

September 19, 2005

Honorable Mayor and Members of the  
Hermosa Beach City Council

Regular Meeting of  
September 27, 2005

**PUBLIC WORKS DEPARTMENT MONTHLY REPORT – AUGUST 2005**

The Public Works Department is divided into three (3) major functions: Administration, Engineering and Maintenance.

**ADMINISTRATION**

The administration function coordinates and blends the efforts of all divisions of the Public Works Department in accomplishing the directives of the City Council and City Manager; this includes engineering and management of Capital Improvements Projects.

	PLAN CHECK FOR CONST.	ENVIRON. PLAN REVIEW	SEWER LATERAL	SEWER DEMO.	STREET EXCAV.	BANNERS	DUMPSTER/ MISC.	UTIL. CO. CUTS	ENCR./C.U.P. ETC.
<b>CURRENT MONTH</b>	7	2	6	4	7	7	31	6	2
<b>YEAR TO DATE</b>	16	5	12	6	12	22	52	26	4

<u>NON-CIP PROJECTS</u> DESCRIPTION	<u>STAFF HOURS</u>		
	CURRENT	PREVIOUS MONTH	YEAR TO DATE
Field Investigations	20	17	37
Inspections	127	135	262
NPDES Permit/City Storm Water Management Program	25	5	30
General Office Engineering	82	29	111
Grant Applications	40	48	88
Projects	61	13	74
Meetings – Other Public Agencies	5	0	5
NPDES Investigations	6	7	13
<b>TOTAL HOURS</b>	<b>366</b>	<b>254</b>	<b>620</b>

<u>SERVICE REQUESTS</u> DESCRIPTION	<u>COUNTS*</u>		
	RECEIVED CURRENT MONTH	RECEIVED YTD	COMPLETED YTD
Building Maintenance	36	81	74
Medians	3	3	2
Parks	14	33	16
Sewers	7	12	10
Storm Drains	8	11	9
Street Lighting	7	17	15
Street Maintenance	24	48	37
Traffic Safety	28	50	39
Vehicle Maintenance	24	61	57
Other	27	50	38
Call-Outs (Services provided after hours and/or on weekends) **	1	6	6
<b>Restart Counts 7/1/05 81% completed</b>	<b>TOTALS</b>	<b>179</b>	<b>303</b>

## ENGINEERING

**•The Capital Improvement Projects currently in progress or completed are:**

COMPLETED PROJECT NO.	TITLE	05-06 BUDGET AMOUNT
04 - 113*	Concrete Road Reconstruction at Various Locations	100,000
99 - 409*	Manhole Repair/Reconstruction	244,315
00 - 412*	Sewer Improvements*	76,290
<b>TOTAL COMPLETED</b>		<b>420,605</b>

UNDER CONSTRUCTION PROJECT NO.	TITLE	05-06 BUDGET AMOUNT
04 - 115*	Street Imp. – 20 <sup>th</sup> St., Valley Dr. to Power St.	149,500
04 - 534*	Park Improvements – Fort Lots of Fun	100,000
04 - 534*	Park Improvements – Lawn Bowling Club Re-sodding	25,000
00 - 630	Pier Renovation, Phase III	577,733
<b>TOTAL COMPLETED</b>		<b>852,233</b>

OUT TO BID PROJECT NO.	TITLE	05-06 BUDGET AMOUNT
<b>TOTAL OUT TO BID</b>		

UNDER DESIGN PROJECT NO.	TITLE	05-06 BUDGET AMOUNT
02 - 106	Beach Drive Undergrounding/Street Improvements	205,600
04 - 112*	Slurry/Crack Sealing at Various Locations	100,000
03 - 418*	Pump Station Upgrades	452,776
99 - 610	Fire Station Upstairs Remodel & Additions	25,400
02 - 626	Community Center ADA Upgrades, Phases 3 & 4	218,066
<b>TOTAL TO BE DESIGNED</b>		<b>1,001,842</b>

TO BE DESIGNED PROJECT NO.	TITLE	05-06 BUDGET AMOUNT
02 - 104	Bayview Undergrounding Street Improvements	205,600
05 - 109	Concrete Road Reconstruction – Various Locations	75,000
05 - 110	Slurry/Crack Sealing – Various Locations	95,000
04 - 116	Street Imp. – Pier Ave., Hermosa Ave. to PCH	93,000
04 - 117	Manhattan Ave. Street Improvements	720,000
04 - 118	Strand Bikeway Light Fixture Replacements	10,000
05 - 119	Hermosa Ave. & Longfellow Ave.	142,000
05 - 120	Street Improvements – Various Locations	1,621,818
05 - 121	Street Improvements – Aviation Blvd. Tree Project	151,482
00 - 413	Sewer Improvements – Target Areas 2 thru 4	874,000
04 - 535	Clark Field Improvements	275,000
02 - 612	City Yard Renovation	241,000
99 - 631	Beach Restrooms – Rehabilitation	38,826
05 - 633	Re-Roofing of City Buildings	90,000
02 - 634	Exterior Painting of City Buildings	26,000
<b>TOTAL TO BE DESIGNED</b>		<b>4,658,726</b>

\*04-05 Budget – Projects being completed in 05-06 – some with add'l. \$\$ for 05-06.

## MAINTENANCE

The maintenance function of the Public Works Department is divided into the following sections:

- ◆ Building Maintenance
- ◆ Sewers/Storm Drains
- ◆ Equipment Service
- ◆ Street Lighting
- ◆ Parks/Medians
- ◆ Street Maintenance/Traffic Safety

**Building Maintenance:** Continued upgrading Base III; changed out marquee; cleaned out kitchen at Community Center; changed bulbs at City Hall, PD and Community Center; painted out graffiti; hung new notice board for City Clerk; repaired beach restrooms; re-serviced all fire extinguishers; moved boxes for City Hall departments.

**Equipment Service Division:** Repaired rodger; repaired stage coach for Fort Lots of Fun; repaired PD vehicles; removed and prepped PD items for auction; repaired speed trailer; performed on-going fleet maintenance.

**Parks/Medians Division:** Prepped Fort Lots of Fun for re-opening; continued rebuilding entrance to fort; removed graffiti; repaired benches; repaired drinking fountain; repaired volley ball poles; repaired showers at the beach; re-opened Pier restrooms.

**Sewers/Storm Drain Division:** Cleaned storm drains citywide; added amendments to stagnant water in storm drain pipes at the Pier Head; responded to sewer plugs at 24<sup>th</sup> Place, 28<sup>th</sup> Street, Power Street and the intersection of 29<sup>th</sup> and Hermosa Ave.; located all laterals for undergrounding projects.

**Street Lighting/Medians Division:** Repaired lights on Manhattan Avenue; removed and replaced banners; set up traffic counter for PD; repaired electrical system at Valley Park; built wooden doors for Fort Lots of Fun; cleaned up City Yard; repaired electrical system at City Yard.

**Street Maintenance/Traffic Safety Division:** Responded to sewer emergencies; removed graffiti citywide; painted curbs red; installed new parking signs.

### Graffiti Removal

<u>FY 05-06</u>		<u>FY 04-05</u>	
<u>MONTH</u>	<u>HOURS</u>	<u>MONTH</u>	<u>HOURS</u>
JULY	5.0	JULY	31.5
AUGUST	61.5	AUGUST	38.0
SEPTEMBER		SEPTEMBER	19.0
OCTOBER		OCTOBER	9.5
NOVEMBER		NOVEMBER	6.0
DECEMBER		DECEMBER	9.0
JANUARY		JANUARY	1.5
FEBRUARY		FEBRUARY	15.5
MARCH		MARCH	30.5
APRIL		APRIL	25.5
MAY		MAY	6.0
JUNE		JUNE	25.0
TOTALS	66.5		217.0

Respectfully submitted:

Concur:

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Rhea B. Punneo  
Administrative Assistant



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Richard D. Morgan, P.E.  
Director of Public Works/City Engineer

Noted:

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Stephen R. Burrell  
City Manager

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