

March 11, 2002

Honorable Mayor and Members of the
Hermosa Beach City Council

Regular Meeting of
March 26, 2002

PUBLIC WORKS DEPARTMENT MONTHLY REPORT – FEBRUARY 2002

The Public Works Department is divided into three (3) major functions: Administration, Engineering and Maintenance.

ADMINISTRATION

The administration function coordinates and blends the efforts of all divisions of the Public Works Department in accomplishing the directives of the City Council and City Manager; this includes engineering and management of Capital Improvements Projects.

	<u>PLAN CHECKS</u>		<u>PERMITS</u>							
	STREET PLANS	PARCEL MAP	SEWER LATERAL	SEWER DEMO.	STREET EXCAV.	BANNERS	DUMPSTER/MI SC.	UTIL. CO. CUTS	BUILDING DEPT.	ENCR./C.U.P. ETC.
CURRENT MONTH	6	1	2	4	9	3	13	18	0	3
YEAR TO DATE	6	1	19	17	56	20	110	66	0	24

<u>NON-CIP PROJECTS</u> DESCRIPTION	<u>STAFF HOURS</u>		
	CURRENT	PREVIOUS MONTH	YEAR TO DATE
Field Investigations 1+1	29	26	184
Inspections 15+1	70	117	856
NPDES Permit/City Storm Water Management Program 7	14	11	99
General Office Engineering 1	30	31	243
Grant Applications	0	0	7
Projects 84+3	107	78	520
Meetings - Other Public Agencies 1	12	2	52
NPDES Investigations	5	11	75
TOTAL HOURS	267	276	2036

ENGINEERING

- The Capital Improvement Projects currently in progress or completed are:

COMPLETED PROJECT NO.	TITLE	COST
99 - 306	Catch Basin Inserts	21,918
97 - 182	Myrtle Ave. Undergrounding	1,315,660
00 - 139	Hermosa Ave./Manhattan Ave., 16 th St. to 26 th St.	360,000
	TOTAL COMPLETED	1,697,578

UNDER CONSTRUCTION		
PROJECT NO.	TITLE	EST. COST
01 - 166	Slurry & Crack Sealing, east of PCH	120,600
01 - 168	Manhattan Avenue, 27 th St. to Boundary	500,000
00 - 171	Ardmore between 1 st & 2 nd , 25 th to Gould	323,500
97 - 183	Loma Dr. Undergrounding	1,307,457
01 - 532	South Park Roller Hockey Rink Improvements	135,000
95 - 622	City Hall Remodel, ADA Upgrade	1,595,446
01 - 628	Community Center Courtyard	140,000
	TOTAL UNDER CONSTRUCTION	4,122,003

OUT TO BID		
PROJECT NO.	TITLE	EST. COST
01 - 531	3 rd Street Park	80,000
01 - 628	Community Center Painting	151,120
00 - 172	21 st Street Improvements Valley to Power	221,682
95 - 507	Valley Park Improvements	2,095,200
00 - 191	14 th St. Landscape Planters	20,000
	TOTAL OUT TO BID	2,568,002

UNDER DESIGN		
PROJECT NO.	TITLE	EST. COST
00 - 411	Sewer Rehab – Target Area 1	908,900
00 - 412	Sewer Rehab – Target Area 2	800,900
00 - 413	Sewer Rehab – Target Area 3	1,048,000
00 - 414	Sewer Rehab – Target Area 4	644,100
99 - 305	Installation of CDS Units CANCELLED	0
01 - 159	Hillcrest & Rhodes, 18 th to 21 st	368,406
99 - 610	Fire Station Upstairs Remodel & Additions	432,810
00 - 630	Pier Renovation, Phase III	1,500,000
	TOTAL UNDER DESIGN	5,703,116

TO BE DESIGNED		
PROJECT NO.	TITLE	EST. COST
00 - 192	Loma Area Street Improvements	1,000,000
00 - 410	Loma Area Sewer Improvements	600,000
00 - 140	11 th St. On Street Parking Improvements	210,000
01 - 154	15 th Street between Hermosa Ave. & Beach Drive	20,000
01 - 164	Various Street Improvements #2	1,597,000
01 - 167	Various Concrete Pavement Repairs	100,000
99 - 409	Manhole Repair/Reconstruction	150,000
99 - 529	Clark Field Improvements	357,100
	TOTAL TO BE DESIGNED	4,034,100

MAINTENANCE

The maintenance function of the Public Works Department is divided into the following sections:

- Building Maintenance
- Equipment Service
- Parks/Medians
- Sewers/Storm Drains
- Street Lighting
- Street Maintenance/Traffic Safety

Building Maintenance: Removed graffiti from Strand restrooms; painted Rooms 9 and 11 at the Community Center; replaced windows and bulbs at the Community Center; painted Police Department offices; installed carpet in Room 11 of the Community Center; reinstalled audio/video equipment in Room 3; moved furniture at the Community Center; repaired plumbing in the Community Center; met with pest control contractor.

Equipment Service Division: Ongoing vehicle and equipment maintenance; set-up arrow board trailer.

Parks/Medians Division: Repaired field lighting; prepped field for little league opening; ongoing median maintenance; irrigation repair on Greenbelt; installed new irrigation clock at Gould; painted restrooms; repaired irrigation at the Community Center.

Sewers/Storm Drain Division: Inspected manholes, reviewed sewer projects; emergency repairs and investigation on Bard near Clark Field; services pump stations; open storm drains; reviewed sewer maintenance contractor's work; cleaned out all catch basins.

Street Lighting Division: Completed street lighting survey; repaired Police Department back gate buzzer system; changed lights out at the Community Center Rooms 7 and 9; repaired traffic signals, removed and replaced banners; repaired street lights on Hermosa Avenue between 14th and 16th Streets; repaired lights in the Finance Department.

Street Maintenance/Traffic Safety Division: PCH sign replacement project; potholes repaired citywide; grinding and restriping the Community Center parking lot; reviewed and inventoried all disabled parking spaces; painted new legends in the northwest area of the City; cleaned up City Yard; painted and trimmed around South Park hockey rink.

Graffiti Removal:

<u>FY 01-02</u>		<u>FY 00-01</u>	
<u>MONTH</u>	<u>HOURS</u>	<u>MONTH</u>	<u>HOURS</u>
JULY	46.0	JULY	37.5
AUGUST	31.0	AUGUST	21.5
SEPTEMBER	19.0	SEPTEMBER	26.0
OCTOBER	42.0	OCTOBER	55.0
NOVEMBER	9.5	NOVEMBER	13.0
DECEMBER	8.0	DECEMBER	38.5
JANUARY	25.0	JANUARY	48.0
FEBRUARY	22.5	FEBRUARY	1.0
MARCH		MARCH	20.5
APRIL		APRIL	28.0
MAY		MAY	52.0
JUNE		JUNE	81.0
TOTALS	203		422.0

Respectfully submitted:

Concur:

Rhea B. Punneo
Administrative Assistant

Harold C. Williams, P.E.
Public Works Director/City Engineer

Noted:

Stephen R. Burrell
City Manager

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