

August 6, 2002

Honorable Mayor and Members of
the Hermosa Beach City Council

Regular Meeting of
August 13, 2002

**AWARD PROFESSIONAL SERVICES AGREEMENT
FOR CITY TRAFFIC ENGINEERING SERVICES**

Recommendation:

It is recommended that the City Council:

1. Award a Professional Services Agreement to AAE, Inc. for providing City Traffic Engineering and Transportation Planning Services for a not-to-exceed fee of \$18,000;
2. Authorize the Mayor to execute and the City Clerk to attest the attached Professional Services Agreement subject to approval by the City Attorney;
3. Authorize Staff to negotiate an agreement with AAE, Inc. for services in FY 2003-04; and
4. Approve the acquisition of additional services by individual Task Order.

Background:

The Professional Services Agreement (PSA) with Stevens-Garland Associates (SGA) for City Traffic Engineering Services expired on June 30, 2002. Richard Garland of SGA has taken a full time position with the City of Carson; therefore, he is no longer available to serve the City.

Staff has determined that, in order to meet the required level of traffic engineering services for the City, the services of a Traffic Engineering Consultant are needed.

Staff sent out ten RFP's to firms Staff felt were qualified and would be interested in the assignment.

Proposals were received from the following firms:

FIRM	CITY	PROPOSED HOURLY RATE
AAE, Inc.	Brea, CA	\$80.00
NBCE, Inc.	Tustin, CA	\$80.00

Analysis:

Staff evaluated each proposal on the basis of the scope of services, similar assignments, resumes of key personnel and hourly rates.

The consulting firm AAE, Inc. was chosen by Staff as the firm best able to provide the required services.

AAE is committing the services of Mr. Raymond Abassi, a registered Traffic Engineer in California with over 20 years of experience, to fulfill the duties of the City's Traffic Engineer. Mr. Abassi is also a certified Professional Traffic Operations Engineer and a registered Civil Engineer in California. He holds a Master's Degree in Transportation.

AAE has worked with a number of cities assisting them as city traffic engineer in the resolution of traffic problems involving circulation, control, safety, and residential/commercial impacts. AAE has also conducted traffic studies and recommended mitigation measures for a number of public and private developments. Currently, they provide Transportation/Traffic Engineering Services to cities such as Manhattan Beach, Redondo Beach, El Segundo, Diamond Bar, La Puente, Baldwin park, Irwindale, Anaheim and Costa Mesa.

Since AAE has the capability to provide a wide range of engineering services, Staff is requesting approval to acquire additional services by Task Order issued at the appropriate time for a Council-approved budget item.

Fiscal Impact:

Since the FY 2002-03 budget has provided for contracting for City Traffic Engineering Services, there will be no additional costs.

The Task Orders will be charged to the specific, approved account.

- Attachments: 1. Sample Task Order with Hourly Rate Schedule
2. Professional Services Agreement

Respectfully submitted:

Concur:

Harold C. Williams, P.E.
Director of Public Works/City Engineer

Stephen R. Burrell
City Manager

Noted for Fiscal Impact:

Viki Copeland
Finance Director