

January 18, 2006

Honorable Mayor and Members of
the Hermosa Beach City Council

Regular Meeting of
January 24, 2006

DISABLED PARKING SPACES IN PUBLIC RIGHT-OF-WAY

Recommendation:

It is recommended that the City Council adopt the "Guidelines For Requesting A Disabled Parking Space" prepared by the Public Works Commission.

Summary:

The Public Works Commission, at its meeting held on September 28, 2005, approved the "Guidelines For Requesting A Disabled Parking Space" (Attachment 1). Notice of this meeting was advertised in the local newspaper as well as posted at all existing disabled parking spaces. See Attachment 2 for minutes of this meeting.

The Commission developed criteria for the issuance of new disabled parking spaces that are to be placed within public street right-of-way. These criteria are summarized as follows:

- The applicant must submit proof of disability, which includes a copy of the state issued disabled placard or disabled license plate or Social Security Administration documentation. The above documents must be submitted along with a letter from their physician detailing the disabled condition.
- The applicant must submit proof of residency.
- The applicant must demonstrate that they have no available "off-street" parking that can meet their special needs.
- In the case where a second disabled parking space is requested on the same block, and it is determined that this might create a parking hardship to the neighborhood, then a public hearing at the Public Works Commission will be held prior to approval.
- All disabled parking spaces will require annual requests for renewal. The space may be removed if the above conditions are no longer met.
- Abuse of the disabled parking space, such as receiving a sustained citation for misuse, will result in removal of the space.

Staff supports these recommended criteria and therefore recommends its adoption.

Fiscal Impact:

None

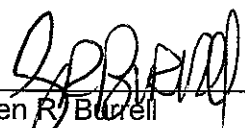
Attachments: 1. Draft Guidelines
2. PWC meeting minutes excerpt

Respectfully submitted,

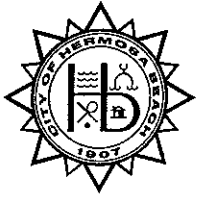
Concur:



Richard D. Morgan, P.E.
Director of Public Works/City Engineer



Stephen R. Burrell
City Manager



City of Hermosa Beach

Draft

GUIDELINES FOR REQUESTING A DISABLED PARKING SPACE

The City of Hermosa Beach recognizes that there are certain locations within the City that do not provide sufficient and/or accessible off-street parking. In those cases, a limited number of on-street parking spaces may be designated for the benefit of residents with an identifiable need for disabled parking without significantly affecting the available curb parking in an area. In these cases, the following guidelines should be followed completely.

RESIDENT REQUEST

Meets Criteria _____

The applicant must submit a written request for disabled street parking. The letter should:

1. Identify the preferred parking location.
2. Explain the conditions that make all available off-street parking inaccessible.
3. Describe why street parking is required.
4. Provide proof of disability – can be a copy of the applicant's state-issued placard with registration OR a copy of the registration for your California Vehicle Disabled License Plate OR Social Security Administration documentation AND documentation from the applicant's physician detailing his/her condition.

PROOF OF RESIDENCY

Meets Criteria _____

At least one member of the resident's household must have a valid disabled parking permit and live in the dwelling. A copy of the permit and proof of residency will be kept on file.

OFF-STREET PARKING

Meets Criteria _____

Resident has no other off-street parking available with reasonable accessibility other than the requested on-street space - subject to the discretion of the Director. The applicant is expected to use any and all available off-street spaces before utilizing on-street parking. Disabled street parking will only be considered in locations where curb parking exists. Proof that the applicant does not have a garage, carport, driveway or any other off-street area available is required.

PARKING DEMAND

Meets Criteria _____

When an approved disabled parking space request would become the second space on the same block, the Public Works Commission may require a public hearing be held to assist in mitigating hardship on the immediate community.

SCHEDULE AND TIMING

Meets Criteria _____

Each permit must be renewed annually on or before the expiration date of June 30th each year. Permit holders are required to contact the Public Works Department to renew the permit. At this time, the permit holder must demonstrate newly that they meet the requirements outlined in the most updated Disabled Parking Guidelines.

TIMING, REVOCATION AND REMOVAL

Requestor's Initials _____

The City reserves the right to remove or relocate disabled street parking space(s) at any time. The City also reserves the right to discontinue or revoke a disabled parking permit when a permit holder fails to meet one or more of the above guidelines or misuses the parking permit by receiving a sustained citation for misuse.

REQUESTOR: _____

REQUESTED LOCATION: _____

COMMENTS: _____

FOR CITY USE ONLY:

APPROVED BY _____ DATE _____ INSTALLATION DATE _____