

June 19, 2006

Honorable Mayor and Members of the
Hermosa Beach City Council

Regular Meeting of
June 27, 2006

PUBLIC WORKS DEPARTMENT MONTHLY REPORT – MAY 2006

The Public Works Department is divided into three (3) major functions: Administration, Engineering and Maintenance.

ADMINISTRATION

The administration function coordinates and blends the efforts of all divisions of the Public Works Department in accomplishing the directives of the City Council and City Manager; this includes engineering and management of Capital Improvements Projects.

	PLAN CHECK FOR CONST.	ENVIRON. PLAN REVIEW	SEWER LATERAL	SEWER DEMO.	STREET EXCAV.	BANNERS	DUMPSTER/ MISC.	UTIL. CO. CUTS	ENCR./C.U.P. ETC.
CURRENT MONTH	5	2	5	4	13	3	37	39	5
YEAR TO DATE	86	9	46	67	83	56	312	205	27

<u>NON-CIP PROJECTS</u> DESCRIPTION	<u>STAFF HOURS</u>		
	CURRENT	PREVIOUS MONTH	YEAR TO DATE
Field Investigations	61	6	297
Inspections	118	126	1,405
NPDES Permit/City Storm Water Management Program	9	11	93
General Office Engineering	51	42	533
Grant Applications	0	0	92
Projects	51	32	618
Meetings – Other Public Agencies	11	5	69
NPDES Investigations	4	1	77
TOTAL HOURS	305	223	3,184

<u>SERVICE REQUESTS</u> DESCRIPTION	<u>COUNTS*</u>		
	RECEIVED CURRENT MONTH	RECEIVED YTD	COMPLETED YTD
Building Maintenance	37	464	413
Medians	0	8	5
Parks	28	206	166
Sewers	2	41	33
Storm Drains	2	72	68
Street Lighting	6	127	110
Street Maintenance	28	285	239
Traffic Safety	34	276	230
Vehicle Maintenance	52	290	281
Other	42	354	312
Call-Outs (Services provided after hours and/or on weekends) **	0	45	45
Restarted Counts 7/1/05	231	2,168	1,902
TOTALS			
88% completed			

ENGINEERING

•The Capital Improvement Projects currently in progress or completed are:

COMPLETED PROJECT NO.	TITLE	05-06 BUDGET AMOUNT
04 - 113*	Concrete Road Reconstruction at Various Locations	100,000
04 - 115*	Street Imp. – 20 th St., Valley Dr. to Power St.	149,500
99 - 409*	Manhole Repair/Reconstruction	244,315
00 - 412*	Sewer Improvements*	76,290
04 - 534*	Park Improvements – Fort Lots of Fun	100,000
04 - 534*	Park Improvements –Lawn Bowling Club Re-sodding	25,000
00 - 630	Pier Renovation, Phase III	577,733
05 - 633	Re-Roofing of City Buildings	176,027
TOTAL COMPLETED		1,448,865

UNDER CONSTRUCTION PROJECT NO.	TITLE	05-06 BUDGET AMOUNT
04 - 118	Strand Bikeway Light Fixture Replacements	62,100
02 - 626	Community Center ADA Upgrades, Phases 3	218,066
05 - 643	Pier Concrete Deck Treatment	125,000
05 - 645	Police Department HVAC	185,165
TOTAL COMPLETED		590,331

OUT TO BID PROJECT NO.	TITLE	05-06 BUDGET AMOUNT
05 - 109	Concrete Road Reconstruction – Various Locations	75,000
04 - 116	Street Imp. – Pier Ave., Hermosa Ave. to PCH	48,348
04 - 117	Manhattan Ave. Street Improvements	720,000
05 - 120	Street Improvements – Various Locations	1,621,818
03 - 418*	Pump Station Upgrades	452,776
TOTAL OUT TO BID		2,917,942

UNDER DESIGN PROJECT NO.	TITLE	05-06 BUDGET AMOUNT
02 - 104	Bayview Undergrounding Street Improvements	205,600
02 - 106	Beach Drive Undergrounding/Street Improvements	205,600
04 - 112*	Slurry/Crack Sealing at Various Locations	100,000
05 - 121	Street Improvements – Aviation Blvd. Tree Project	151,482
05 - 413	Sewer Improvements – Target Areas 2 thru 4	874,000
04 - 535	Clark Field Improvements	275,000
99 - 610	Fire Station Upstairs Remodel & Additions	25,400
02 - 612	City Yard Renovation	241,000
99 - 631	Beach Restrooms – Rehabilitation	38,826
TOTAL TO BE DESIGNED		2,116,908

TO BE DESIGNED PROJECT NO.	TITLE	05-06 BUDGET AMOUNT
05 - 110	Slurry/Crack Sealing – Various Locations	95,000
05 - 119	Hermosa Ave. & Longfellow Ave.	142,000
02 - 634	Exterior Painting of City Buildings – POSTPONED	26,000
TOTAL TO BE DESIGNED		263,000

*04-05 Budget – Projects being completed in 05-06 – some with add'l. \$\$ for 05-06.

MAINTENANCE

The maintenance function of the Public Works Department is divided into the following sections:

- ◆ Building Maintenance
- ◆ Sewers/Storm Drains
- ◆ Equipment Service
- ◆ Street Lighting
- ◆ Parks/Medians
- ◆ Street Maintenance/Traffic Safety

Building Maintenance: Repaired lights at Police Department; repaired and/or replaced fire extinguisher cabinets; changed marquee; set up and tore down Council Chambers for meetings; put up and took down banners; repaired tile in PD restrooms; replaced glass in Community center; moved furniture for City Hall; relocated Community Center offices for remodel.

Equipment Service Division: Got estimates for vehicle repairs; safety recalls for Fords; repaired tires on backhoe; repaired fuel supply on GO4s; ongoing vehicle repair; repaired small generators and saws.

Parks/Medians Division: Repaired irrigation at Greenbelt, community Center and other parks; removed excess sand and replanted Noble Park; cleared sewer lines at the Bowling Green.

Sewers/Storm Drain Division: Responded to downtown fire; pumped water to sewers; did USA inspections; opened outfalls for rain; coordinated citywide sewer line cleaning; responded to resident sewer problems.

Street Lighting/Medians Division: Re-lamped traffic signal at 14th; removed graffiti; put up and took down flags; removed broken pole from 10th & Beach.

Street Maintenance/Traffic Safety Division: Responded to downtown fire – assisted as needed; repaired pot holes citywide; removed graffiti; cleaned up Yard; assisted with Fiesta set up and tear down; repaired barricades on the beach; repainted STOP legends in streets; ordered materials steam cleaned downtown after Fiesta.

<u>Graffiti Removal</u>			
<u>FY 05-06</u>		<u>FY 04-05</u>	
<u>MONTH</u>	<u>HOURS</u>	<u>MONTH</u>	<u>HOURS</u>
JULY	5.0	JULY	31.5
AUGUST	61.5	AUGUST	38.0
SEPTEMBER	40.0	SEPTEMBER	19.0
OCTOBER	35.0	OCTOBER	9.5
NOVEMBER	27.0	NOVEMBER	6.0
DECEMBER	54.0	DECEMBER	9.0
JANUARY	6.0	JANUARY	1.5
FEBRUARY	20.25	FEBRUARY	15.5
MARCH	24.5	MARCH	30.5
APRIL	47.0	APRIL	25.5
MAY	13.5	MAY	6.0
JUNE	6.0	JUNE	25.0
TOTALS	333.75	TOTALS	217.0

Respectfully submitted:

Concur:

Rhea B. Punneo
Administrative Assistant

Richard D. Morgan, P.E.
Director of Public Works/City Engineer

Noted:

Stephen R. Burrell
City Manager