

September 14, 2005

Honorable Chairman and Members of the
Public Works Commission

Regular Meeting of
September 28, 2005

DISABLED PARKING SPACES

Recommendation:

It is recommended that the Public Works Commission:

1. Receive public comment; and
2. Approve the revised guidelines for installing disabled parking spaces for residents in the public right-of-way.

Summary:

The notice for this public hearing was published in the Easy Reader on September 15, 2005 (Attachment 1). In addition, notices were posted at each existing residential handicapped parking space in the City.

After receiving public comment, the Commission will consider the draft policy prepared by the Commission subcommittee (Attachment 2). In addition to policy considerations, it is requested that the Commission make recommendation on the issue of whether existing spaces would be grandfathered or made subject to revised requirements.

Once approved by the Commission, the revised guidelines developed by the Public Works Commission will be presented to the City Council for adoption.

Attachments:

1. Notice in Easy Reader
2. Draft Policy
3. Letter from Resident

Respectfully submitted,



Richard D. Morgan, P.E.
Director of Public Works/City Engineer



GUIDELINES FOR REQUESTING A DISABLED PARKING SPACE

The City of Hermosa Beach recognizes that there are certain locations within the City that do not provide sufficient and/or accessible off-street parking. In those cases, a limited number of on-street parking spaces may be designated for the benefit of residents with an identifiable need for disabled parking without significantly affecting the available curb parking in an area. In these cases, the following guidelines should be followed completely.

RESIDENT REQUEST

Meets Criteria _____

The applicant must submit a written request for disabled street parking. The letter should:

1. Identify the preferred parking location.
2. Explain the conditions that make all available off-street parking inaccessible.
3. Describe why street parking is required.
4. Provide proof of disability – can be a copy of the applicant’s state-issued placard with registration OR a copy of the registration for your California Vehicle Disabled License Plate OR Social Security Administration documentation AND documentation from the applicant’s physician detailing his/her condition.

PROOF OF RESIDENCY

Meets Criteria _____

At least one member of the resident’s household must have a valid disabled parking permit and live in the dwelling. A copy of the permit and proof of residency will be kept on file.

OFF-STREET PARKING

Meets Criteria _____

No other off-street parking should be available to the resident with greater accessibility than the requested on-street space. The applicant is expected to use any and all available off-street spaces before utilizing on-street parking. Disabled street parking will only be considered in locations where curb parking exists. Proof that the applicant does not have a garage, carport, driveway or any other off-street area available is required.

PARKING DEMAND

Meets Criteria _____

When an approved disabled parking space request would become the second space on the same block, the Public Works Commission may require a public hearing be held to assist in mitigating hardship on the immediate community.

SCHEDULE AND TIMING

Meets Criteria _____

Each permit must be renewed annually on or before the expiration date of June 30th each year. Permit holders are required to contact the Public Works Department to renew the permit. At this time, the permit holder must demonstrate newly that they meet the requirements outlined in the most updated Disabled Parking Guidelines.

TIMING, REVOCATION AND REMOVAL

Requestor's Initials _____

The City reserves the right to remove or relocate disabled street parking space(s) at any time. The City also reserves the right to discontinue or revoke a disabled parking permit when a permit holder fails to meet one or more of the above guidelines or misuses the parking permit by receiving a citation for misuse.

REQUESTOR: _____

REQUESTED LOCATION: _____

COMMENTS: _____

FOR CITY USE ONLY:

APPROVED BY _____ DATE _____ INSTALLATION DATE _____