

Thursday, August 1, 2002

Honorable Mayor and Members of
The Hermosa Beach City Council

Regular meeting of
August 13, 2002

**AWARD OF FIRE DEPARTMENT APPARATUS
PREVENTATIVE MAINTENANCE PROGRAM**

RECOMMENDATION

Staff recommends that City Council:

1. Award the Fire Department Apparatus Preventative Maintenance Program to Sepulveda's Fleet Service, Azusa, CA, in the amount of \$31,655.00.
2. Appropriate \$885.00 from the Equipment Replacement Fund for the program.

BACKGROUND

A Request for Proposals (RFP) was published and mailed soliciting bids from qualified vendors to furnish the Fire Department with specific annual preventative apparatus inspection and maintenance as detailed. A proactive approach to apparatus maintenance with proper record keeping is essential to limit Department liability and ensure apparatus reliability at or when responding to emergencies or otherwise. This is a new program for the Fire Department. Sepulveda's Fleet Service was the sole bid received.

FISCAL impact

City Council did approve the Fire Department Apparatus Preventative Maintenance Program for the 2002/2003 annual budget in the amount of \$30,770.00. An additional appropriation of \$885.00 is required to meet the bid amount.

Respectfully submitted,

Concur:

RUSSELL TINGLEY,
FIRE CHIEF

STEPHEN BURRELL,
CITY MANAGER

Fiscal Impact:

VIKI COPELAND,
FINANCE DIRECTOR