

MINUTES
EMERGENCY PREPAREDNESS ADVISORY COMMISSION
Monday, August 6, 2007

CALL TO ORDER: 7:00PM

**ROLL CALL: KELLY KOVAC-REEDY, TRACY HOPKINS, WILLIAM HALLETT,
GEORGE SCHMELTZER, ART RUTHERFORD, ALAN BENSON, PATRICIA ELLIS**

**STAFF: JERRY GOMEZ, INTERIM FIRE CHIEF; GREG SAVELLI, POLICE CHIEF;
STEVE BURRELL, CITY MANAGER**

PUBLIC PARTICIPATION: NONE

1. APPROVAL OF MINUTES:

- a. **REGULAR MEETING OF JULY 2, 2007; AND,**
- b. **WORKSHOP MEETING OF JULY 16, 2007**

**MOTION KOVAC-REEDY, SECOND HOPKINS TO APPROVE MINUTES OF
THE MEETING OF JULY 2, 2007 AND JULY 16, 2007. VOTE: 7-0**

- 2. REVIEW AND DISCUSSION OF MISSION STATEMENT.** Memorandum from City Manager Stephen Burrell dated July 31, 2007.

**THE COMMISSION REVIEWED THE PROPOSAL SUBMITTED BY STAFF AS
WELL AS SEVERAL OTHER SUGGESTIONS. FOLLOWING A GREAT DEAL
OF DISCUSSION AND CONSIDERATION OF VARIOUS CHANGES, THE
COMMISSION MADE THE FOLLOWING MOTION:**

**MOTION KOVAC-REEDY, SECOND SCHMELTZER TO ADOPT THE
FOLLOWING MISSION STATEMENT:**

**“TO EDUCATE AND PREPARE TO SURVIVE, ENDURE AND RECOVER
FROM A NATURAL OR MANMADE DISASTER.”**

VOTE: 7-0

- 3. REVIEW AND DISCUSSION OF GOALS AND PRIORITIES.**
Memorandum from Commissioner Hopkins.

THE COMMISSIONERS PARTICIPATED IN A BRAINSTORMING SESSION TO SERVE AS A STARTING POINT FOR COMPLETING THE GOALS AND PRIORITIES. STAFF WAS DIRECTED TO PUT THE BRAINSTORMING CHARTS TOGETHER ALONG WITH AN EXPLANATION FOR EACH IDEA AND HAVE IT READY FOR THE NEXT MEETING.

- 4. EMAIL FROM COUNCILMEMBER BOBKO.**

EMAIL FROM COUNCILMEMBER BOBKO WAS DISCUSSED AND STAFF WAS DIRECTED TO REPLY TO THE EMAIL BASED ON THE INPUT FROM THE COMMISSIONERS. STAFF WILL PROVIDE A COPY OF THE RESPONSE TO COMMISSION MEMBERS.

- 5. STAFF WAS DIRECTED TO INVITE THE CITY ATTORNEY TO ATTEND THE SEPTEMBER MEETING AND PROVIDE A BRIEF ON THE BROWN ACT AT THE BEGINNING OF THE MEETING.**
- 6. STAFF WAS DIRECTED TO INVITE HERMOSA BEACH CITY SCHOOL DISTRICT SUPERINTENDENT SHARON MCCLAIN TO ATTEND THE OCTOBER MEETING AND PROVIDE AN OVERVIEW OF THE SCHOOL'S EMERGENCY PREPARATIONS.**
- 7. KELLY KOVAC-REEDY WILL INVITE THE TORRANCE AND OTHER HAM RADIO OPERATORS TO ATTEND THE NOVEMBER MEETING.**
- 8. STAFF WILL PREPARE AN EMERGENCY DAY PROCLAMATION FOR THE CITY COUNCIL TO ADOPT IN SEPTEMBER.**

ADJOURNMENT: 8:55