

August 14, 2006

Honorable Mayor and Members of the
Hermosa Beach City Council

Regular Meeting of
September 12, 2006

PUBLIC WORKS DEPARTMENT MONTHLY REPORT – JULY 2006

The Public Works Department is divided into three (3) major functions: Administration, Engineering and Maintenance.

ADMINISTRATION

The administration function coordinates and blends the efforts of all divisions of the Public Works Department in accomplishing the directives of the City Council and City Manager; this includes engineering and management of Capital Improvements Projects.

	PLAN CHECK FOR CONST.	ENVIRON. PLAN REVIEW	SEWER LATERAL	SEWER DEMO.	STREET EXCAV.	BANNERS	DUMPSTER/ MISC.	UTIL. CO. CUTS	ENCR./C.U.P. ETC.
CURRENT MONTH	13	1	3	4	13	1	29	20	8
YEAR TO DATE	13	1	3	4	13	1	29	20	8

<u>NON-CIP PROJECTS</u> DESCRIPTION	<u>STAFF HOURS</u>		
	CURRENT	PREVIOUS MONTH	YEAR TO DATE
Field Investigations	20		20
Inspections	153		153
NPDES Permit/City Storm Water Management Program	0		0
General Office Engineering	32		32
Grant Applications	0		0
Projects	41		41
Meetings – Other Public Agencies	26		26
NPDES Investigations	3		3
TOTAL HOURS	275		275

<u>SERVICE REQUESTS</u> DESCRIPTION	<u>COUNTS*</u>		
	RECEIVED CURRENT MONTH	RECEIVED YTD	COMPLETED YTD
Building Maintenance	40	40	32
Medians	0	0	0
Parks	19	19	6
Sewers	2	2	1
Storm Drains	9	9	5
Street Lighting	20	20	8
Street Maintenance	31	31	27
Traffic Safety	27	27	7
Vehicle Maintenance	29	29	22
Other	42	42	35
Call-Outs (Services provided after hours and/or on weekends) **	0	0	0
Restarted Counts 7/1/06	219	219	143
TOTALS			
65% completed			

ENGINEERING

•The Capital Improvement Projects currently in progress or completed are:

COMPLETED PROJECT NO.	TITLE	06-07 BUDGET AMOUNT
05 - 643*	Pier Concrete Deck Treatment	125,000
05 - 645*	Police Department HVAC	185,165
TOTAL COMPLETED		310,165
UNDER CONSTRUCTION PROJECT NO.	TITLE	06-07 BUDGET AMOUNT
05 - 109*	Concrete Road Reconstruction – Various Locations	75,000
04 - 117	Manhattan Ave. Street Improvements	352,957
04 - 118*	Strand Bikeway Light Fixture Replacements	62,100
05 - 120	Street Improvements – Various Locations	756,117
03 - 418*	Pump Station Upgrades	452,776
02 - 626*	Community Center ADA Upgrades, Phase 3	218,066
TOTAL COMPLETED		1,917,016
OUT TO BID PROJECT NO.	TITLE	06-07 BUDGET AMOUNT
01 - 121*	Aviation Street Tree Project	151,000
04 - 535	Clark Field Improvements	422,413
TOTAL OUT TO BID		573,413
UNDER DESIGN PROJECT NO.	TITLE	06-07 BUDGET AMOUNT
02 - 104	Bayview Undergrounding Street Improvements	175,000
02 - 106	Beach Drive Undergrounding/Street Improvements	152,561
04 - 112*	Slurry/Crack Sealing at Various Locations	100,000
04 - 116	Street Imp. – Pier Ave., Hermosa Ave. to PCH	1,749,604
05 - 413	Sewer Improvements – Target Areas 2 thru 4	167,430
02 - 612	City Yard Renovation	660,000
99 - 631*	Beach Restrooms – Rehabilitation	38,826
TOTAL TO BE DESIGNED		3,043,421
TO BE DESIGNED PROJECT NO.	TITLE	06-07 BUDGET AMOUNT
05 - 110*	Slurry/Crack Sealing – Various Locations	95,000
05 - 119	Hermosa Ave. & Longfellow Ave.	855,577
06 - 124	Street Improvements – 16 th St., PCH to Prospect	95,000
06 - 419	Sanitary Sewer Improvements	140,173
04 - 534	Park Improvements – Edith Rodaway	35,000
06 - 640	Fire Station Renovation	91,500
06 - 641	Clark Building Refurbishment	25,000
06 - 644	Community Center Upgrades, Phase 4	224,424
TOTAL TO BE DESIGNED		1,561,674

*04-05, 05-06 Budget – Projects being completed in 06-07 – some with add'l. \$\$ for 06-07.

MAINTENANCE

The maintenance function of the Public Works Department is divided into the following sections:

- ◆ Building Maintenance
- ◆ Equipment Service
- ◆ Parks/Medians
- ◆ Sewers/Storm Drains
- ◆ Street Lighting
- ◆ Street Maintenance/Traffic Safety

Building Maintenance: Prepped Police Dept. for installation ceremony; did USA marking; repaired beach restrooms; changed all new restroom batteries; moved copy paper for City Hall departments; set up and tore down Council Chambers; installed and removed marquee lettering; removed graffiti; repaired carpet.

Equipment Service Division: On-going vehicle maintenance; assisted all other crews with projects as needed; installed a/c units in restrooms; attended fleet software maintenance seminar

Parks/Medians Division: Citywide irrigation repairs; planted new trees in Hermosa medians and Valley Park; assisted Fire Dept. with driveway project; relocated volley ball courts at pier head; assisted other divisions with painting and street lighting projects.

Sewers/Storm Drain Division: Unplugged sewer lines; worked with contractor at pump station rebuild at 35th and the Strand; cleaned all storm drain catch basins; removed graffiti.

Street Lighting/Medians Division: Installation of new lights on the Strand; repaired PD door; set up traffic survey for PD; repaired street lights citywide; removed graffiti; repaired Pier lights.

Street Maintenance/Traffic Safety Division: Ongoing sign replacement; removed graffiti; repainted STOP legends.

<u>Graffiti Removal</u>			
<u>FY 06-07</u>		<u>FY 05-06</u>	
<u>MONTH</u>	<u>HOURS</u>	<u>MONTH</u>	<u>HOURS</u>
JULY	65.5	JULY	5.0
AUGUST		AUGUST	61.5
SEPTEMBER		SEPTEMBER	40.0
OCTOBER		OCTOBER	35.0
NOVEMBER		NOVEMBER	27.0
DECEMBER		DECEMBER	54.0
JANUARY		JANUARY	6.0
FEBRUARY		FEBRUARY	20.25
MARCH		MARCH	24.5
APRIL		APRIL	47.0
MAY		MAY	13.5
JUNE		JUNE	80.0
TOTALS	65.5		413.75

Respectfully submitted:

Concur:

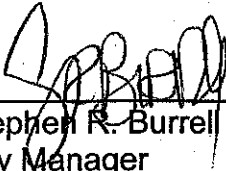


Rhea B. Punneo
Administrative Assistant



Richard D. Morgan, P.E.
Director of Public Works/City Engineer

Noted:



Stephen R. Burrell
City Manager

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