

May 19, 2004

City Council Meeting
May 25, 2004

Mayor and Members
of the City Council

VACANCY – BOARDS AND COMMISSIONS
BOARD OF APPEALS (HOUSING ADVISORY AND APPEALS BOARD)

Recommendation:

It is recommended that the City Council take one of the following actions this evening:

- (1) Appoint Bruce Cook to the Board of the Appeals;
- (2) Schedule a meeting to interview the applicant; or
- (3) Direct the City Clerk to re-advertise the vacancy and invite additional applications.

Background:

At its meeting of April 13, the City Council accepted with regret the resignation of D.B. Murray, who had served as a member of the Board since January 24, 1978. The Council also directed the City Clerk to advertise the vacancy following normal publishing and posting procedures, with additional notices to be posted at the counters of the Community Development and Public Works Department.

The function of the Board is to provide for reasonable interpretations of the Building Code. Members must be qualified by training and experience to pass upon matters pertaining to building construction and may not be City employees.

Only one application (see attached) was submitted during the filing period. The options available to Council this evening are to appoint the sole applicant to the Board, to schedule a meeting prior to the June 8 meeting to interview the applicant, or to direct that the vacancy be re-advertised to invite additional applications.

Elaine Doerfling, City Clerk

Noted:

Stephen R. Burrell, City Manager