

October 29, 2002

Honorable Mayor and Members of
the Hermosa Beach City Council

Regular Meeting of
November 12, 2002

<p>MODIFICATION OF POLICY CONCERNING WORK IN THE PUBLIC RIGHT-OF-WAY - SIDEWALKS</p>

Recommendation:

That the City Council review the policy concerning paving at grade in the public right-of-way and provide direction to staff.

Background:

The City Council received a request from Councilmember Reviczky to review the existing policy concerning work in the public right-of-way done by the property owner. The request was the result of a property owner installed concrete driveway approach and sidewalk that does not meet City standards. Under the present policy, no permit for this work was or is required. If this driveway approach and sidewalk was being done in conjunction with a building permit, the property owner would have had to construct these improvements to meet the standards.

The City Council last dealt with this issue at your July 9, 2002 meeting. This was the issue of a property owner being stopped from re-doing some existing paving in the right-of-way on Golden Avenue. The property owner was stopped because no encroachment or construction permit had been issued. The resulting policy was adopted by the City Council – “That the City Council approve a policy change by directing that at-grade improvements that involve paving such as interlocking pavers, bricks, concrete, etc. shall not be subject to issuance of an encroachment permit.”

The policy could be modified to state that when the at-grade improvement is to be concrete continuation of an existing public sidewalk, an encroachment/construction permit must be obtained and must meet City standards. This would ensure that the improvement is inspected and constructed of appropriate materials.

The only difficulty with this is providing notice to property owners that they need to obtain an encroachment/construction permit.

Respectfully submitted,

Stephen R. Burrell
City Manager