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September 30, 2005

City of Hermosa Beach
1315 Valley Drive
Hermosa Beach, CA 90254



RE: Call for Nominations to the SMBRC Governing Board

As a member of the Santa Monica Bay Restoration Commission's Bay Watershed Council, you are invited to participate in the election of nine (9) eligible members of the Bay Watershed Council to the Commission's Governing Board.

We are currently soliciting nominations for seats on the Governing Board. Any member organization of the Bay Watershed Council may nominate other members, or self-nominate its own representative, to serve on the Governing Board. Nominations will be collected by Commission staff, then submitted to the full Bay Watershed Council for voting at a Council meeting on December 15, 2005. If you wish to make a nomination, please submit a short letter or e-mail stating the nomination of the representative by your organization. The letter should be addressed to the SMBRC BWC Nominations, c/o Scott Valor at the address on this letter. E-mails can be sent to svalor@waterboards.ca.gov. **Nomination letters or e-mails must be received by Monday, November 7, 2005.** For details or questions, please feel free to contact Scott Valor at 213-576-6643.

Elections will be held on December 15th, 2005 at a meeting of the Bay Watershed Council. Council member organizations will need to have a designated representative at that meeting in order to vote on the Governing Board candidates and/or to nominate a representative to the Governing Board on that date (including self-nominations). Please refer to the enclosed form to check the status of your organization's representative and, if needed, for instructions on how to formalize your representative's status.

The efforts of this organization rely on the participation of a diverse coalition of elected officials, agency staff, scientists, business and environmental community representatives. We look forward to continuing to work together to improve the condition of the Santa Monica Bay for the fish, wildlife and people who depend on it.

Sincerely,

Shelley Luce, D.Env.
Executive Director

cc: City Manager

320 W. Fourth Street
2nd Floor
Los Angeles, CA 90013
213/576-6615
Fax 213/576-6646



A Partnership to
Restore and Protect
Santa Monica Bay



Funded by US EPA
and the State Water Resources
Control Board in cooperation
with the public, local agencies,
and industry.



Santa Monica
BAY
Restoration
COMMISSION

September 30, 2005

Memorandum

To: Bay Watershed Council

From: Shelley Luce, Executive Director

Re: Governing Board Nomination & Election Procedures

320 W. Fourth Street
2nd Floor
Los Angeles, CA 90013
213/576-6615
Fax 213/576-6646
www.santamonica-bay.org

In 2002, the Santa Monica Bay Restoration Commission (SMBRC) was established in legislation (SB 1381) as a non-regulatory, locally-based state entity charged with addressing the restoration and protection of Santa Monica Bay's ecological health and resources. This legislation also required the Secretary for Environmental Protection, the Secretary of the Resources Agency, and the Chair of the Bay Watershed Council to enter into a Memorandum of Understanding (MOU), which delineates the new Commission's governance structure.

The MOU provides for the election of a Governing Board, which acts as the primary voting and policy-making authority for the Commission. The Board consists of 11 non-voting and 19 voting members, nine (9) of which are elected by the Bay Watershed Council (BWC).



*Our mission:
To restore and enhance the
Santa Monica Bay through
actions and partnerships that
improve water quality,
conserve and rehabilitate
natural resources, and protect
the Bay's benefits and values.*



Seats Elected to the Governing Board by the BWC:

- Mayor or Council Member, South Bay Cities (1) (El Segundo, Manhattan Beach, Hermosa Beach, Redondo Beach, Palos Verdes Estates, Rolling Hills Estates, Rolling Hills, Torrance)
- Mayor or Council Member, Malibu Creek Watershed Cities (1) (Agoura Hills, Calabasas, Malibu, Hidden Hills, Westlake Village)
- Mayor or Council Member, Ballona Creek Watershed Cities (1) (Beverly Hills, Culver City, Santa Monica, West Hollywood)
- Public Members, Environmental/Public Interest (2) (from members representing environmental/public interest organizations)
- Public Member, Business/Economic Interest (1) (from members representing business/economic interests)



- At-Large Members (2) (from among any of the BWC members)
- Bay Watershed Council President (1)

Interested members of the BWC are requested to send their nominations to Commission staff according to the following schedule. Staff will organize the list of nominations by category and return the list to the BWC members at least 30 days prior to election. On December 15, 2005, an election will be held at the BWC meeting and the newly appointed members of the Governing Board will be installed at the next regularly scheduled meeting of the Governing Board in 2006.

October 3, 2005	Nominations solicited from all eligible standing members of the BWC.
November 7, 2005	Closing date for nominations. Staff will review all nominations, prepare them for the BWC, and send out no later than November 11, 2005.
December 15, 2005	The BWC will hold elections to the Commission Governing Board immediately following the last scheduled meeting of the Governing Board for 2005.
February 16, 2005 (proposed)	Nine members elected to the Governing Board by the BWC will be installed at the first regularly-scheduled meeting of the Governing Board for 2006.

The proposed nomination process will provide an opportunity for all current BWC members to participate in the election process.

State Senate Bill 1381, authored by Senator Sheila Kuehl and co-authored by Assemblywoman Fran Pavley, formally created the **Santa Monica Bay Restoration Commission** as an independent state entity, a non-regulatory body charged with comprehensive watershed and coastal resources management for the Santa Monica Bay. The governance structure for the new Santa Monica Bay Restoration Commission is outlined in a 2003 Memorandum of Understanding, signed by the Secretary of the Resources Agency, the Secretary of Environmental Protection, and the Bay Watershed Council.

Who sits on the Commission Governing Board?

The Commission's Governing Board currently consists of 30 members—19 voting members and 11 non-voting members. Of these, nine members are elected by the Bay Watershed Council, 16 serve as ex-officio members, and five are appointed by their agencies. All 30 members also serve as their organization's delegate to the Bay Watershed Council, the Commission's primary advisory body.

How do we secure a seat on the Governing Board?

Any member organization of the Bay Watershed Council may self-nominate its representative to fill one of the 9 available elected seats on the Governing Board. Nominations will be collated by Commission staff and then submitted to the full Council for voting. *The member organization must have a designated representative on the Council in order to nominate or to vote in the election.*

How do we know if we have a designated representative?

Please check the enclosed representative designation form.

How do we submit our nomination?

Submit a short letter or e-mail:

- (1) indicating your interest and
- (2) stating the nomination of your representative.

The letter should be addressed to:

SMBRC BWC Nominations
c/o Scott Valor
320 W. 4th Street, Suite 200
Los Angeles, CA 90013

The e-mail should be sent to:

svalor@waterboards.ca.gov

Whom should I contact for more details?

For more information, or if you have a question, please contact:

Scott Valor
(213) 576-6643
svalor@waterboards.ca.gov

Voting Members

(The 9 elected by the Bay Watershed Council are in bold)

Secretary of the California Environmental Protection Agency, *ex-officio*
Secretary of the Resources Agency, *ex-officio*
Member, Regional Water Quality Control Board, Region 4, *ex-officio*
Member, California Coastal Commission, *appointed*
Member, California State Coastal Conservancy, *appointed*
Supervisor, County of Los Angeles, Districts 3 or 4, *appointed*
Mayor or Councilmember, City of Los Angeles, *appointed*
Mayor or Councilmember, South Bay City, elected
Mayor or Councilmember, Malibu Creek Watershed City, elected
Mayor or Councilmember, Ballona Creek Watershed City, elected
Two Public Members, Environmental/Public interest, elected
Public member, environmental/public interest, elected
Public member, business/economic interest, elected
General Manager, Los Angeles County Sanitation Districts, *ex-officio*
Public Work Director, City of LA, *ex-officio*
Director, County of Los Angeles Dept. of Public Works, *ex-officio*
Two at-large Members of the Bay Watershed Council, elected
President of the Santa Monica Bay Watershed Council, elected

Non-voting Members

Regional Administrator, US EPA Region IX, *ex-officio*
Director, NOAA-NMFS Southwest Division, *ex-officio*
State Senator, 23rd District (Kuehl), *ex-officio*
State Senator, 28th District (Bowen), *ex-officio*
State Assemblymember, 41st District (Pavley), *ex-officio*
State Assemblymember, 53rd District (Nakano), *ex-officio*
Director, CA Department of Fish and Game, *ex-officio*
Director, CA Department of Parks and Recreation, *ex-officio*
Director, CA Department of Health Services, *ex-officio*
Director, Santa Monica Mountains Conservancy, *ex-officio*
Director, Los Angeles County Dept. of Beaches and Harbors, *ex-officio*

SANTA MONICA BAY RESTORATION COMMISSION

MEMORANDUM OF UNDERSTANDING

- ADOPTED 30 OCTOBER 2003 -

ATTACHMENT B.

Bay Watershed Council Members

As of May 2003

Local Municipalities

City of Agoura Hills
City of Beverly Hills
City of Calabasas
City of Culver City
City of El Segundo
City of Inglewood
City of Hermosa Beach
City of Malibu
City of Manhattan Beach
LA County Supervisor, District 3

LA County Supervisor, District 4
City of Palos Verdes Estates
City of Redondo Beach
City of Rolling Hills
City of Rolling Hills Estates
City of Santa Monica
City of Thousand Oaks
City of Torrance
City of West Hollywood
City of Westlake Village

Federal, State and Local Agencies (water quality, resource management, public health)

US EPA Region 9
NOAA-NMFS Southwest Division
US Army Corps of Engineers
National Park Service, SM Mountains NRA

Stormwater and Municipal Wastewater Management Agencies

CalTrans, District 7
County Sanitation Districts of LA County
Las Virgenes Municipal Water District
City of Los Angeles, Bureau of Sanitation
City of Los Angeles, Bureau of Engineering
County of Los Angeles, Dept. of Public Works
West Basin Municipal Water District

State Water Resources Control Board

CA RWQCB - Los Angeles
CA Coastal Commission

Environmental Organizations/User Groups

Ballona Lagoon Marine Preserve
Ballona Wetlands Foundation
Heal the Bay
League for Coastal Protection
Los Angeles Rod and Reel
Natural Resources Defense Council
Santa Monica BayKeeper
Sierra Club - Angeles Chapter
Surfrider Foundation, South Bay Chapter

CA State Coastal Conservancy

CA Dept. of Health Service
CA Dept. of Fish and Game
CA Dept. of Parks and Recreation
Santa Monica Mountains Conservancy

Resource Conservation District of SM Mtns.

LA County Fire Department - Lifeguard Division
LA County Department of Health Services
LA County Department of Beaches and Harbors

Utilities/Industry/Business

Brash Industries
Chevron Products Company
City of Los Angeles, Dept. of Water and Power
NRG - El Segundo Operations, Inc.

Legislative Representatives

Senior US Senator
Junior US Senator
US Representative, 24th District
US Representative, 29th District
US Representative, 36th District
State Senator, 23rd District
State Senator, 28th District

Other Members

Public Member (appointed by the Bay Watershed Council)
Chair, Technical Advisory Committee
Chair, Malibu Creek Watershed Advisory Council
Ballona Creek Implementation Committee (inactive)

State Assemblymember, 41st District
State Assemblymember, 53rd District