

February 20, 2007

City Council Meeting
February 27, 2007

Mayor and Members
of the City Council

**ORDINANCE NO. 07-1277 - "AN ORDINANCE OF THE CITY OF
HERMOSA BEACH, CALIFORNIA, ESTABLISHING AN
EMERGENCY PREPAREDNESS ADVISORY COMMISSION AND
AMENDING THE HERMOSA BEACH MUNICIPAL CODE."**

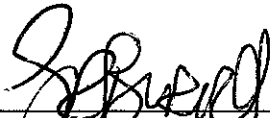
Submitted for **adoption** and **waiver of full reading** is Ordinance **No. 07-1277** relating to the above subject.

At the meeting of February 13, 2007, the ordinance was presented to the City Council for consideration and introduced by the following vote:

AYES:	Bobko, Keegan, Reviczky, Tucker, Mayor Edgerton
NOES:	None
ABSENT:	None
ABSTAIN:	None


Elaine Doerfling, City Clerk

Noted:


Stephen R. Burrell, City Manager

1 **2.38.030 Internal Organization of Commission**

2 The members of the Commission shall annually elect by majority vote one of its members
3 to serve as chair and another of its members as vice-chair. The chair and vice-chair shall serve
4 until a successor is elected. There is no limit on the number of consecutive terms a member may
5 serve as chair or vice-chair. The chair, and in the absence of the chair, the vice-chair, shall
6 preside over and be responsible for the orderly conduct of the meetings of the Commission.

7 The Commission shall establish a regular meeting schedule that provides for not less than
8 one regular meeting per month. The Commission shall adopt such rules and procedures as it
9 deems necessary to govern the conduct of its meetings. A majority of the Commission shall
10 constitute a quorum for the conduct of business. The meetings of the Commission shall in all
11 respects be governed by the Brown Act, Government Code Section 54950 *et seq.*

12 The City Manager shall assign a City employee to staff the Commission, which
13 performance of which function shall include preparation and posting of agendas, preparing staff
14 reports, maintaining the records of the Commission and taking minutes of Commission meetings.

15 **2.38.040 Duties and Responsibilities of the Commission.**

16 The duties and responsibilities of the Commission shall be as follows, in addition to such
17 others as the City Council may from time to time prescribe:

18 A. Provide advice and make recommendations to the City Council relative to
19 preparedness of the City government and the City's populace to respond swiftly and responsibly
20 to emergencies in order to save life and minimize loss of property.

21 B. Prepare for City Council approval an up-to-date emergency preparedness plan.

22 C. Keep abreast of federal and state laws, regulations and policies pertaining to
23 emergency response.

24 D. Assist the City Council in promoting and communicating emergency preparedness
25 to the community.

26 E. Assist in coordinating neighborhood volunteers for emergency response.

27 F. Assist in the preparation of grant applications for the purpose of enhancing,
28 diversifying and expanding sources of emergency preparedness revenues.

1 **SECTION 2.** This Ordinance shall become effective and be in full force and effect from
2 and after thirty (30) days of its final passage and adoption.

3 **SECTION 3.** Prior to the expiration of fifteen (15) days after the date of its adoption, the
4 City Clerk shall cause this Ordinance to be published in the Easy Reader, a weekly newspaper of
5 general circulation published and circulated, in the City of Hermosa Beach in the manner provided
6 by law.

7 **SECTION 4.** The City Clerk shall certify to the passage and adoption of this Ordinance,
8 shall enter the same in the book of original Ordinances of said city, and shall make minutes of the
9 passage and adoption thereof in the records of the proceedings of the City Council at which the
10 same is passed and adopted.

11 **PASSED, APPROVED and ADOPTED** this 27th of February 2007 by the following vote:

12 AYES:
13 NOES:
14 ABSENT:
15 ABSTAIN:

16 **PRESIDENT** of the City Council and **MAYOR** of the City of Hermosa Beach, California

17
18 ATTEST:

18 APPROVED AS TO FORM:

19
20
21 _____
22 City Clerk

20
21 _____
22 City Attorney