

November 6, 2001

Honorable Chairman and Members of
the Hermosa Beach Public Works Commission

Regular Meeting of
November 14, 2001

**TEMPORARY CHANGE OF DATES AND LOCATION OF
PUBLIC WORKS COMMISSION MEETINGS**

Recommendation:

It is recommended that the Commissioners receive and file this report.

Summary:

Work on Project No. CIP 95-622 City Hall Remodel, ADA Upgrades started at the beginning of November. In order to accommodate construction needs, City Hall Council Chambers will not be available after November 16, 2001.

In an effort to maintain consistency and the ability to transmit Council and all commission meetings, the meetings will be held in the Multi-Purpose Room at the School District facilities (1645 Valley Drive).

Meetings of the Public Works Commission will temporarily be held on the **3rd Wednesday of each month**, beginning with the December 19, 2001 meeting.

Respectfully submitted,

Harold C. Williams, P.E.
Director of Public Works/City Engineer