

May 14, 2007

Honorable Mayor and Members of the  
Hermosa Beach City Council

Regular Meeting of  
May 22, 2007

**PUBLIC WORKS DEPARTMENT MONTHLY REPORT – APRIL 2007**

The Public Works Department is divided into three (3) major functions: Administration, Engineering and Maintenance.

**ADMINISTRATION**

The administration function coordinates and blends the efforts of all divisions of the Public Works Department in accomplishing the directives of the City Council and City Manager; this includes engineering and management of Capital Improvements Projects.

	PLAN CHECK FOR CONST.	ENVIRON. PLAN REVIEW	SEWER LATERAL	SEWER DEMO.	STREET EXCAV.	BANNERS	DUMPSTER/ MISC.	UTIL. CO. CUTS	ENCR./C.U.P. ETC.
<b>CURRENT MONTH</b>	6	2	6	0	15	6	36	13	3
<b>YEAR TO DATE</b>	60	3	33	15	96	25	250	156	30

<b><u>NON-CIP PROJECTS</u></b> DESCRIPTION	<b><u>STAFF HOURS</u></b>		
	CURRENT	PREVIOUS MONTH	YEAR TO DATE
Field Investigations	26	12	193
Inspections	114	114	1,091
NPDES Permit/City Storm Water Management Program	7	16	132
General Office Engineering	33	51	364
Grant Applications	2	3	11
Projects	33	2	249
Meetings – Other Public Agencies	10	10	103
NPDES Investigations	2	0	42
<b>TOTAL HOURS</b>	<b>227</b>	<b>208</b>	<b>2,185</b>

<b><u>SERVICE REQUESTS</u></b> DESCRIPTION	<b><u>COUNTS*</u></b>		
	RECEIVED CURRENT MONTH	RECEIVED YTD	COMPLETED YTD
Building Maintenance	51	426	334
Medians	8	16	14
Parks	16	198	136
Sewers	3	37	34
Storm Drains	2	37	31
Street Lighting	11	171	117
Street Maintenance	27	244	198
Traffic Safety	25	277	170
Vehicle Maintenance	16	284	261
Other	33	376	234
Call-Outs (Services provided after hours and/or on weekends) **	2	51	51
<b>Restarted Counts 7/1/06</b>	<b>194</b>	<b>2,117</b>	<b>1,580</b>
<b>TOTALS</b> 75% completed			

## ENGINEERING

•The Capital Improvement Projects currently in progress or completed are:

COMPLETED PROJECT NO.	TITLE	06-07 BUDGET AMOUNT
05 - 643*	Pier Concrete Deck Treatment	125,000
03 - 418*	Pump Station Upgrades	452,776
05 - 645*	Police Department HVAC (change order issued)	185,165
06 - 641	Clark Building Refurbishment, Phase 1	25,000
04 - 535	Clark Field Improvements	422,413
02 - 626*	Community Center ADA Upgrades, Phase 3	218,066
01 - 121*	Aviation Street Tree Project	151,000
02 - 106	Beach Drive Undergrounding/Street Improvements	152,561
05 - 109*	Concrete Road Reconstruction – Various Locations	75,000
04 - 117	Manhattan Ave. Street Improvements	352,957
05 - 120	Street Improvements – Various Locations	756,117
<b>TOTAL</b>		<b>1,579,420</b>

UNDER CONSTRUCTION PROJECT NO.	TITLE	06-07 BUDGET AMOUNT
05 - 110*	Slurry/Crack Sealing – Various Locations	95,000
04 - 112*	Slurry/Crack Sealing at Various Locations	100,000
04 - 118*	Strand Bikeway Light Fixture Replacements	62,100
<b>TOTAL</b>		<b>257,100</b>

OUT TO BID PROJECT NO.	TITLE	06-07 BUDGET AMOUNT
05 - 413	Sewer Improvements – Target Areas 2 thru 4	167,430
<b>TOTAL</b>		<b>167,430</b>

UNDER DESIGN PROJECT NO.	TITLE	06-07 BUDGET AMOUNT
02 - 104	Bayview Undergrounding Street Improvements	175,000
04 - 116	Street Imp. – Pier Ave., Hermosa Ave. to PCH	1,749,604
05 - 119	Hermosa Ave. & Longfellow Ave.	855,577
04 - 534	Park Improvements – Edith Rodaway	35,000
02 - 612	City Yard Renovation	660,000
99 - 631*	Beach Restrooms – Rehabilitation	38,826
06 - 644	Community Center Upgrades, Phase 4	224,424
<b>TOTAL</b>		<b>3,738,431</b>

TO BE DESIGNED PROJECT NO.	TITLE	06-07 BUDGET AMOUNT
06 - 124	Street Improvements – 16 <sup>th</sup> St., PCH to Prospect	95,000
06 - 419	Sanitary Sewer Improvements	140,173
06 - 640	Fire Station Renovation	91,500
<b>TOTAL</b>		<b>326,673</b>

\*04-05, 05-06 Budgets – Projects being completed in 06-07 – some with add'l. \$\$ for 06-07.

## MAINTENANCE

The maintenance function of the Public Works Department is divided into the following sections:

- ◆ Building Maintenance
- ◆ Sewers/Storm Drains
- ◆ Equipment Service
- ◆ Street Lighting
- ◆ Parks/Medians
- ◆ Street Maintenance/Traffic Safety

**Building Maintenance:** Continued beach restroom maintenance; moved furniture, painted and performed miscellaneous repairs in the Police Department; repaired parking structure stairs; removed graffiti; relamped library building on Bard; posted flyers for CIPs; repaired plumbing in Strand restrooms.

**Equipment Service Division:** Continued Police Dept. vehicle change out; repaired parking enforcement vehicles; repaired emergency lights on traffic safety vehicles; attended training seminars; assisted with Building Maintenance projects.

**Parks/Medians Division:** Irrigation and lawns repaired at Valley Park; started renovation of Kay Etow Park; replaced drinking fountain at Jarvis Memorial; installed new toys/furniture at South Park; continued maintenance of Aviation street trees.

**Sewers/Storm Drain Division:** Prepped beach out falls for rain; performed on-going cleaning of storm drain basins; inspected sewers with residents; did USA markings.

**Street Lighting/Medians Division:** Installed Kiwanis clock on Pier Plaza; put up and took down banners; installed and removed marquee wording; removed and repaired flags; reset all astro clocks; assisted Street Maintenance with street painting project.

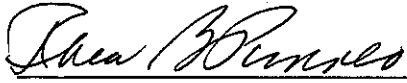
**Street Maintenance/Traffic Safety Division:** Performed hot and cold asphalt concrete repairs on Pier Ave.; prepped for HB5000 event; did street painting in conjunction with street work on Hermosa Ave., Aviation Blvd., Prospect Ave., and Valley Drive after slurry project; performed sign and pole repairs; replace and repaired meter poles.

<u>Graffiti Removal</u>			
<u>FY 06-07</u>		<u>FY 05-06</u>	
<u>MONTH</u>	<u>HOURS</u>	<u>MONTH</u>	<u>HOURS</u>
JULY	65.5	JULY	5.0
AUGUST	83.0	AUGUST	61.5
SEPTEMBER	36.0	SEPTEMBER	40.0
OCTOBER	47.0	OCTOBER	35.0
NOVEMBER	45.5	NOVEMBER	27.0
DECEMBER	2.0	DECEMBER	54.0
JANUARY	37.0	JANUARY	6.0
FEBRUARY	60	FEBRUARY	20.25
MARCH	16.5	MARCH	24.5
APRIL	2.0	APRIL	47.0
MAY		MAY	13.5
JUNE		JUNE	80.0
TOTALS	394.5		413.75

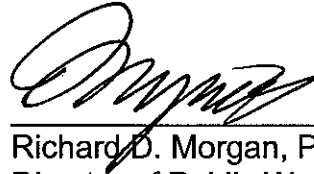
\*Advised of 23 additional hours of graffiti removal after report for September submitted.

Respectfully submitted:

Concur:



Rhea B. Punneo  
Administrative Assistant



Richard D. Morgan, P.E.  
Director of Public Works/City Engineer

Noted:



Stephen R. Burrell  
City Manager