

April 16, 2007

Honorable Mayor and Members of the
Hermosa Beach City Council

Regular Meeting of
April 24, 2007

PUBLIC WORKS DEPARTMENT MONTHLY REPORT – MARCH 2007

The Public Works Department is divided into three (3) major functions: Administration, Engineering and Maintenance.

ADMINISTRATION

The administration function coordinates and blends the efforts of all divisions of the Public Works Department in accomplishing the directives of the City Council and City Manager; this includes engineering and management of Capital Improvements Projects.

	PLAN CHECK FOR CONST.	ENVIRON. PLAN REVIEW	SEWER LATERAL	SEWER DEMO.	STREET EXCAV.	BANNERS	DUMPSTER/ MISC.	UTIL. CO. CUTS	ENCR./C.U.P. ETC.
CURRENT MONTH	6	2	7	2	14	1	40	15	3
YEAR TO DATE	54	3	27	15	81	19	214	143	27

<u>NON-CIP PROJECTS</u> DESCRIPTION	<u>STAFF HOURS</u>		
	CURRENT	PREVIOUS MONTH	YEAR TO DATE
Field Investigations	12	24	167
Inspections	114	117	977
NPDES Permit/City Storm Water Management Program	16	10	125
General Office Engineering	51	9	331
Grant Applications	3	1	9
Projects	2	12	216
Meetings – Other Public Agencies	10	5	93
NPDES Investigations	0	0	40
TOTAL HOURS	208	178	1,958

<u>SERVICE REQUESTS</u> DESCRIPTION	<u>COUNTS*</u>		
	RECEIVED CURRENT MONTH	RECEIVED YTD	COMPLETED YTD
Building Maintenance	44	375	291
Medians	4	8	6
Parks	23	182	128
Sewers	0	34	32
Storm Drains	3	35	30
Street Lighting	3	160	103
Street Maintenance	20	217	162
Traffic Safety	26	252	160
Vehicle Maintenance	28	268	244
Other	35	343	214
Call-Outs (Services provided after hours and/or on weekends) **	5	49	49
Restarted Counts 7/1/06	191	1,923	1,419
TOTALS 74% completed			

ENGINEERING

•The Capital Improvement Projects currently in progress or completed are:

COMPLETED PROJECT NO.	TITLE	06-07 BUDGET AMOUNT
05 - 643*	Pier Concrete Deck Treatment	125,000
03 - 418*	Pump Station Upgrades	452,776
05 - 645*	Police Department HVAC (change order issued)	185,165
06 - 641	Clark Building Refurbishment, Phase 1	25,000
04 - 535	Clark Field Improvements	422,413
02 - 626*	Community Center ADA Upgrades, Phase 3	218,066
01 - 121*	Aviation Street Tree Project	151,000
TOTAL		1,579,420

UNDER CONSTRUCTION PROJECT NO.	TITLE	06-07 BUDGET AMOUNT
02 - 106	Beach Drive Undergrounding/Street Improvements	152,561
05 - 109*	Concrete Road Reconstruction – Various Locations	75,000
05 - 110*	Slurry/Crack Sealing – Various Locations	95,000
04 - 112*	Slurry/Crack Sealing at Various Locations	100,000
04 - 117	Manhattan Ave. Street Improvements	352,957
04 - 118*	Strand Bikeway Light Fixture Replacements	62,100
05 - 120	Street Improvements – Various Locations	756,117
TOTAL		1,593,735

OUT TO BID PROJECT NO.	TITLE	06-07 BUDGET AMOUNT
TOTAL		

UNDER DESIGN PROJECT NO.	TITLE	06-07 BUDGET AMOUNT
02 - 104	Bayview Undergrounding Street Improvements	175,000
04 - 116	Street Imp. – Pier Ave., Hermosa Ave. to PCH	1,749,604
05 - 119	Hermosa Ave. & Longfellow Ave.	855,577
05 - 413	Sewer Improvements – Target Areas 2 thru 4	167,430
04 - 534	Park Improvements – Edith Rodaway	35,000
02 - 612	City Yard Renovation	660,000
99 - 631*	Beach Restrooms – Rehabilitation	38,826
06 - 644	Community Center Upgrades, Phase 4	224,424
TOTAL		3,905,861

TO BE DESIGNED PROJECT NO.	TITLE	06-07 BUDGET AMOUNT
06 - 124	Street Improvements – 16 th St., PCH to Prospect	95,000
06 - 419	Sanitary Sewer Improvements	140,173
06 - 640	Fire Station Renovation	91,500
TOTAL		326,673

*04-05, 05-06 Budgets – Projects being completed in 06-07 – some with add'l. \$\$ for 06-07.

MAINTENANCE

The maintenance function of the Public Works Department is divided into the following sections:

- ◆ Building Maintenance
- ◆ Sewers/Storm Drains
- ◆ Equipment Service
- ◆ Street Lighting
- ◆ Parks/Medians
- ◆ Street Maintenance/Traffic Safety

Building Maintenance: Painted out graffiti at Pier restrooms; changed out light bulbs; inspected all buildings with lighting contractor; performed ongoing upgrades at PD office; changed out urinals; did repairs after vandalism at Strand restrooms; moved gun safe; did miscellaneous building repairs.

Equipment Service Division: Checked generators; repaired police units; delivered pickup units; performed ongoing vehicle maintenance; repaired sewer snake unit; repaired/serviced backhoe; removed equipment for auction.

Parks/Medians Division: Aviation tree well irrigation repairs; repaired irrigation at Valley Park; oversaw reseeding at Valley Park; assisted with resurfacing of tennis courts at the Community Center; installed new netting at Moon Dust ; replanted median at 35th & The Strand; reseeded Community Center lawn.

Sewers/Storm Drain Division: Videoed sewer lines at Clark Field, Cypress, and Bay View; cleared troubled areas downtown; started master plan list for repairs; reviewed plans for upcoming projects.

Street Lighting/Medians Division: Put up and took down banners; changed marquee message; replaced flower boxes at Clark Field; removed and replaced Rotary plaque; reset all astro clocks; reset traffic signals after power outage.

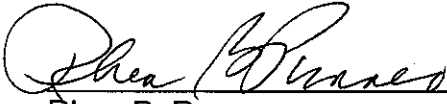
Street Maintenance/Traffic Safety Division: Did USA marking; did curb painting on Manhattan Avenue; removed graffiti; performed hot a/c repairs at 8th & Valley, 8th & PCH; replaced STOP signs, cleared sand from Pier Plaza and The Strand; performed sidewalk repairs; pulled core samples for street projects; assisted with Building Maintenance repairs; repaired barricades.

<u>Graffiti Removal</u>						
<u>FY 06-07</u>					<u>FY 05-06</u>	
<u>MONTH</u>	<u>HOURS</u>		<u>MONTH</u>		<u>HOURS</u>	
JULY	65.5		JULY		5.0	
AUGUST	83.0		AUGUST		61.5	
SEPTEMBER	36.0		SEPTEMBER		40.0	
OCTOBER	47.0		OCTOBER		35.0	
NOVEMBER	45.5		NOVEMBER		27.0	
DECEMBER	2.0		DECEMBER		54.0	
JANUARY	37.0		JANUARY		6.0	
FEBRUARY	60		FEBRUARY		20.25	
MARCH	16.5		MARCH		24.5	
APRIL			APRIL		47.0	
MAY			MAY		13.5	
JUNE			JUNE		80.0	
TOTALS	392.5				413.75	


*Advised of 23 additional hours of graffiti removal after report for September submitted.

Respectfully submitted:

Concur:

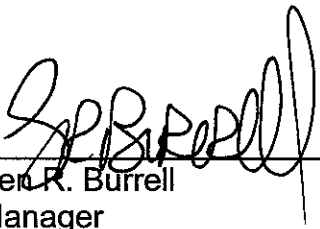


Rhea B. Punneo
Administrative Assistant



Richard D. Morgan, P.E.
Director of Public Works/City Engineer

Noted:



Stephen R. Burrell
City Manager