

September 25, 2007

Honorable Mayor and Members of  
the Hermosa Beach City Council

Regular Meeting of  
September 25, 2007

## MATRIX FIRE DEPARTMENT REPORT

### **Recommendation:**

That the City Council receive the study and set a special study session meeting for Tuesday October 30<sup>th</sup> to go through the report and receive the presentation from the consultant. Direct the City Manager to return with policy options for implementation of the recommendations detailed in the report including the use of contracts for various services and activities.

### **Background:**

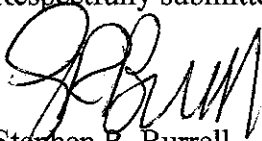
In January 2007, the City Council authorized The Matrix Consulting Group to perform a fire department study to assess current staffing, administrative operations, and answer specific operational questions posed by the city and the HBFFA. The consultant was asked to make recommendations based on the findings.

#### Report Assessment Process

The Matrix Staffing Study contains important third party fire department analysis, and recommendations, and adequate time should be allowed to consider and evaluate report findings. The report reflects a number of existing fire department issues that need to be addressed and provides recommendations that will fuel analytical thought and discussion due to the potential financial impact.

The report provides an opportunity for the community, HBFF, and City Council to examine the report and its recommendations in a collaborative fashion to develop an implementation plan that provides the best service for our residents and businesses. The first step is to receive the report and set a meeting to review it along with the consultant's presentation. It is suggested that we have this meeting as a special study on Tuesday, October 30, 2007 in a workshop format. This will provide a chance for those interested to review the report and be able to present any ideas for City Council consideration.

Respectfully submitted,



Stephen R. Burrell  
City Manager