October 15, 2001

Honorable Mayor and Members of   Regular Meeting of
The Hermosa Beach City Council   October 23, 2001

TECHNOLOGY MASTER PLAN

Recommendation

Staff recommends that Council:

1. Listen to a presentation by Dennis Vlasich from Kerry Consulting Group; and

2. Adopt the attached Technology Master Plan as a general guideline for technology
    decisions in the City.

Background

At the annual goal setting meeting, Council identified a broad range goal to prepare the
City for e-government. The two objectives listed under this goal included:

    (a) Develop a technology master plan; and

    (b) Identify funding requirements for technology infrastructure and staffing

To that end, Council authorized staff to hire Kerry Consulting Group to develop a
Technology Master Plan for the organization and to look at staffing levels and
infrastructure requirements for the City.

Analysis

Dennis Vlasich worked extensively with departments and the management team to
develop goals and objectives for the City which provided the framework for his
recommendations.

The transmittal memo preceding the Technology Plan identifies some of the key
recommendations contained within the plan. As evidenced by that and the Plan itself, the
consultant and staff addressed broad range technology goals while keeping mindful of
our fiscal constraints. It was hoped that this practical approach would make the
document a more usable planning tool.

The Master Plan's topics are broad, ranging from departmental software
recommendations to procedures for disaster recovery.   Since the Information Systems
Division has been managed to date with efforts from the Assistant City Manager and
Finance Director, this document adds substantial technical expertise to the Information
Systems Division planning efforts for the next few years.

Fiscal Impact: None

Attachments:

1. Transmittal Memo
2. Technology Master Plan
3. Fiber Optic Cabling Request - Adelphia

Respectfully submitted,   Concur:

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Mary C. Rooney   Stephen R. Burrell
Director, Community Resources   City Manager

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                                                                    Viki Copeland
                                                                    Finance Director