

July 7, 2004

City Council Meeting  
July 13, 2004

Mayor and Members  
of the City Council

**VACANCY – BOARDS AND COMMISSIONS**  
**BOARD OF APPEALS (HOUSING ADVISORY AND APPEALS BOARD)**

**Recommendation:**

It is recommended that the City Council schedule a meeting for a time certain prior to the regular meeting of July 27 for the purpose of interviewing applicants for the Board of Appeals vacancy, with appointment to be made at the regular meeting.

**Background:**

The initial notice in April inviting applications to fill the Board of Appeals vacancy resulted in the submittal of only one application. At its meeting of May 25, the City Council directed the City Clerk to re-advertise the Board vacancy and invite additional applications. The notice was posted on May 27 (including at the counters of Community Development and Public Works) and was published in the Easy Reader twice (June 3 and 10), with a filing deadline of July 7 at 6 p.m. There are two applications on file.

Applicants:                    Bruce Cook  
   James S. Walker, Jr.

The function of the Board is to provide for reasonable interpretations of the Building Code. Members must be qualified by training and experience to pass upon matters pertaining to building construction and may not be City employees.

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Elaine Doerfling, City Clerk

Noted:

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Stephen R. Burrell, City Manager