

November 20, 2001

City Council Meeting
November 27, 2001

Mayor and Members
of the City Council

**VACANCIES - BOARDS AND COMMISSIONS - UNEXPIRED TERMS
PUBLIC WORKS COMMISSION - TERM ENDING OCTOBER 31, 2004
PARKS, RECREATION & COMMUNITY RESOURCES ADVISORY
COMMISSION - TERM ENDING JUNE 30, 2005**

Recommendation:

It is recommended that the City Council direct the City Clerk to:

- 1) advertise the Public Works Commission and Parks, Recreation and Community Resources Advisory Commission vacancies with a newspaper publication and normal posting procedures, as has been standard practice in the past, inviting applications from persons interested in being appointed to fill the unexpired terms; and
- 2) report back at the regular meeting of January 22, 2002 to schedule interviews prior to the regular meeting of February 12, 2002, with appointments to follow at the regular February 12 Council meeting.

Background:

An unscheduled vacancy has arisen on the Public Works Commission and on the Parks, Recreation and Community Resources Advisory Commission due to the November 6 election of Michael Keegan and Art Yoon as members of the City Council. The vacancies both became official this evening when Mr. Keegan and Mr. Yoon were sworn as Council members. The special vacancy notices required by State law will be posted tomorrow in the Clerk's office and the Library, as well as in the City Hall outdoor display case.

If the Council directs the recommended additional advertising, a notice inviting applications will be published twice (December 6 and 13) in the Easy Reader, with a 6 p.m. Wednesday, January 16, 2002 deadline for submitting applications.

Pursuant to Government Code Section 54974, appointment to fill the vacancies may not be made for at least 10 working days after the posting of the notice in the Clerk's office (which will fall after the December 11 meeting). That Code Section further states that Council "may, if it finds that an emergency exists, fill the unscheduled vacancy immediately. A person appointed to fill the vacancy shall serve only on an acting basis until the final appointment is made pursuant to this section." There appears to be no emergency that requires filling either vacancy immediately.

Elaine Doerfling, City Clerk

Noted:

Stephen R. Burrell, City Manager