

PUBLIC WORKS DEPARTMENT MONTHLY REPORT – FEBRUARY 2006

The Public Works Department is divided into three (3) major functions: Administration, Engineering and Maintenance.

ADMINISTRATION

The administration function coordinates and blends the efforts of all divisions of the Public Works Department in accomplishing the directives of the City Council and City Manager; this includes engineering and management of Capital Improvements Projects.

	PLAN CHECK FOR CONST.	ENVIRON. PLAN REVIEW	SEWER LATERAL	SEWER DEMO.	STREET EXCAV.	BANNERS	DUMPSTER/ MISC.	UTIL. CO. CUTS	ENCR./C.U.P. ETC.
CURRENT MONTH	9	2	7	3	12	2	26	28	2
YEAR TO DATE	61	9	30	41	44	48	203	114	16

<u>NON-CIP PROJECTS</u> DESCRIPTION	<u>STAFF HOURS</u>		
	CURRENT	PREVIOUS MONTH	YEAR TO DATE
Field Investigations	12	1	215
Inspections	133	111	1,022
NPDES Permit/City Storm Water Management Program	8	0	68
General Office Engineering	26	0	399
Grant Applications	0	0	92
Projects	24	102	506
Meetings – Other Public Agencies	5	0	48
NPDES Investigations	17	10	57
TOTAL HOURS	225	239	2,407

<u>SERVICE REQUESTS</u> DESCRIPTION	<u>COUNTS*</u>		
	RECEIVED CURRENT MONTH	RECEIVED YTD	COMPLETED YTD
Building Maintenance	43	337	304
Medians	0	7	4
Parks	20	154	114
Sewers	2	33	27
Storm Drains	7	50	44
Street Lighting	7	106	89
Street Maintenance	26	201	170
Traffic Safety	16	190	160
Vehicle Maintenance	26	192	188
Other	31	233	211
Call-Outs (Services provided after hours and/or on weekends) **	3	38	38
Restart Counts 7/1/05 88% completed	TOTALS	181	1,541
		1,541	1,349

ENGINEERING

•The Capital Improvement Projects currently in progress or completed are:

COMPLETED PROJECT NO.	TITLE	05-06 BUDGET AMOUNT
04 - 113*	Concrete Road Reconstruction at Various Locations	100,000
99 - 409*	Manhole Repair/Reconstruction	244,315
00 - 412*	Sewer Improvements*	76,290
04 - 534*	Park Improvements – Fort Lots of Fun	100,000
04 - 115*	Street Imp. – 20 th St., Valley Dr. to Power St.	149,500
04 - 534*	Park Improvements – Fort Lots-of-Fun; Lawn Bowling Club Re-sodding	25,000
00 - 630	Pier Renovation, Phase III	577,733
TOTAL COMPLETED		1,272,838
UNDER CONSTRUCTION PROJECT NO.	TITLE	05-06 BUDGET AMOUNT
05 - 633	Re-Roofing of City Buildings	90,000
04 - 118	Strand Bikeway Light Fixture Replacements	62,100
TOTAL COMPLETED		152,100
OUT TO BID PROJECT NO.	TITLE	05-06 BUDGET AMOUNT
02 - 626	Community Center ADA Upgrades, Phases 3	218,066
TOTAL OUT TO BID		218,066
UNDER DESIGN PROJECT NO.	TITLE	05-06 BUDGET AMOUNT
02 - 106	Beach Drive Undergrounding/Street Improvements	205,600
04 - 112*	Slurry/Crack Sealing at Various Locations	100,000
03 - 418*	Pump Station Upgrades	452,776
99 - 610	Fire Station Upstairs Remodel & Additions	25,400
04 - 117	Manhattan Ave. Street Improvements	720,000
05 - 120	Street Improvements – Various Locations	1,621,818
05 - 413	Sewer Improvements – Target Areas 2 thru 4	874,000
05 - 109	Concrete Road Reconstruction – Various Locations	75,000
05 - 121	Street Improvements – Aviation Blvd. Tree Project	151,482
TOTAL TO BE DESIGNED		4,226,076
TO BE DESIGNED PROJECT NO.	TITLE	05-06 BUDGET AMOUNT
02 - 104	Bayview Undergrounding Street Improvements	205,600
05 - 110	Slurry/Crack Sealing – Various Locations	95,000
04 - 116	Street Imp. – Pier Ave., Hermosa Ave. to PCH	93,000
05 - 119	Hermosa Ave. & Longfellow Ave.	142,000
04 - 535	Clark Field Improvements	275,000
02 - 612	City Yard Renovation	241,000
99 - 631	Beach Restrooms – Rehabilitation	38,826
02 - 634	Exterior Painting of City Buildings	26,000
TOTAL TO BE DESIGNED		1,116,426

*04-05 Budget – Projects being completed in 05-06 – some with add'l. \$\$ for 05-06.

MAINTENANCE

The maintenance function of the Public Works Department is divided into the following sections:

- ◆ Building Maintenance
- ◆ Sewers/Storm Drains
- ◆ Equipment Service
- ◆ Street Lighting
- ◆ Parks/Medians
- ◆ Street Maintenance/Traffic Safety

Building Maintenance: Installed rain gutters at Clark Building; changed marquee; repaired beach restroom plumbing; set up and tore down Council Chambers for meetings; repaired windows at the Community Center; repaired jail cell doors and floors; moved boxes for departments.

Equipment Service Division: Steam cleaned vehicles; repaired shop equipment; inventoried old PD equipment for auction; ongoing fleet vehicle repairs and maintenance; assisted with storm preparations.

Parks/Medians Division: Repaired irrigation at South Park, Valley Park and other City parks; assisted with relocating General Services personnel back to Base III; removed bee hives from several locations; refurbished "Sand Hill Park", installed new pressure valve in the Community Center.

Sewers/Storm Drain Division: Started inventory of all sewer reports; reorganized map room; marked USA citywide; worked with sewer cleaning firm with regard to trouble areas.

Street Lighting/Medians Division: Installed and removed banners; installed and removed traffic counters; removed poles from Pier Plaza; repaired streetlights; assisted with City programs including the Sand & Strand Run; reported lighting problems to SCE; repaired theater lighting.

Street Maintenance/Traffic Safety Division: Assisted with beach clean up at 14th (ikd kufegyad area); installed new street name signs, repainted red lines and curbs; reinstalled meters and meter poles; repaired concrete sidewalks; removed graffiti; did hot a/c repairs.

Graffiti Removal

<u>FY 05-06</u>		<u>FY 04-05</u>	
<u>MONTH</u>	<u>HOURS</u>	<u>MONTH</u>	<u>HOURS</u>
JULY	5.0	JULY	31.5
AUGUST	61.5	AUGUST	38.0
SEPTEMBER	40.0	SEPTEMBER	19.0
OCTOBER	35.0	OCTOBER	9.5
NOVEMBER	27.0	NOVEMBER	6.0
DECEMBER	54.0	DECEMBER	9.0
JANUARY	6.0	JANUARY	1.5
FEBRUARY	20.25	FEBRUARY	15.5
MARCH		MARCH	30.5
APRIL		APRIL	25.5
MAY		MAY	6.0
JUNE		JUNE	25.0
TOTALS	248.75		217.0

Respectfully submitted:

Concur:

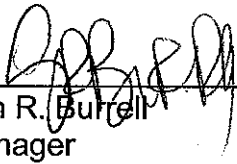


Rhea B. Punneo
Administrative Assistant



Richard D. Morgan, P.E.
Director of Public Works/City Engineer

Noted:



Stephen R. Burrell
City Manager

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