

March 2, 2004

Honorable Mayor and Members of
the Hermosa Beach City Council

Regular Meeting of
March 9, 2004

EXTENSION OF MAINTENANCE CONTRACTS

Recommendation:

It is recommended that the City Council authorize a three-year extension of the following maintenance contracts:

1. Landscape Maintenance - U. S. Landscapes, Inc., and
2. Steam Cleaning – Eklund’s BLASTOFF

Summary:

The following maintenance contracts are recommended for a three-year contract renewal:

Landscape Maintenance

The City’s landscape maintenance contract with U. S. Landscapes, Inc. expires on June 30, 2004. This contract is for the maintenance of all of the City parks, Greenbelt, and Hermosa Avenue medians. Section 4.4.2 of the contract states; “the contract may be renegotiated at that time for up to three additional years.” U. S. Landscapes, Inc. has submitted a cost proposal (copy attached) for a three-year extension with a zero increase in the base contract amount for the first year, a three percent increase the second year, and a zero increase for the third year. The additional tree trimming services for the Greenbelt and other major parks is \$21,600 and performed every other year. They propose no increase for these services to be performed in FY 06-07. Staff is very satisfied with U. S. Landscapes’ services, considers the re-negotiated amounts to be very reasonable and therefore recommends approval of this extension.

The Parks & Recreation Commission had requested that the City consider adding additional park areas to the “Pesticide Free Zone.” U. S. Landscapes has also submitted a proposal to maintain the entire Greenbelt without the use of pesticides for an additional cost of \$24,000 for the first year, a three percent increase the second year, and no increase for the third year. The additional area on the Greenbelt to be included would be from the City’s northerly limit to Gould Avenue and from Pier Avenue to the southerly City limit. Staff recommends that this be considered separately from the recommended contract extension as part of the annual budget review process.

Steam Cleaning

The City’s Steam Cleaning contract with Eklund’s BLASTOFF also expires on June 30, 2004. This contract is for the pressure washing of walk areas in the Plaza, Downtown, Upper Pier Avenue, and other commercial areas. Section 4.4.2 of this contract states; “the contract may be renegotiated at that time for up to three additional years.” Eklund’s has submitted a cost proposal (copy attached) with an annual savings of \$2,670 for each of the three years. They will also perform cleanup services for the City’s special events with no increases for the next three

years. This is a small, efficient, two-man, company with very low overhead that takes pride in their work. Staff is very satisfied with their services and timeliness and recommends approving the contract extension with no change in annual contract amount.

Staff recommends applying the \$2,670 to providing sidewalk steam cleaning services for the commercial areas along PCH and Aviation Boulevard.

Fiscal Impact:

	FY 03-04 <u>Existing Contract Amount</u>	FY 04-05	FY 05-06	FY '06-07
U. S. Landscapes, Inc. (*Includes \$21,600 tree trim)	\$246,788*	\$225,188	\$253,543*	\$231,943
Eklund's BLASTOFF	\$ 33,650	Proposed \$ 30,980	\$ 30,980	\$ 30,980
		Staff Rec. \$ 33,650	\$ 33,650	\$ 33,650

Attachments:

1. US Landscapes proposal letter dated 1/28/04
2. Eklund's BLASTOFF cost proposal

Respectfully submitted,

Concur:

Richard D. Morgan, P.E.
Director of Public Works/City Engineer

Stephen R. Burrell
City Manager

Noted for fiscal impact:

Viki Copeland
Finance Director