

August 26, 2002

Honorable Mayor and Members of
The Hermosa Beach City Council

Regular Meeting of
September 10, 2002

**PROJECT NO. CIP 00-140 11TH PLACE ON-STREET PARKING IMPROVEMENTS
AWARD PROFESSIONAL SERVICES AGREEMENT FOR
DESIGN & ENGINEERING**

Recommendation:

It is recommended that the City Council:

1. Award Professional Services Agreement to NBCE, Inc. to provide design and engineering services for CIP No. 00-140 in an amount not to exceed \$25,950;
2. Authorize the Mayor to execute and the City Clerk to attest the attached Professional Services Agreement subject to approval by the city Attorney; and
3. Authorize the Director of Public Works to make changes to the agreement up to \$2,595.00.

Background:

The 2002-03 Capital Improvement Program budget includes a project for the design and construction of 17 to 20 parking spaces located along the southerly portion of 11th Place between Valley Drive and Bard Street (Please see Attachment 1).

The services of a design/consulting firm are needed to supplement the engineering and design capacity of the Department of Public Works. These services will include the preparation of detailed design plans, specifications, cost estimates and other construction documents as required.

Staff sent Requests for Proposals (RFP's) to the six qualified firms Staff felt would be interested in the project. On August 9, six proposals were received from the following firms:

FIRM	SCOPE OF WORK	SIMILAR PROJECT EXPERIENCE	WORK SCHEDULE	FEE
1. NBCE, Inc.	Strong	Strong	Adequate	\$25,950
2. CBM Consulting, Inc.	Strong	Strong	Adequate	\$30,134
3. DGA Consultants, Inc.	Strong	Strong	Adequate	\$30,450
4. CMTS, Inc.	Weak	Adequate	Adequate	\$21,750
6. AAE, Inc.	Strong	Adequate	Adequate	\$35,677
7. CAA, Inc.	Adequate	Strong	Adequate	\$26,540

Each proposal was evaluated on the basis of the scope of services, similar projects, resumes of key personnel, fee schedule and work schedule.

After evaluating the above proposal data, the consulting firm of NBCE, Inc. was selected to provide the required services for a fee not-to-exceed \$25,950.

Fiscal Impact:

The current budget for this project is \$322,141; therefore no additional appropriation is needed.

Attachments: 1. Project Location Map
2. Professional Services Agreement

Respectfully submitted,

Concur:

Harold C. Williams, P.E.
Director of Public Works/City Engineer

Stephen R. Burrell
City Manager

Noted for fiscal impact:

Viki Copeland
Finance Director

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