

October 31, 2006

Chairperson and Members of the
Parks, Recreation and Community
Resources Advisory Commission

Regular Meeting of
November 8, 2006

**Park Subcommittee Formation
Master Plan for South Park and Clark Complex**

Recommendation

Staff recommends that Commission approve the formation of two subcommittees to develop master plans for South Park and the Clark Complex.

Background

The Community Resources Department received a letter of request (Attachment A) from Steve Francis dated October 25, 2006. Commissioner Francis is requesting support and approval for the establishment of two subcommittees to develop master plans for South Park and Clark Field.

Analysis

A park master plan is a general guideline for appropriate park uses and their location within a specific park site. The plan serves as a long range vision (10-20 year time frame) for future development and programming. Issues typically addressed include planned park elements, natural and cultural resources management, and general design concerns. The plan is conceptual in nature. It serves to assist with the determination of the best uses for a specific site and optimize management of the site's resources.

Public input is essential to the success of a park master plan. Park users identify needs, desires, and community issues. Typically, there are three meetings throughout the planning process to seek community involvement.

Park Planning Process

1. Committee conducts site analysis
2. Public information meeting to introduce the project; identify community issues and respond to preliminary questions
3. Committee develops design options
4. Public planning workshop
5. Committee develops draft master plan
6. Public hearing
7. Public comments
8. Draft master plan refinements

Respectfully Submitted,



Lisa Lynn
Community Resources Director

10/25/06

Lisa Lynn,

As discussed at our last commission meeting, I think we need to establish subcommittees to develop master plans for South Park and Clark Field. A committee for each park.

Please put this on our November agenda so we can discuss and move forward if there is agreement to do so by the commission. It is important that we get moving as soon as possible.

Sincerely,
Steve Francis
Commissioner