

November 21, 2005

Honorable Mayor and Members of the
Hermosa Beach City Council

Regular Meeting of
January 10, 2006

PUBLIC WORKS DEPARTMENT MONTHLY REPORT – NOVEMBER 2005

The Public Works Department is divided into three (3) major functions: Administration, Engineering and Maintenance.

ADMINISTRATION

The administration function coordinates and blends the efforts of all divisions of the Public Works Department in accomplishing the directives of the City Council and City Manager; this includes engineering and management of Capital Improvements Projects.

	PLAN CHECK FOR CONST.	ENVIRON. PLAN REVIEW	SEWER LATERAL	SEWER DEMO.	STREET EXCAV.	BANNERS	DUMPSTER/ MISC.	UTIL. CO. CUTS	ENCR./C.U.P. ETC.
CURRENT MONTH	9	2	1	8	2	6	26	9	3
YEAR TO DATE	43	9	20	32	27	39	125	5959	10

<u>NON-CIP PROJECTS</u> DESCRIPTION	<u>STAFF HOURS</u>		
	CURRENT	PREVIOUS MONTH	YEAR TO DATE
Field Investigations	27	35	140
Inspections	108	125	664
NPDES Permit/City Storm Water Management Program	3	13	57
General Office Engineering	68	86	327
Grant Applications	0	2	92
Projects	115	55	334
Meetings – Other Public Agencies	12	10	33
NPDES Investigations	5	6	26
TOTAL HOURS	338	332	1673

<u>SERVICE REQUESTS</u> DESCRIPTION	<u>COUNTS*</u>		
	RECEIVED CURRENT MONTH	RECEIVED YTD	COMPLETED YTD
Building Maintenance	55	220	199
Medians	0	6	3
Parks	16	94	69
Sewers	3	25	21
Storm Drains	2	32	29
Street Lighting	19	62	47
Street Maintenance	21	139	115
Traffic Safety	12	109	81
Vehicle Maintenance	20	132	127
Other	40	147	130
Call-Outs (Services provided after hours and/or on weekends) **	7	24	24
Restart Counts 7/1/05 85% completed	TOTALS	195	990
		845	

ENGINEERING

•The Capital Improvement Projects currently in progress or completed are:

COMPLETED PROJECT NO.	TITLE	05-06 BUDGET AMOUNT
04 - 113*	Concrete Road Reconstruction at Various Locations	100,000
99 - 409*	Manhole Repair/Reconstruction	244,315
00 - 412*	Sewer Improvements*	76,290
04 - 534*	Park Improvements – Fort Lots of Fun	100,000
04 - 115*	Street Imp. – 20 th St., Valley Dr. to Power St.	149,500
04 - 534*	Park Improvements – Lawn Bowling Club Re-sodding	25,000
00 - 630	Pier Renovation, Phase III	577,733
TOTAL COMPLETED		1,272,838

UNDER CONSTRUCTION PROJECT NO.	TITLE	05-06 BUDGET AMOUNT
04 - 534*	Park Improvements – Lawn Bowling Club Re-sodding	25,000
00 - 630	Pier Renovation, Phase III	577,733
TOTAL COMPLETED		602,733

OUT TO BID PROJECT NO.	TITLE	05-06 BUDGET AMOUNT
TOTAL OUT TO BID		

UNDER DESIGN PROJECT NO.	TITLE	05-06 BUDGET AMOUNT
02 - 106	Beach Drive Undergrounding/Street Improvements	205,600
04 - 112*	Slurry/Crack Sealing at Various Locations	100,000
03 - 418*	Pump Station Upgrades	452,776
99 - 610	Fire Station Upstairs Remodel & Additions	25,400
02 - 626	Community Center ADA Upgrades, Phases 3 & 4	218,066
04 - 117	Manhattan Ave. Street Improvements	720,000
05 - 120	Street Improvements – Various Locations	1,621,818
05 - 413	Sewer Improvements – Target Areas 2 thru 4	874,000
TOTAL TO BE DESIGNED		4,217,660

TO BE DESIGNED PROJECT NO.	TITLE	05-06 BUDGET AMOUNT
02 - 104	Bayview Undergrounding Street Improvements	205,600
05 - 109	Concrete Road Reconstruction – Various Locations	75,000
05 - 110	Slurry/Crack Sealing – Various Locations	95,000
04 - 116	Street Imp. – Pier Ave., Hermosa Ave. to PCH	93,000
04 - 118	Strand Bikeway Light Fixture Replacements	10,000
05 - 119	Hermosa Ave. & Longfellow Ave.	142,000
05 - 121	Street Improvements – Aviation Blvd. Tree Project	151,482
04 - 535	Clark Field Improvements	275,000
02 - 612	City Yard Renovation	241,000
99 - 631	Beach Restrooms – Rehabilitation	38,826
05 - 633	Re-Roofing of City Buildings	90,000
02 - 634	Exterior Painting of City Buildings	26,000
TOTAL TO BE DESIGNED		1,442,908

*04-05 Budget – Projects being completed in 05-06 – some with add'l. \$\$ for 05-06.

MAINTENANCE

The maintenance function of the Public Works Department is divided into the following sections:

- ◆ Building Maintenance
- ◆ Equipment Service
- ◆ Parks/Medians
- ◆ Sewers/Storm Drains
- ◆ Street Lighting
- ◆ Street Maintenance/Traffic Safety

Building Maintenance: Changed marquee; installed and removed flags for Veteran’s Day; prepped Base III for exterior painting; started exterior painting; repaired lighting at Community Center; set up and tore down Council Chambers for meetings; repaired plumbing at Base III; installed drinking fountain at the pier.

Equipment Service Division: Repaired lawnmowers and roller for Bowling Green; removed Police Department vehicles from service; assisted with Pier opening; repaired service equipment; ongoing maintenance routine.

Parks/Medians Division: Finished all citywide tree-trimming; prepped plaza for Pier re-opening; installed new enclosure for tracked front loader on beach; changed all tennis court lights at the Community Center; repaired irrigation at Valley Park; replaced volley ball court netting; assisted with Base III repairs; repaired all plumbing fixtures on the pier.

Sewers/Storm Drain Division: Inspected sewer lines at 8th Ct.; continued citywide sewer cleaning; opened and maintained storm drain outfalls; continued inlet cleaning.

Street Lighting/Medians Division: Repaired all pier lights and installed new Pier Head and statue lights; repaired streetlights citywide; prepped Pier Plaza and Pier Head for grand re-opening; set up for tree lighting on plaza.

Street Maintenance/Traffic Safety Division: Repaired trip hazards on sidewalks; set up for voting areas; cleaned up beach at 14th (temporary lifeguard area); hung new plaques at the Pier Head; relocated and placed Tim Kelly statue.

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Graffiti Removal

<u>FY 05-06</u>		<u>FY 04-05</u>	
<u>MONTH</u>	<u>HOURS</u>	<u>MONTH</u>	<u>HOURS</u>
JULY	5.0	JULY	31.5
AUGUST	61.5	AUGUST	38.0
SEPTEMBER	40.0	SEPTEMBER	19.0
OCTOBER	35.0	OCTOBER	9.5
NOVEMBER	27.0	NOVEMBER	6.0
DECEMBER		DECEMBER	9.0
JANUARY		JANUARY	1.5
FEBRUARY		FEBRUARY	15.5
MARCH		MARCH	30.5
APRIL		APRIL	25.5
MAY		MAY	6.0
JUNE		JUNE	25.0
TOTALS	168.5		217.0

Respectfully submitted:

Concur:

Rhea B. Punneo
Administrative Assistant

Richard D. Morgan, P.E.
Director of Public Works/City Engineer

Noted:

Stephen R. Burrell
City Manager

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