

December 6, 2005

Honorable Mayor and Members of
The Hermosa Beach City Council

Regular meeting of
December 13, 2005

**AWARD BID FOR FIRE STATION
LOBBY MODIFICATION PROJECT**

RECOMMENDATION

Staff recommends that council:

1. Authorize the award to modify the fire station lobby per fire department specifications to MJ Seitz Construction in the amount of \$12,738.63.

BACKGROUND

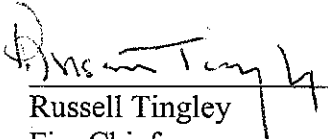
The purpose of the modification is to improve personnel safety, security and enlarge the front desk customer service area. Project modification improvements include, new front reception desk with security pass through, tile the front entry with floor tile, paint, replacement of non safety plate glass in the front office with tempered safety glass which will include necessary wall modification. During the past year the fire department has unsuccessfully gone out to sealed bid on three separate occasions for this project, with the last attempt resulting in no bidders. Because this improvement project is viewed as a safety priority, fire department staff has continued to solicit bids randomly from qualified contractors. This search has resulted in the fire department request to council to award the project to the only bidder, MJ Seitz Construction, 810 Main St. #1, El Segundo, California, for \$12,738.63.

FISCAL IMPACT


The funds required for the fire station lobby modification have been re-appropriated in account #180-8610-4201 for the fiscal year 2005/2006- "Renovate front lobby desk for improved customer service", \$5,000.00. The balance of the project, \$7,738.63, will be taken from re-appropriated funds in account #180-8610-4201- "Repair leaking station roof", \$10,000, as that project has been re-evaluated and anticipated to be less extensive. The total cost of the lobby project is \$12,738.63.

Respectfully submitted,

Concur:



Russell Tingley
Fire Chief



Stephen Burrell
City Manager

Noted for Fiscal Impact:



Viki Copeland
Finance Director

November 07, 2005

MJ Seitz Construction
Michael Seitz
810 Main Street #1
El Segundo, CA 90245
310 403 1895
License #801839 B

City of Hermosa Beach
Fire Department
540 Pier Avenue
Hermosa Beach, CA 90254-3885
310 376 2479
Attn: Assistant Fire Chief Gomez

Bid\Proposal

Work to be completed.

- Demo; Remove door to garage from lobby and save jam, hardware and door. Remove carpet approximately 6'3"X11'6" and discard. Remove three windows adjacent to Sylvia's' work area and discard. Remove mini blinds and discard. Remove existing cabinet in lobby and discard.
- Install 12"X12" Non Slip tile on floor in lobby approximately 6'3" X11'6".
- Design and build storage cabinet for lobby. Note a minimum space between new cabinet and wall will be 36" clearance. Cabinet will be painted to match the décor of the office. Height will be 36" finish and top will be Formica. Also top will fold down and over to close off space between cabinet and wall. Prior to building cabinet Contractor will show spec sheet for approval. If changes are made from Contractors drawing a Change Order may be required.
- Close off bottom portion of doorway to garage from lobby. Waterproof bottom plate with silicone caulk.
- Check outlets and switches in lobby for safe condition and replace as needed.
- Stucco bottom portion of brickwork on garage side under window frames to hide new portion of wall.
- Install three new white vinyl dual glazed tempered Milgard windows. 1-119 ¾"X47", 1-33 ¾"X47" and 1-57 ¾"X47".
- Paint: Lobby walls to be painted to match existing color as close as possible. Stucco under new windows will be painted in Semi Gloss white matching garage white paint as close as possible. Framework around new windows will be painted in Semi Gloss paint. All paints will be water based. Primer and one finish coat will be utilized for durable finish.

Price breakdown

The total price including labor and materials to complete the items listed on page 1 is \$12,738.63 (Twelve thousand seven hundred thirty eight dollars and sixty three cents). The items listed on page 1 will be done in a professional manner and be completed in approximately three weeks depending on material availability. The City of Hermosa Beach Fire Department holds harmless MJ Seitz Construction in regards to electrical issues, plumbing issues and mold issues past present or future. The City of Hermosa Beach Fire Department will be responsible for any and all permits.

A payment schedule will be as follows:

At signing of this Proposal a down payment of \$1,000.00 will be due.

After demo is complete a payment of \$2,750.00 will be due.

When windows are installed a payment of \$3,500.00 will be due.

When tile is installed a payment of \$3,500.00 will be due.

When paint is complete a payment of \$750.00 will be due

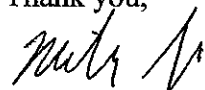
When job is completed a final payment of \$1,238.63 will be due.

To ratify this Bid\Proposal please sign and date below.

Sign _____ Date _____

Sign _____ Date _____

Thank you,



Michael Seitz