

Tuesday, April 6, 2004

Honorable Mayor and Members of  
The Hermosa Beach City Council

Regular meeting of  
April 13, 2004

**CONTRACT AWARD FOR FIRE APPARATUS PREVENTATIVE  
MAINTENANCE**

**RECOMMENDATION**

Staff recommends to council:

1. Authorize the contract award for fire apparatus preventative maintenance in the amount of \$28,000.00 be awarded to American La France of Los Angeles.

**BACKGROUND**

The continuation of an annual fire apparatus preventative maintenance program provides a means of addressing the road safety of emergency apparatus, the safety of responding firefighters, and the safety of other drivers and property. The fire department emergency apparatus fleet is comprised of three fire engines and two ambulances. These vehicles are driven daily for department business and driven code three daily to emergencies. The current fire department annual fire apparatus preventative maintenance program allows a high measure of apparatus road safety by insuring an inspection format that follows the National Fire Protection Standard 1915 and the California Highway Patrol 37 point vehicle inspection standards. The nature of these standards require that a contracted fire apparatus maintenance vendor hold recognized qualifications and certifications such as Standard for Emergency Vehicle Technicians (EVT) certification, and Master Level certification with the National Institute for Automotive Service Excellence (ASE).

The fire department has budgeted monies during the fiscal year 2003/2004 for an annual fire apparatus preventative maintenance program.

In February of this year a RFP (Request for Proposal) was published inviting sealed bids for this program. Sealed bids were opened February 19, 2004. The city received (3) bids from qualified vendors, American La France of Los Angeles, Emergency Vehicle Solutions, and Precision Fleet Maintenance.

The fire department carefully assessed the merits of each bidder based on experience, references, cost, financial stability, ability to service in a timely manner, and scope of services offered. American La France of Los Angeles was identified as submitting the most attractive package with the lowest hourly rate bid.

**FISCAL IMPACT**

The total cost for the contract award for fire apparatus preventative maintenance to American La France of Los Angeles is \$28,000. The current 2003/2004 budget currently has \$30,770 appropriated for the preventative maintenance program.

Respectfully submitted,

Concur:

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Russell Tingley  
Fire Chief

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Stephen Burrell  
City Manager

Noted for Fiscal Impact:

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Viki Copeland  
Finance Director