

Honorable Mayor and Members of the
Hermosa Beach City Council

Regular Meeting of
June 26, 2007

PUBLIC WORKS DEPARTMENT MONTHLY REPORT – MAY 2007

The Public Works Department is divided into three (3) major functions: Administration, Engineering and Maintenance.

ADMINISTRATION

The administration function coordinates and blends the efforts of all divisions of the Public Works Department in accomplishing the directives of the City Council and City Manager; this includes engineering and management of Capital Improvements Projects.

	PLAN CHECK FOR CONST.	ENVIRON. PLAN REVIEW	SEWER LATERAL	SEWER DEMO.	STREET EXCAV.	BANNERS	DUMPSTER/ MISC.	UTIL. CO. CUTS	ENCR./C.U.P. ETC.
CURRENT MONTH	17	2	7	1	9	1	24	20	2
YEAR TO DATE	77	3	40	16	105	26	274	176	32

<u>NON-CIP PROJECTS</u> DESCRIPTION	<u>STAFF HOURS</u>		
	CURRENT	PREVIOUS MONTH	YEAR TO DATE
Field Investigations	18	26	211
Inspections	93	114	1,184
NPDES Permit/City Storm Water Management Program	11	7	143
General Office Engineering	64	33	428
Grant Applications	0	2	11
Projects	11	33	260
Meetings – Other Public Agencies	7	10	110
NPDES Investigations	5	2	47
TOTAL HOURS	209	227	2,394

<u>SERVICE REQUESTS</u> DESCRIPTION	<u>COUNTS*</u>		
	RECEIVED CURRENT MONTH	RECEIVED YTD	COMPLETED YTD
Building Maintenance	42	468	379
Medians	5	21	17
Parks	24	222	158
Sewers	7	44	42
Storm Drains	5	42	35
Street Lighting	31	202	147
Street Maintenance	15	259	201
Traffic Safety	36	313	211
Vehicle Maintenance	18	302	272
Other	26	402	252
Call-Outs (Services provided after hours and/or on weekends) **	1	52	52
Restarted Counts 7/1/06			
TOTALS	210	2,327	1,766
76% completed			

ENGINEERING

•The Capital Improvement Projects currently in progress or completed are:

COMPLETED PROJECT NO.	TITLE	06-07 BUDGET AMOUNT
02 - 106	Beach Drive Undergrounding/Street Improvements	152,561
05 - 109*	Concrete Road Reconstruction – Various Locations	75,000
05 - 110*	Slurry/Crack Sealing – Various Locations	95,000
04 - 112*	Slurry/Crack Sealing at Various Locations	100,000
04 - 117	Manhattan Ave. Street Improvements	352,957
05 - 120	Street Improvements – Various Locations	756,117
01 - 121*	Aviation Street Tree Project	151,000
03 - 418*	Pump Station Upgrades	452,776
04 - 535	Clark Field Improvements	422,413
02 - 626*	Community Center ADA Upgrades, Phase 3	218,066
06 - 641	Clark Building Refurbishment, Phase 1	25,000
05 - 643*	Pier Concrete Deck Treatment	125,000
05 - 645*	Police Department HVAC (change order issued)	185,165
TOTAL		3,111,055

UNDER CONSTRUCTION PROJECT NO.	TITLE	06-07 BUDGET AMOUNT
04 - 118*	Strand Bikeway Light Fixture Replacements	62,100
04 - 534	Park Improvements – Edith Rodaway	35,000
TOTAL		97,100

OUT TO BID PROJECT NO.	TITLE	06-07 BUDGET AMOUNT
05 - 413	Sewer Improvements – Target Areas 2 thru 4	167,430
TOTAL		167,430

UNDER DESIGN PROJECT NO.	TITLE	06-07 BUDGET AMOUNT
02 - 104	Bayview Undergrounding Street Improvements	175,000
04 - 116	Street Imp. – Pier Ave., Hermosa Ave. to PCH	1,749,604
05 - 119	Hermosa Ave. & Longfellow Ave.	855,577
02 - 612	City Yard Renovation	660,000
99 - 631*	Beach Restrooms – Rehabilitation	38,826
06 - 644	Community Center Upgrades, Phase 4	224,424
TOTAL		3,703,431

TO BE DESIGNED PROJECT NO.	TITLE	06-07 BUDGET AMOUNT
06 - 124	Street Improvements – 16 th St., PCH to Prospect	95,000
06 - 419	Sanitary Sewer Improvements/CCTV Inspection Citywide	140,173
06 - 640	Fire Station Renovation	91,500
TOTAL		326,673

*04-05, 05-06 Budgets – Projects being completed in 06-07 – some with add'l. \$\$ for 06-07.

MAINTENANCE

The maintenance function of the Public Works Department is divided into the following sections:

- ◆ Building Maintenance
- ◆ Sewers/Storm Drains
- ◆ Equipment Service
- ◆ Street Lighting
- ◆ Parks/Medians
- ◆ Street Maintenance/Traffic Safety

Building Maintenance: Set up and took down Council Chambers for various meetings and classes; did contract administration and inspections; repaired damage to Strand restrooms; inspected air conditioning at Community Center; distributed flyers; cleaned up yard; removed bees; moved furniture for City Hall and the PD; redid marquee announcement.

Equipment Service Division: Continued Police Dept. vehicle change out; cleaned shop and exterior areas; tested new Go-4s; repaired front end of PW pickup; repaired pressure washer; performed ongoing routine maintenance; prepped for PW parade.

Parks/Medians Division: Removed, replaced and/or renovated toys at Sea View Park; performed continuing irrigation repairs at Valley Park, Clark Stadium and South Park; repaired potable water system at the General Services Building; removed graffiti from Valley Park; assembled furniture for Community Center office.

Sewers/Storm Drain Division: Responded to Valley Park Drive sewer/road collapse; unplugged manhole line at 1600 Ardmore due to tree roots; unplugged sewer line at 2100 block of Loma due to tree roots; unplugged sewer at Beach Drive and Pier Ave. due to grease; unplugged lateral at 8th and Loma – unknown cause.

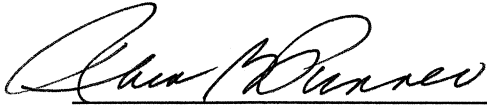
Street Lighting/Medians Division: Installed and removed banners; demolished lifeguard tower ant 13th and the beach; removed and/or replaced fixtures in beach restrooms; repaired Parking Structure steps; re-bulbed traffic signals; installed cable in Police department; Clock project completed.

Street Maintenance/Traffic Safety Division: Painted PD offices; finished chief's office; painted toys at Sea View Park; installed new walk at Kay Etow Park; did cold a/c potholing; removed graffiti; painted south wing at the Community Center; prepped for Fiesta; did ongoing street legend and t & l painting; repaired meter poles; installed new signs; Yard clean up; Clock project completed.

<u>FY 06-07</u>		<u>Graffiti Removal</u>	<u>FY 05-06</u>	
<u>MONTH</u>	<u>HOURS</u>		<u>MONTH</u>	<u>HOURS</u>
JULY	65.5		JULY	5.0
AUGUST	83.0		AUGUST	61.5
SEPTEMBER	36.0		SEPTEMBER	40.0
OCTOBER	47.0		OCTOBER	35.0
NOVEMBER	45.5		NOVEMBER	27.0
DECEMBER	2.0		DECEMBER	54.0
JANUARY	37.0		JANUARY	6.0
FEBRUARY	60		FEBRUARY	20.25
MARCH	16.5		MARCH	24.5
APRIL	2.0		APRIL	47.0
MAY	13.5		MAY	13.5
JUNE			JUNE	80.0
TOTALS	408.0			413.75

*Advised of 23 additional hours of graffiti removal after report for September submitted.

Respectfully submitted:



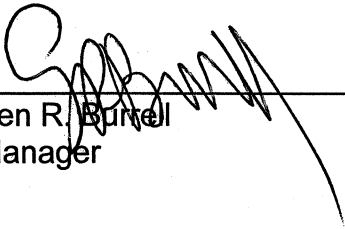
Rhea B. Punneo
Administrative Assistant

Concur:



Richard D. Morgan, P.E.
Director of Public Works/City Engineer

Noted:



Stephen R. Burtel
City Manager