

April 15, 2002

Honorable Mayor and Members of the
Hermosa Beach City Council

Regular Meeting of
April 23, 2002

PUBLIC WORKS DEPARTMENT MONTHLY REPORT – MARCH 2002

The Public Works Department is divided into three (3) major functions: Administration, Engineering and Maintenance.

ADMINISTRATION

The administration function coordinates and blends the efforts of all divisions of the Public Works Department in accomplishing the directives of the City Council and City Manager; this includes engineering and management of Capital Improvements Projects.

	<u>PLAN CHECKS</u>		<u>PERMITS</u>							
	STREET PLANS	PARCEL MAP	SEWER LATERAL	SEWER DEMO.	STREET EXCAV.	BANNERS	DUMPSTER/MI SC.	UTIL. CO. CUTS	BUILDING DEPT.	ENCR./C.U.P. ETC.
CURRENT MONTH	10	1	3	3	7	4	14	23	0	5
YEAR TO DATE	16	1	22	20	63	24	124	89	0	29

<u>NON-CIP PROJECTS</u> DESCRIPTION	<u>STAFF HOURS</u>		
	CURRENT	PREVIOUS MONTH	YEAR TO DATE
Field Investigations	15	29	199
Inspections	82	70	938
NPDES Permit/City Storm Water Management Program	10	14	109
General Office Engineering	43	30	286
Grant Applications	0	0	7
Projects	60	107	580
Meetings - Other Public Agencies	2	12	54
NPDES Investigations	5	5	80
TOTAL HOURS	217	267	2253

ENGINEERING

- The Capital Improvement Projects currently in progress or completed are:

COMPLETED PROJECT NO.	TITLE	COST
99 - 306	Catch Basin Inserts	21,918
97 - 182	Myrtle Ave. Undergrounding	1,315,660
00 - 139	Hermosa Ave./Manhattan Ave., 16 th St. to 26 th St.	360,000
01 - 168	Manhattan Avenue, 27 th St. to Boundary	500,000
TOTAL COMPLETED		2,197,578

UNDER CONSTRUCTION		
PROJECT NO.	TITLE	EST. COST
01 - 166	Slurry & Crack Sealing, east of PCH	120,600
00 - 171	Ardmore between 1 st to Gould	323,500
97 - 183	Loma Dr. Undergrounding	1,307,457
01 - 532	South Park Roller Hockey Rink Improvements	135,000
95 - 622	City Hall Remodel, ADA Upgrade	1,595,446
01 - 628	Community Center Courtyard	140,000
TOTAL UNDER CONSTRUCTION		3,622,003

OUT TO BID		
PROJECT NO.	TITLE	EST. COST
01 - 531	3 rd Street Park	80,000
01 - 628	Community Center Painting	151,120
00 - 172	21 st Street Improvements Valley to Power	221,682
95 - 507	Valley Park Improvements	2,095,200
00 - 191	14 th St. Landscape Planters	20,000
TOTAL OUT TO BID		2,568,002

UNDER DESIGN		
PROJECT NO.	TITLE	EST. COST
00 - 411	Sewer Rehab – Target Area 1	908,900
00 - 412	Sewer Rehab – Target Area 2	800,900
00 - 413	Sewer Rehab – Target Area 3	1,048,000
00 - 414	Sewer Rehab – Target Area 4	644,100
99 - 305	Installation of CDS Units CANCELLED	0
01 - 159	Hillcrest & Rhodes, 18 th to 21 st	368,406
99 - 610	Fire Station Upstairs Remodel & Additions	432,810
00 - 630	Pier Renovation, Phase III	1,500,000
TOTAL UNDER DESIGN		5,703,116

TO BE DESIGNED		
PROJECT NO.	TITLE	EST. COST
00 - 192	Loma Area Street Improvements	1,000,000
00 - 410	Loma Area Sewer Improvements	600,000
00 - 140	11 th St. On Street Parking Improvements	210,000
01 - 154	15 th Street between Hermosa Ave. & Beach Drive	20,000
01 - 164	Various Street Improvements #2	1,597,000
01 - 167	Various Concrete Pavement Repairs	100,000
99 - 409	Manhole Repair/Reconstruction	150,000
99 - 529	Clark Field Improvements	357,100
TOTAL TO BE DESIGNED		4,034,100

MAINTENANCE

The maintenance function of the Public Works Department is divided into the following sections:

- Building Maintenance
- Sewers/Storm Drains
- Equipment Service
- Street Lighting
- Parks/Medians
- Street Maintenance/Traffic Safety

Building Maintenance: Put up and replaced marquee info; painted PD offices; finished rehabilitation of Rooms 9 and 11 at the Community center; repaired doors at the Community Center; replaced windows at the Community Center, removed graffiti from the Community Center and the Pier; repaired wall at the Bowling Green.

Equipment Service Division: Ongoing vehicle and equipment maintenance; rebuilt arrow board and welded trailer.

Parks/Medians Division: On-going irrigation repairs for the Greenbelt; installed new benches for lawn bowling; repaired tree wells in the Community Center parking lot; ongoing median maintenance; repaired restroom plumbing, installed new clock on Gould; installed new plates and bases at Clark Stadium; did final prep at hockey rink.

Sewers/Storm Drain Division: Completed disabled parking inventory; opened storm drains, repaired pump station, repaired plumbing at City Hall; removed sand from Strand; started inventory of street lights.

Street Lighting Division: Installed new electric can for Greenwood Park; re-bulbed all traffic signals; prepped new hi-lift truck; rebuilt lights for windmill; repaired streetlights at 16th and Hermosa; assisted Fire Department with electrical; put up and took down banners.

Street Maintenance/Traffic Safety Division: Repaired 22nd Place planter; painted Ts and Ls; painted red curbs; repaired parking spaces and meters on 15th Street at Hermosa; moved furniture; replaced crosswalk at Gould and Ardmore; repaired ballards at Beach Drive; repaired pot holes citywide with hot asphaltic concrete.

Graffiti Removal:

<u>FY 01-02</u>		<u>FY 00-01</u>	
<u>MONTH</u>	<u>HOURS</u>	<u>MONTH</u>	<u>HOURS</u>
JULY	46.0	JULY	37.5
AUGUST	31.0	AUGUST	21.5
SEPTEMBER	19.0	SEPTEMBER	26.0
OCTOBER	42.0	OCTOBER	55.0
NOVEMBER	9.5	NOVEMBER	13.0
DECEMBER	8.0	DECEMBER	38.5
JANUARY	25.0	JANUARY	48.0
FEBRUARY	22.5	FEBRUARY	1.0
MARCH	21.5	MARCH	20.5
APRIL		APRIL	28.0
MAY		MAY	52.0
JUNE		JUNE	81.0
TOTALS	224.5		422.0

Respectfully submitted:

Concur:

Rhea B. Punneo
Administrative Assistant

Harold C. Williams, P.E.
Public Works Director/City Engineer

Noted:

Stephen R. Burrell
City Manager

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