

November 21, 2005

Honorable Mayor and Members of the
Hermosa Beach City Council

Regular Meeting of
January 10, 2006

PUBLIC WORKS DEPARTMENT MONTHLY REPORT – OCTOBER 2005

The Public Works Department is divided into three (3) major functions: Administration, Engineering and Maintenance.

ADMINISTRATION

The administration function coordinates and blends the efforts of all divisions of the Public Works Department in accomplishing the directives of the City Council and City Manager; this includes engineering and management of Capital Improvements Projects.

	PLAN CHECK FOR CONST.	ENVIRON. PLAN REVIEW	SEWER LATERAL	SEWER DEMO.	STREET EXCAV.	BANNERS	DUMPSTER/ MISC.	UTIL. CO. CUTS	ENCR./C.U.P. ETC.
CURRENT MONTH	10	2	6	7	5	6	25	8	2
YEAR TO DATE	34	9	19	24	25	33	99	50	7

<u>NON-CIP PROJECTS</u> DESCRIPTION	<u>STAFF HOURS</u>		
	CURRENT	PREVIOUS MONTH	YEAR TO DATE
Field Investigations	35	38	113
Inspections	125	142	556
NPDES Permit/City Storm Water Management Program	13	11	54
General Office Engineering	86	62	259
Grant Applications	2	2	92
Projects	55	90	219
Meetings – Other Public Agencies	10	6	21
NPDES Investigations	6	2	21
TOTAL HOURS	332	353	1335

<u>SERVICE REQUESTS</u> DESCRIPTION	<u>COUNTS*</u>		
	RECEIVED CURRENT MONTH	RECEIVED YTD	COMPLETED YTD
Building Maintenance	54	165	147
Medians	2	6	2
Parks	22	78	50
Sewers	4	22	17
Storm Drains	11	30	26
Street Lighting	12	43	31
Street Maintenance	42	118	76
Traffic Safety	31	97	59
Vehicle Maintenance	32	112	103
Other	28	107	79
Call-Outs (Services provided after hours and/or on weekends) **	5	17	17
Restart Counts 7/1/05 76% completed	TOTALS	243	795
		607	

ENGINEERING

•The Capital Improvement Projects currently in progress or completed are:

COMPLETED PROJECT NO.	TITLE	05-06 BUDGET AMOUNT
04 - 113*	Concrete Road Reconstruction at Various Locations	100,000
99 - 409*	Manhole Repair/Reconstruction	244,315
00 - 412*	Sewer Improvements*	76,290
04 - 534*	Park Improvements – Fort Lots of Fun	100,000
04 - 115*	Street Imp. – 20 th St., Valley Dr. to Power St.	149,500
TOTAL COMPLETED		670,105

UNDER CONSTRUCTION PROJECT NO.	TITLE	05-06 BUDGET AMOUNT
04 - 534*	Park Improvements – Lawn Bowling Club Re-sodding	25,000
00 - 630	Pier Renovation, Phase III	577,733
TOTAL COMPLETED		602,733

OUT TO BID PROJECT NO.	TITLE	05-06 BUDGET AMOUNT
TOTAL OUT TO BID		

UNDER DESIGN PROJECT NO.	TITLE	05-06 BUDGET AMOUNT
02 - 106	Beach Drive Undergrounding/Street Improvements	205,600
04 - 112*	Slurry/Crack Sealing at Various Locations	100,000
03 - 418*	Pump Station Upgrades	452,776
99 - 610	Fire Station Upstairs Remodel & Additions	25,400
02 - 626	Community Center ADA Upgrades, Phases 3 & 4	218,066
04 - 117	Manhattan Ave. Street Improvements	720,000
05 - 120	Street Improvements – Various Locations	1,621,818
05 - 413	Sewer Improvements – Target Areas 2 thru 4	874,000
TOTAL TO BE DESIGNED		4,217,660

TO BE DESIGNED PROJECT NO.	TITLE	05-06 BUDGET AMOUNT
02 - 104	Bayview Undergrounding Street Improvements	205,600
05 - 109	Concrete Road Reconstruction – Various Locations	75,000
05 - 110	Slurry/Crack Sealing – Various Locations	95,000
04 - 116	Street Imp. – Pier Ave., Hermosa Ave. to PCH	93,000
04 - 118	Strand Bikeway Light Fixture Replacements	10,000
05 - 119	Hermosa Ave. & Longfellow Ave.	142,000
05 - 121	Street Improvements – Aviation Blvd. Tree Project	151,482
04 - 535	Clark Field Improvements	275,000
02 - 612	City Yard Renovation	241,000
99 - 631	Beach Restrooms – Rehabilitation	38,826
05 - 633	Re-Roofing of City Buildings	90,000
02 - 634	Exterior Painting of City Buildings	26,000
TOTAL TO BE DESIGNED		1,442,908

*04-05 Budget – Projects being completed in 05-06 – some with add'l. \$\$ for 05-06.

MAINTENANCE

The maintenance function of the Public Works Department is divided into the following sections:

- ◆ Building Maintenance
- ◆ Sewers/Storm Drains
- ◆ Equipment Service
- ◆ Street Lighting
- ◆ Parks/Medians
- ◆ Street Maintenance/Traffic Safety

Building Maintenance: Installed drinking fountain at Pier restrooms; continued upgrading Base III; changed out marquee; changed marquee at Community Center; changed bulbs at City Hall and PD; repaired windows, lights and plumbing at Community Center; painted out graffiti; repaired beach restrooms; Fort Lots-O-Fun refurbishment; setup and teardown of Council Chambers for meetings.

Equipment Service Division: Repaired Bowling Green lawn mower; warranty training with John Deere; repaired Tahoe and PD vehicles; completed stagecoach for Fort Lots-O-Fun; overhaul gear box; repaired GO-4; started parts inventory on RTA System; ongoing fleet maintenance.

Parks/Medians Division: Fort Lots-O-Fun renovation (new entrance, park furniture, landscaping, etc.) completed; irrigation repairs at Valley Park, City Hall, Greenbelt, and South Park; extended curbs at Ocean View Park; ongoing Citywide tree trimming; removed eucalyptus tree at 5th Street and Prospect.

Sewers/Storm Drain Division: Continued opening of storm drains on the beach; set up sandbag station; responded to flood issues; ongoing cleaning of sewers; completed manhole project; continued pest control project; catch basin filters cleaned.

Street Lighting/Medians Division: Completed Fort Lots-O-Fun Project; inspected FD horn; replaced tennis court lights; installed Surfer Walk of Fame plaques; inspected and repaired street lights; repaired Veteran’s Memorial lighting; installed jazz plaques on Pier Plaza; began strand lighting project; installed and removed street banners.


Street Maintenance/Traffic Safety Division: Repaired potholes; removed soil from City Yard Oil Project; repaired/replaced signs citywide; assisted with Fort Lots-O-Fun rehabilitation; installed new drain at 4th Street and Ardmore; curb repairs; repaired sidewalks on Herondo; distributed flyers for meetings.

<u>Graffiti Removal</u>			
<u>FY 05-06</u>		<u>FY 04-05</u>	
<u>MONTH</u>	<u>HOURS</u>	<u>MONTH</u>	<u>HOURS</u>
JULY	5.0	JULY	31.5
AUGUST	61.5	AUGUST	38.0
SEPTEMBER	40.0	SEPTEMBER	19.0
OCTOBER	35.0	OCTOBER	9.5
NOVEMBER		NOVEMBER	6.0
DECEMBER		DECEMBER	9.0
JANUARY		JANUARY	1.5
FEBRUARY		FEBRUARY	15.5
MARCH		MARCH	30.5
APRIL		APRIL	25.5
MAY		MAY	6.0
JUNE		JUNE	25.0
TOTALS	141.5		217.0

Respectfully submitted:

Concur:

Rhea B. Punneo
Administrative Assistant



Richard D. Morgan, P.E.
Director of Public Works/City Engineer

Noted:

Stephen R. Burrell
City Manager