

Honorable Mayor and Members of the
Hermosa Beach City Council

Regular Meeting of
January 24, 2006

PUBLIC WORKS DEPARTMENT MONTHLY REPORT – DECEMBER 2005

The Public Works Department is divided into three (3) major functions: Administration, Engineering and Maintenance.

ADMINISTRATION

The administration function coordinates and blends the efforts of all divisions of the Public Works Department in accomplishing the directives of the City Council and City Manager; this includes engineering and management of Capital Improvements Projects.

| | PLAN CHECK FOR CONST. | ENVIRON. PLAN REVIEW | SEWER LATERAL | SEWER DEMO. | STREET EXCAV. | BANNERS | DUMPSTER/ MISC. | UTIL. CO. CUTS | ENCR./C.U.P. ETC. |
|----------------------|-----------------------|----------------------|---------------|-------------|---------------|---------|-----------------|----------------|-------------------|
| CURRENT MONTH | 4 | 2 | 0 | 5 | 2 | 4 | 27 | 9 | 1 |
| YEAR TO DATE | 47 | 9 | 20 | 37 | 29 | 43 | 152 | 68 | 13 |

| <u>NON-CIP PROJECTS</u> DESCRIPTION | <u>STAFF HOURS</u> | | |
|--|---------------------------|----------------|--------------|
| | CURRENT | PREVIOUS MONTH | YEAR TO DATE |
| Field Investigations | 47 | 27 | 187 |
| Inspections | 114 | 108 | 778 |
| NPDES Permit/City Storm Water Management Program | 3 | 3 | 60 |
| General Office Engineering | 46 | 68 | 373 |
| Grant Applications | 0 | 0 | 92 |
| Projects | 46 | 115 | 380 |
| Meetings – Other Public Agencies | 10 | 12 | 43 |
| NPDES Investigations | 4 | 5 | 30 |
| TOTAL HOURS | 270 | 338 | 1943 |

| <u>SERVICE REQUESTS</u> DESCRIPTION | <u>COUNTS*</u> | | |
|---|------------------------|--------------|---------------|
| | RECEIVED CURRENT MONTH | RECEIVED YTD | COMPLETED YTD |
| Building Maintenance | 35 | 255 | 227 |
| Medians | 0 | 6 | 3 |
| Parks | 15 | 109 | 77 |
| Sewers | 3 | 28 | 23 |
| Storm Drains | 5 | 37 | 31 |
| Street Lighting | 19 | 81 | 59 |
| Street Maintenance | 21 | 160 | 122 |
| Traffic Safety | 30 | 139 | 98 |
| Vehicle Maintenance | 19 | 151 | 148 |
| Other | 32 | 179 | 145 |
| Call-Outs (Services provided after hours and/or on weekends) ** | 4 | 28 | 28 |
| Restart Counts 7/1/05 82% completed | TOTALS | 1,173 | 961 |

ENGINEERING

•The Capital Improvement Projects currently in progress or completed are:

| COMPLETED PROJECT NO. | TITLE | 05-06 BUDGET AMOUNT |
|--------------------------------------|---|---------------------------|
| 04 - 113* | Concrete Road Reconstruction at Various Locations | 100,000 |
| 99 - 409* | Manhole Repair/Reconstruction | 244,315 |
| 00 - 412* | Sewer Improvements* | 76,290 |
| 04 - 534* | Park Improvements – Fort Lots of Fun | 100,000 |
| 04 - 115* | Street Imp. – 20 th St., Valley Dr. to Power St. | 149,500 |
| 04 - 534* | Park Improvements – Lawn Bowling Club Re-sodding | 25,000 |
| 00 - 630 | Pier Renovation, Phase III | 577,733 |
| TOTAL COMPLETED | | 1,272,838 |
| UNDER CONSTRUCTION PROJECT NO. | TITLE | 05-06 BUDGET AMOUNT |
| 05 - 633 | Re-Roofing of City Buildings | 90,000 |
| 04 - 118 | Strand Bikeway Light Fixture Replacements | 62,100 |
| TOTAL COMPLETED | | 152,100 |
| OUT TO BID PROJECT NO. | TITLE | 05-06 BUDGET AMOUNT |
| 02 - 626 | Community Center ADA Upgrades, Phases 3 & 4 | 218,066 |
| TOTAL OUT TO BID | | 218,066 |
| UNDER DESIGN PROJECT NO. | TITLE | 05-06 BUDGET AMOUNT |
| 02 - 106 | Beach Drive Undergrounding/Street Improvements | 205,600 |
| 04 - 112* | Slurry/Crack Sealing at Various Locations | 100,000 |
| 03 - 418* | Pump Station Upgrades | 452,776 |
| 99 - 610 | Fire Station Upstairs Remodel & Additions | 25,400 |
| 04 - 117 | Manhattan Ave. Street Improvements | 720,000 |
| 05 - 120 | Street Improvements – Various Locations | 1,621,818 |
| 05 - 413 | Sewer Improvements – Target Areas 2 thru 4 | 874,000 |
| TOTAL TO BE DESIGNED | | 3,999,594 |
| TO BE DESIGNED PROJECT NO. | TITLE | 05-06 BUDGET AMOUNT |
| 02 - 104 | Bayview Undergrounding Street Improvements | 205,600 |
| 05 - 109 | Concrete Road Reconstruction – Various Locations | 75,000 |
| 05 - 110 | Slurry/Crack Sealing – Various Locations | 95,000 |
| 04 - 116 | Street Imp. – Pier Ave., Hermosa Ave. to PCH | 93,000 |
| 05 - 119 | Hermosa Ave. & Longfellow Ave. | 142,000 |
| 05 - 121 | Street Improvements – Aviation Blvd. Tree Project | 151,482 |
| 04 - 535 | Clark Field Improvements | 275,000 |
| 02 - 612 | City Yard Renovation | 241,000 |
| 99 - 631 | Beach Restrooms – Rehabilitation | 38,826 |
| 02 - 634 | Exterior Painting of City Buildings | 26,000 |
| TOTAL TO BE DESIGNED | | 1,342,908 |

*04-05 Budget – Projects being completed in 05-06 – some with add'l. \$\$ for 05-06.

MAINTENANCE

The maintenance function of the Public Works Department is divided into the following sections:

- | | |
|------------------------|-------------------------------------|
| ◆ Building Maintenance | ◆ Sewers/Storm Drains |
| ◆ Equipment Service | ◆ Street Lighting |
| ◆ Parks/Medians | ◆ Street Maintenance/Traffic Safety |

Building Maintenance: Painted the exterior of Base III; changed marquee; repaired Strand restroom plumbing; removed graffiti; set up and tore down for council chamber meetings; re-bulbed fixtures in the community Center; installed new basketball backboards in the gymnasium; prepared sand bags for predicted storms; prepared for New Year's Eve weekend; cleaned vehicles.

Equipment Service Division: Picked up and delivered new PD units; removed equipment from old PD units; cleaned assorted equipment; installed new tool boxes in pick ups; welded Kiwanis area handrail; installed new brake lathe; repaired sign at the PD; started smog program; prepped all storm drain and sewer pumps; cleaned hazardous waste area.

Parks/Medians Division: Repaired plumbing on the Pier; set up park closures for over-seeding at Valley Park and Clark Field; replaced all ball field lights; started dugout repairs; started painting for all of Clark Field; repaired swing sets on beach; finished Base III ground work; repaired drinking fountains along the Greenbelt; installed new benches at Fort Lots of Fun.

Sewers/Storm Drain Division: Opened all beach outlets; continued rodent abatement in City sewer lines; repaired broken sewer line at 16th; continued citywide sewer cleaning.

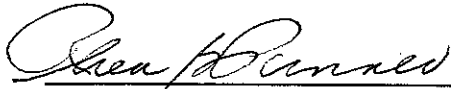
Street Lighting/Medians Division: Installed Christmas decorations; installed and took down banners; re-bulbed streetlights; finished citywide night survey; notified SCE regarding streetlight issues; replaced fixture at the end of the Pier.

Street Maintenance/Traffic Safety Division: Re-bulbed traffic signals; set up stealth traffic survey; prepped for New Year's weekend included clean up issues; removed Christmas tree and stage; re-stripped parking Lot E; replaced signs on poles citywide; repaired meter poles; built berms for storm water control.

| <u>Graffiti Removal</u> | | | |
|-------------------------|--------------|-----------------|--------------|
| <u>FY 05-06</u> | | <u>FY 04-05</u> | |
| <u>MONTH</u> | <u>HOURS</u> | <u>MONTH</u> | <u>HOURS</u> |
| JULY | 5.0 | JULY | 31.5 |
| AUGUST | 61.5 | AUGUST | 38.0 |
| SEPTEMBER | 40.0 | SEPTEMBER | 19.0 |
| OCTOBER | 35.0 | OCTOBER | 9.5 |
| NOVEMBER | 27.0 | NOVEMBER | 6.0 |
| DECEMBER | 54.0 | DECEMBER | 9.0 |
| JANUARY | | JANUARY | 1.5 |
| FEBRUARY | | FEBRUARY | 15.5 |
| MARCH | | MARCH | 30.5 |
| APRIL | | APRIL | 25.5 |
| MAY | | MAY | 6.0 |
| JUNE | | JUNE | 25.0 |
| TOTALS | 222.5 | | 217.0 |

Respectfully submitted:

Concur:

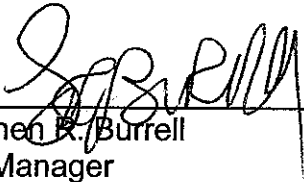


Rhea B. Punneo
Administrative Assistant



Richard D. Morgan, P.E.
Director of Public Works/City Engineer

Noted:



Stephen R. Burrell
City Manager