

November 14, 2002

Honorable Mayor and Members
of the City Council

For the City Council Meeting
of November 26, 2002

AUTHORIZED PERSONNEL FOR USE OF VISA CARD

Recommendation:

It is recommended that the City Council adopt the attached resolution, thereby adding Officer Garth Gaines to the list of authorized personnel eligible to utilize the City's VISA card.

Background:

VISA requirements dictate that each change to users be specifically made via a City Council resolution.

Analysis:

Effective December 1, 2002, Officer Garth Gaines will be re-assigned to L. A. Impact, the local agency that investigates major narcotic cases so he will have need for a City credit card in order to purchase gasoline during his investigations. A City credit card was obtained for him for this purpose during his previous assignment to the agency.

Respectfully submitted:

Concur:

Valerie Mohler
Accounting Supervisor

Viki Copeland
Finance Director

Stephen Burrell
City Manager

RESOLUTION NO. 02-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, AMENDING RESOLUTION NO. 01-6149 RELATING TO AUTHORIZED USERS OF VISA CARD SERVICES FROM SOUTH BAY CREDIT UNION

WHEREAS, the City of Hermosa Beach, a Municipal Corporation, was issued a SOUTH BAY CREDIT UNION VISA card, for authorized purchases, from the South Bay Credit Union for use by certain officers and employees by Resolution No. 81-4489, as amended by Resolution No. 85-4860, Resolution No. 87-5025, Resolution No. 88-5109, Resolution No. 92-5510, Resolution No. 94-5670, Resolution 97-5887, Resolution 00-6048, Resolution 00-6073, Resolution 01-6137, an Resolution 01-6149.

WHEREAS, a police officer is now assigned to LA Impact and his responsibilities require purchases that could be facilitated by a VISA card.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the authorized signatures in Section 1 of Resolution 01-6149 be amended to read as follows:

AUTHORIZED SIGNATURES:

Stephen R. Burrell
City Manager

Michael Lavin
Police Chief

Michael A. Earl
Personnel Director

Russell Tingley
Fire Chief

**Garth Gaines
Police Officer**

PASSED, APPROVED and ADOPTED this day of , 2002.

**PRESIDENT of the City Council and MAYOR of the City
of Hermosa Beach, California**

ATTEST: _____ , **CITY CLERK**

APPROVED AS TO FORM: _____ , **CITY**
ATTORNEY