

May 1, 2007

City Council Meeting  
May 8, 2007

Mayor and Members  
of the City Council

**VACANCIES - BOARDS AND COMMISSIONS**  
**CIVIL SERVICE BOARD**  
**UNEXPIRED TERM ENDING July 15, 2008**

**Recommendation:**

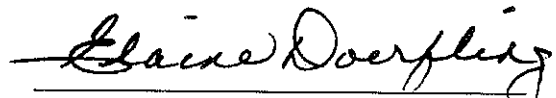
It is recommended that the City Council direct the City Clerk to advertise the unscheduled Civil Service Board vacancy with a newspaper publication and normal posting procedures, as has been standard practice in the past, inviting applications from persons interested in being appointed to fill the unexpired term ending July 15, 2008.

**Background:**

The City Clerk's office was notified on April 26, 2007 of Michael D'Amico's passing , thereby creating an unscheduled vacancy. Mr. D'Amico had served on the Civil Service Board since June 23, 1992, when he was appointed by the City Council. A special vacancy notice was posted May 1, 2007 in the Clerk's office and the Library, as required by State law, as well as in the City Hall outdoor display case.

Pursuant to Government Code Section 54974, appointment to fill the vacancy may not be made for at least 10 working days after the posting of the notice in the Clerk's office. That Code Section further states that Council "may, if it finds that an emergency exists, fill the unscheduled vacancy immediately. A person appointed to fill the vacancy shall serve only on an acting basis until the final appointment is made pursuant to this section." There is no emergency that requires filling the vacancy immediately.

If the Council directs the recommended advertising, a notice inviting applications will be published twice (May 10 and 17) in the Easy Reader, with a deadline of 6 p.m. Tuesday, June 19, 2007 for submitting applications. The matter would then be back before Council on the June 26, 2007 agenda for the scheduling of applicant interviews.

  
Elaine Doerfling, City Clerk

Noted:

  
Stephen R. Burrell, City Manager