

June 28, 2005

Chairperson and Members of the  
Parks, Recreation and Community  
Resources Advisory Commission

Regular Meeting of  
July 5, 2005

<p style="text-align: center;"><b>Kings and Clowns Theatre Company</b> <b>Volunteer Staff Proposal for Community Center Box Office</b></p>
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**Recommendation**

Staff recommends that Commission approve the concept of a designated volunteer to provide assistance in the Community Center Theatre Box Office on a part-time basis.

**Background**

The Department of Community Resources received a proposal letter from Debbie Wastling, Artistic Director of Kings and Clowns, Inc. to provide personnel for the box office on a part-time basis. The purpose is to serve theatre patrons with venue information, facility rental information, and ticket sales.

**Analysis**

The concept of volunteers designated as liaison between the City, user groups, and patrons, is favorable. The Department of Community Resources, however, should supervise the operations, in order to ensure equitable communications of all recreational programs.

**Attachments:**

A. Letter of Request

Respectfully submitted,

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Lisa Lynn  
Community Resources Director