

June 17, 2002

Honorable Mayor and Members of the
Hermosa Beach City Council

Regular Meeting of
June 25, 2002

PUBLIC WORKS DEPARTMENT MONTHLY REPORT – MAY 2002

The Public Works Department is divided into three (3) major functions: Administration, Engineering and Maintenance.

ADMINISTRATION

The administration function coordinates and blends the efforts of all divisions of the Public Works Department in accomplishing the directives of the City Council and City Manager; this includes engineering and management of Capital Improvements Projects.

<u>PLAN CHECKS</u>			<u>PERMITS</u>							
STREET PLANS	PARCEL MAP		SEWER LATERAL	SEWER DEMO.	STREET EXCAV.	BANNERS	DUMPSTER/MI SC.	UTIL. CO. CUTS	BUILDING DEPT.	ENCR./C.U.P. ETC.
CURRENT MONTH	10	1	2	3	5	8	13	21	0	2
YEAR TO DATE	36	1	26	25	74	34	149	136	0	31

<u>NON-CIP PROJECTS</u> DESCRIPTION	<u>STAFF HOURS</u>		
	CURRENT	PREVIOUS MONTH	YEAR TO DATE
Field Investigations	6	2	207
Inspections	86	70	1094
NPDES Permit/City Storm Water Management Program	19	7	135
General Office Engineering	25	96	407
Grant Applications	5	0	12
Projects	3	27	610
Meetings - Other Public Agencies	13	9	76
NPDES Investigations	2	0	82
TOTAL HOURS	159	211	2623

ENGINEERING

- The Capital Improvement Projects currently in progress or completed are:

COMPLETED PROJECT NO.	TITLE	COST
00 - 139	Hermosa Ave./Manhattan Ave., 16 th St. to 26 th St.	360,000
01 - 154	15 th Street between Hermosa Ave. & Beach Drive	20,000
01 - 166	Slurry & Crack Sealing, east of PCH	120,600
01 - 168	Manhattan Avenue, 27 th St. to Boundary	430,000
00 - 171	Ardmore between 1 st to Gould	323,500
97 - 182	Myrtle Ave. Undergrounding	1,315,660
99 - 306	Catch Basin Inserts	21,918
TOTAL COMPLETED		2,591,678

UNDER CONSTRUCTION		
PROJECT NO.	TITLE	EST. COST
00 - 172	21 st Street Improvements Valley to Power	100,000
97 - 183	Loma Dr. Undergrounding	1,307,457
00 - 191	14 th St. Landscape Planters	25,000
99 - 409	Manhole Repair/Reconstruction	10,000
01 - 531	3 rd Street Park	70,000
01 - 532	South Park Roller Hockey Rink Improvements	135,000
95 - 622	City Hall Remodel, ADA Upgrade	1,595,446
01 - 628	Community Center Courtyard	140,000
01 - 628	Community Center Painting	155,000
TOTAL UNDER CONSTRUCTION		3,527,903

OUT TO BID		
PROJECT NO.	TITLE	EST. COST
01 - 167	Various Concrete Pavement Repairs	100,000
95 - 507	Valley Park Improvements	2,095,200
TOTAL OUT TO BID		2,195,200

UNDER DESIGN		
PROJECT NO.	TITLE	EST. COST
01 - 159	Hillcrest & Rhodes, 18 th to 21 st	368,406
00 - 192	Loma Area Street Improvements	1,000,000
99 - 305	Installation of CDS Units CANCELLED	0
00 - 410	Loma Area Sewer Improvements	600,000
00 - 411	Sewer Rehab – Target Area 1	908,900
00 - 412	Sewer Rehab – Target Area 2	800,900
00 - 413	Sewer Rehab – Target Area 3	1,048,000
00 - 414	Sewer Rehab – Target Area 4	644,100
99 - 610	Fire Station Upstairs Remodel & Additions	432,810
00 - 630	Pier Renovation, Phase III	1,500,000
TOTAL UNDER DESIGN		7,303,116

TO BE DESIGNED		
PROJECT NO.	TITLE	EST. COST
00 - 140	11 th St. On Street Parking Improvements	210,000
01 - 164	Various Street Improvements #2	1,597,000
99 - 529	Clark Field Improvements	30,000
TOTAL TO BE DESIGNED		1,837,000

MAINTENANCE

The maintenance function of the Public Works Department is divided into the following sections:

- Building Maintenance
- Equipment Service
- Parks/Medians
- Sewers/Storm Drains
- Street Lighting
- Street Maintenance/Traffic Safety

Building Maintenance: Repaired plumbing at Base III; repaired doors in Strand restrooms; moved furniture at City Hall Police Department; repaired stove in Clark Building; repaired jail area plumbing; installed new drinking fountains in beach restrooms; re-bulbed Community Center rooms; removed graffiti.

Equipment Service Division: Ongoing vehicle and equipment maintenance.

Parks/Medians Division: Installed new equipment at the 19th Street Tot Lot; did ongoing median maintenance; repaired irrigation on Greenbelt; repaired plumbing at Clark Field; repaired backflow devices.

Sewers/Storm Drain Division: Responded to citizen concerns regarding sewers; repaired main lateral at 25th St. and Ozone; installed deodorant blocks in catch basins; repaired irrigation at Clark Stadium; attended training workshops, repaired irrigation at South Park; removed graffiti.

Street Lighting Division: Completed citywide inventory and map of street lights; installed and removed banners; re-lamped City street lights; removed all wires at Community Center in preparation for painting; re-lamped flashing lights; installed holiday flags; repaired parking structure lighting.

Street Maintenance/Traffic Safety Division: Completed citywide striping inventory; performed citywide centerline and stop legend re-painting; replaced signs on Pier Avenue; installed traffic counter; repainted all legends on bike paths; attended training workshops; repaired handrails at 35th and the Strand; assisted the School District with parking lot legends; repainted handicap stalls; did pothole repairs citywide; repainted all downtown crosswalks.

Graffiti Removal:

<u>FY 01-02</u>		<u>FY 00-01</u>	
<u>MONTH</u>	<u>HOURS</u>	<u>MONTH</u>	<u>HOURS</u>
JULY	46.0	JULY	37.5
AUGUST	31.0	AUGUST	21.5
SEPTEMBER	19.0	SEPTEMBER	26.0
OCTOBER	42.0	OCTOBER	55.0
NOVEMBER	9.5	NOVEMBER	13.0
DECEMBER	8.0	DECEMBER	38.5
JANUARY	25.0	JANUARY	48.0
FEBRUARY	22.5	FEBRUARY	1.0
MARCH	21.5	MARCH	20.5
APRIL	21.0	APRIL	28.0
MAY	29.5	MAY	52.0
JUNE		JUNE	81.0
TOTALS	275.0		422.0

Respectfully submitted:

Concur:

Rhea B. Punneo
Administrative Assistant

Harold C. Williams, P.E.
Public Works Director/City Engineer

Noted:

Stephen R. Burrell
City Manager

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