

February 15, 2006

Honorable Mayor and Members of the  
Hermosa Beach City Council

Regular Meeting of  
February 28, 2006

**PUBLIC WORKS DEPARTMENT MONTHLY REPORT – JANUARY 2006**

The Public Works Department is divided into three (3) major functions: Administration, Engineering and Maintenance.

**ADMINISTRATION**

The administration function coordinates and blends the efforts of all divisions of the Public Works Department in accomplishing the directives of the City Council and City Manager; this includes engineering and management of Capital Improvements Projects.

	PLAN CHECK FOR CONST.	ENVIRON. PLAN REVIEW	SEWER LATERAL	SEWER DEMO.	STREET EXCAV.	BANNERS	DUMPSTER/ MISC.	UTIL. CO. CUTS	ENCR./C.U.P. ETC.
<b>CURRENT MONTH</b>	12	2	3	1	3	3	25	18	1
<b>YEAR TO DATE</b>	59	9	23	38	32	46	177	86	14

<b><u>NON-CIP PROJECTS</u></b> DESCRIPTION	<b><u>STAFF HOURS</u></b>		
	CURRENT	PREVIOUS MONTH	YEAR TO DATE
Field Investigations	16	47	203
Inspections	111	114	889
NPDES Permit/City Storm Water Management Program	0	3	60
General Office Engineering	0	46	373
Grant Applications	0	0	92
Projects	102	46	482
Meetings – Other Public Agencies	0	10	43
NPDES Investigations	10	4	40
<b>TOTAL HOURS</b>	<b>239</b>	<b>270</b>	<b>2,182</b>

<b><u>SERVICE REQUESTS</u></b> DESCRIPTION	<b><u>COUNTS*</u></b>		
	RECEIVED CURRENT MONTH	RECEIVED YTD	COMPLETED YTD
Building Maintenance	39	294	256
Medians	1	7	4
Parks	25	134	92
Sewers	3	31	26
Storm Drains	6	43	36
Street Lighting	18	99	69
Street Maintenance	15	175	138
Traffic Safety	35	174	114
Vehicle Maintenance	15	166	160
Other	23	202	178
Call-Outs (Services provided after hours and/or on weekends) **	7	35	35
<b>Restart Counts 7/1/05 82% completed</b>	<b>TOTALS</b>	<b>1,360</b>	<b>1,108</b>

## ENGINEERING

•The Capital Improvement Projects currently in progress or completed are:

COMPLETED PROJECT NO.	TITLE	05-06 BUDGET AMOUNT
04 - 113*	Concrete Road Reconstruction at Various Locations	100,000
99 - 409*	Manhole Repair/Reconstruction	244,315
00 - 412*	Sewer Improvements*	76,290
04 - 534*	Park Improvements – Fort Lots of Fun	100,000
04 - 115*	Street Imp. – 20 <sup>th</sup> St., Valley Dr. to Power St.	149,500
04 - 534*	Park Improvements – Fort Lots-of-Fun; Lawn Bowling Club Re-sodding	25,000
00 - 630	Pier Renovation, Phase III	577,733
<b>TOTAL COMPLETED</b>		<b>1,272,838</b>

UNDER CONSTRUCTION PROJECT NO.	TITLE	05-06 BUDGET AMOUNT
05 - 633	Re-Roofing of City Buildings	90,000
04 - 118	Strand Bikeway Light Fixture Replacements	62,100
<b>TOTAL COMPLETED</b>		<b>152,100</b>

OUT TO BID PROJECT NO.	TITLE	05-06 BUDGET AMOUNT
02 - 626	Community Center ADA Upgrades, Phases 3 & 4	218,066
<b>TOTAL OUT TO BID</b>		<b>218,066</b>

UNDER DESIGN PROJECT NO.	TITLE	05-06 BUDGET AMOUNT
02 - 106	Beach Drive Undergrounding/Street Improvements	205,600
04 - 112*	Slurry/Crack Sealing at Various Locations	100,000
03 - 418*	Pump Station Upgrades	452,776
99 - 610	Fire Station Upstairs Remodel & Additions	25,400
04 - 117	Manhattan Ave. Street Improvements	720,000
05 - 120	Street Improvements – Various Locations	1,621,818
05 - 413	Sewer Improvements – Target Areas 2 thru 4	874,000
<b>TOTAL TO BE DESIGNED</b>		<b>3,999,594</b>

TO BE DESIGNED PROJECT NO.	TITLE	05-06 BUDGET AMOUNT
02 - 104	Bayview Undergrounding Street Improvements	205,600
05 - 109	Concrete Road Reconstruction – Various Locations	75,000
05 - 110	Slurry/Crack Sealing – Various Locations	95,000
04 - 116	Street Imp. – Pier Ave., Hermosa Ave. to PCH	93,000
05 - 119	Hermosa Ave. & Longfellow Ave.	142,000
05 - 121	Street Improvements – Aviation Blvd. Tree Project	151,482
04 - 535	Clark Field Improvements	275,000
02 - 612	City Yard Renovation	241,000
99 - 631	Beach Restrooms – Rehabilitation	38,826
02 - 634	Exterior Painting of City Buildings	26,000
<b>TOTAL TO BE DESIGNED</b>		<b>1,342,908</b>

\*04-05 Budget – Projects being completed in 05-06 – some with add'l. \$\$ for 05-06.

## MAINTENANCE

The maintenance function of the Public Works Department is divided into the following sections:

- ◆ Building Maintenance
- ◆ Sewers/Storm Drains
- ◆ Equipment Service
- ◆ Street Lighting
- ◆ Parks/Medians
- ◆ Street Maintenance/Traffic Safety

**Building Maintenance:** Changed marquee; removed graffiti; set up and tore down Council Chambers for meetings; repaired dugouts at Clark Field; inspected Community Center roof after contracted repairs were completed; repaired beach restrooms.

**Equipment Service Division:** Repaired sewer rodder; repaired all water pumps; repaired coring machine; repaired hi-lift truck; performed ongoing vehicle maintenance; started removal of old Police department equipment from 6<sup>th</sup> St. storage.

**Parks/Medians Division:** Repaired irrigation in all City parks; painted all buildings at Clark Field for Little League opening; repaired tennis courts; repaired Jarvis Memorial; started field overseeding citywide.

**Sewers/Storm Drain Division:** Responded to major County sewer malfunction; performed pump station repairs; repaired broken sewer line at 1<sup>st</sup> St. including street and driveway repair; cleaned citywide storm drain filters; assisted residents with locating sewer laterals.

**Street Lighting/Medians Division:** Installed and removed banners; set up and took down traffic counters; removed and replaced all remaining Christmas decorations; assisted street crews with hot asphalt street work; marked USA locations citywide; repaired traffic signal lights; installed new utility box at 30<sup>th</sup> & Hermosa Ave.

**Street Maintenance/Traffic Safety Division:** Repaired potholes citywide; assisted with park preparation for Little League opening; repaired 1<sup>st</sup> Street; responded to emergency sewer repairs; removed graffiti.

### Graffiti Removal

<u>FY 05-06</u>		<u>FY 04-05</u>	
<u>MONTH</u>	<u>HOURS</u>	<u>MONTH</u>	<u>HOURS</u>
JULY	5.0	JULY	31.5
AUGUST	61.5	AUGUST	38.0
SEPTEMBER	40.0	SEPTEMBER	19.0
OCTOBER	35.0	OCTOBER	9.5
NOVEMBER	27.0	NOVEMBER	6.0
DECEMBER	54.0	DECEMBER	9.0
JANUARY	6.0	JANUARY	1.5
FEBRUARY		FEBRUARY	15.5
MARCH		MARCH	30.5
APRIL		APRIL	25.5
MAY		MAY	6.0
JUNE		JUNE	25.0
TOTALS	228.5		217.0

Respectfully submitted:

Concur:



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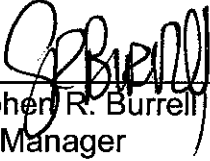
Rhea B. Punneo  
Administrative Assistant



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Richard D. Morgan, P.E.  
Director of Public Works/City Engineer

Noted:



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Stephen R. Burrell  
City Manager