

September 17, 2003

Honorable Mayor and Members of  
the Hermosa Beach City Council

Regular Meeting of  
September 23, 2003

**RESULTS OF THE SURVEY OF PROPERTY OWNERS IN THE PROPOSED  
UNDERGROUND ASSESSMENT DISTRICT, INCLUDING THE AREA ALONG  
BEACH DRIVE FROM 24<sup>TH</sup> STREET TO THE NORTH SIDE OF 21<sup>ST</sup> STREET  
AND WITH HERMOSA AVENUE AS THE EASTERN BOUNDARY.**

**Recommendation:**

That the City Council review the survey results, which have been tabulated as of Thursday, September 18, 2003, and provide direction to staff to either proceed with the district formation process in accordance with standard procedure or abandon the district.

**Background:**

The City Council, at its meeting of August 12, 2003, heard from two property owners in the proposed district and directed staff to suspend work on the engineer's report and conduct a survey of the property owners to determine whether or not they were still interested in the project. The work was stopped on the engineer's report on August 13, 2003. The survey and related information was sent on August 21, 2003 with a return date of September 15, 2003. The attached spreadsheet details the results of the study. The results speak for themselves that this is now a very close issue as to whether or not the assessment district will be formed. The assessment district process is quite precise in terms of the steps and requirements that must be followed to proceed from step to step. Based on the results of the survey, it would seem reasonable to complete the engineer's report as it may have an impact on how property owners will vote on the district once the exact cost is known for each parcel.

The program that staff was following prior to the survey was to complete the engineer's report, mail the draft report to each property owner, have another meeting with property owners to review the report before it was presented to the City Council for approval and moving to the next step in the process that will end with the formal ballot vote that is based on the assessment determined in the engineer's report. If the district is formed as a result of the formal ballot, the assessments would be confirmed and construction contracts would be let.

Respectfully submitted,

Stephen R. Burrell  
City Manager