

**REQUEST TO RE-APPROPRIATE FUNDS TO THE EQUIPMENT REPLACEMENT  
FUND FOR THE PURCHASE OF PARKING ENFORCEMENT VEHICLES  
FOR THE POLICE DEPARTMENTS**

**RECOMMENDATION**

Staff recommends that Council:

1. Re-appropriate \$57,264 from the FY 2002/2003 Equipment Replacement Fund budget to the FY 2003/2004 budget (Equipment Replacement Fund). These funds were used to purchase of two (2) Go-4 parking enforcement vehicles for the Police Department.

**BACKGROUND**

The request to purchase two (2) Go-4 parking enforcement vehicles was approved by Council during the FY 2002/2003 budget. The purchase order for these vehicles was prepared in June of 2003. The delivery of these vehicles did not occur until after July 1, 2003, the start of the new FY budget (2003/2004). Normally, outstanding purchase orders are re-appropriated to the next fiscal year for accounting purposes. While, several purchase orders for the police department were re-appropriated to the new fiscal year, this particular purchase was overlooked. It is therefore requested that these funds be re-appropriated into the current budget.

**ANALYSIS**

The new parking enforcement vehicles have been purchased and are currently in operation at this time. These vehicles are alternative fuel vehicles.

**FISCAL IMPACT**

There is no fiscal impact. The funds for this purchase were approved and set aside for this purpose.

Respectfully submitted,

Concur:

MICHAEL LAVIN, CHIEF OF POLICE  
HERMOSA BEACH POLICE DEPARTMENT

STEPHEN BURRELL  
CITY MANAGER

Fiscal Impact:

Viki Copeland, Finance Director