.

ANALYSIS:

All of the bids were evaluated. Each vendor was asked to submit 2 bids. One bid was for fixed lens cameras while the other bid was for variable lens cameras. The preferable lens is the variable lens camera. A request for fixed lens cameras was requested in the event the project exceeded the budged amount with the variable lens cameras. Fortunately, the lowest bids with the variable lens cameras were within the budged amount. It is recommended that Freeze Frame Video of Redondo Beach be awarded the contract as they submitted the lowest bid. It should also be noted the Freeze Frame offered a free 5-year on site labor and installation service agreement on all equipment.

FISCAL IMPACT:

The funds required for the replacement of this equipment has been appropriated in the Citizen's Option for Public Safety Fund (COPS) for the 2001/02 fiscal year.

Respectfully submitted:

Concur:

Michael Lavin
Chief of Police

Stephen Burrell
City Manager

Fiscal impact:

Viki Copeland, Finance Director