

July 31, 2007

Chairperson and Members of the
Parks, Recreation and Community
Resources Advisory Commission

Regular Meeting of
August 7, 2007

KIWANIS TOWN CLOCK DEDICATION CEREMONY

Recommendation

Staff recommends that Commission approve request for Kiwanis Organization to hold a town clock dedication ceremony at Pier Plaza.

Background

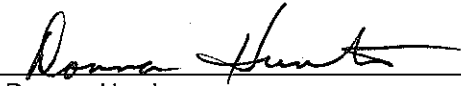
The Department of Community Resources received a letter of request from Christine Hollander, Kiwanis Board Member, to hold a clock dedication ceremony on August 8th from 6:00pm to 7:30pm on the east side of Pier Plaza. A band will entertain the audience.

Date of request does not conflict with other events and request for seating is easily accommodated.

Attachments

- A. Letter of request

Respectfully submitted,



Donna Hunter
Administrative Assistant

July 25, 2007

Donna Hunter
Department of Community Resources
Community Center
710 Pier Ave.
Hermosa Beach, CA 90254

Dear Ms. Hunter,

On behalf of the Kiwanis Organization, I am requesting the support of the City to hold a dedication ceremony on the East side of Pier Plaza on August 8th at 6pm. We invite you all to attend the ceremony to dedicate the town clock donated to the City by the Hermosa Beach Kiwanis. We would need seating for approximately 50 to accommodate City dignitaries and guests. We will be using a portable microphone system for the presentation and a band will also entertain the audience. The ceremony should be completed by 7:30pm, at which time the festivities would move to Sangria Restaurant.

In light of timing issues, we request that this event be placed on the Parks and Recreation Commission Agenda for the August 7th 2007 meeting.

Thank you for your consideration of this issue.

Sincerely,
Christine Hollander
Kiwanis Board member