

<b>PUBLIC WORKS DEPARTMENT MONTHLY REPORT – JUNE 2007</b>
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The Public Works Department is divided into three (3) major functions: Administration, Engineering and Maintenance.

### ADMINISTRATION

The administration function coordinates and blends the efforts of all divisions of the Public Works Department in accomplishing the directives of the City Council and City Manager; this includes engineering and management of Capital Improvements Projects.

	PLAN CHECK FOR CONST.	ENVIRON. PLAN REVIEW	SEWER LATERAL	SEWER DEMO.	STREET EXCAV.	BANNERS	DUMPSTER/ MISC.	UTIL. CO. CUTS	ENCR./C.U.P. ETC.
<b>CURRENT MONTH</b>	8	2	2	2	9	4	26	19	2
<b>YEAR TO DATE</b>	85	3	42	18	114	30	300	195	34

<u>NON-CIP PROJECTS</u> DESCRIPTION	<u>STAFF HOURS</u>		
	CURRENT	PREVIOUS MONTH	YEAR TO DATE
Field Investigations	16	18	227
Inspections	115	93	1,299
NPDES Permit/City Storm Water Management Program	12	11	155
General Office Engineering	86	64	514
Grant Applications	10	0	21
Projects	29	11	289
Meetings – Other Public Agencies	8	7	118
NPDES Investigations	2	5	49
<b>TOTAL HOURS</b>	278	209	2,672

<u>SERVICE REQUESTS</u> DESCRIPTION	<u>COUNTS*</u>		
	RECEIVED CURRENT MONTH	RECEIVED YTD	COMPLETED YTD
Building Maintenance	44	512	413
Medians	6	27	24
Parks	30	252	168
Sewers	3	47	42
Storm Drains	2	44	35
Street Lighting	13	215	156
Street Maintenance	24	283	207
Traffic Safety	33	346	233
Vehicle Maintenance	43	345	314
Other	37	439	317
Call-Outs (Services provided after hours and/or on weekends) **	6	58	58
<b>Restarted Counts 7/1/06</b>	241	2,568	1,967
<b>TOTALS</b>			
77% completed			

## ENGINEERING

**•The Capital Improvement Projects currently in progress or completed are:**

<b>COMPLETED PROJECT NO.</b>	<b>TITLE</b>	<b>06-07 BUDGET AMOUNT</b>
02 - 106	Beach Drive Undergrounding/Street Improvements	152,561
05 - 109*	Concrete Road Reconstruction – Various Locations	75,000
05 - 110*	Slurry/Crack Sealing – Various Locations	95,000
04 - 112*	Slurry/Crack Sealing at Various Locations	100,000
04 - 117	Manhattan Ave. Street Improvements	352,957
05 - 120	Street Improvements – Various Locations	756,117
01 - 121*	Aviation Street Tree Project	151,000
03 - 418*	Pump Station Upgrades	452,776
04 - 534	Park Improvements – Edith Rodaway	35,000
04 - 535	Clark Field Improvements	422,413
02 - 626*	Community Center ADA Upgrades, Phase 3	218,066
06 - 641	Clark Building Refurbishment, Phase 1	25,000
05 - 643*	Pier Concrete Deck Treatment	125,000
05 - 645*	Police Department HVAC (change order issued)	185,165
<b>TOTAL</b>		<b>3,146,055</b>

<b>UNDER CONSTRUCTION PROJECT NO.</b>	<b>TITLE</b>	<b>06-07 BUDGET AMOUNT</b>
04 - 118*	Strand Bikeway Light Fixture Replacements	62,100
05 - 413	Sewer Improvements – Target Areas 2 thru 4	167,430
<b>TOTAL</b>		<b>229,530</b>

<b>OUT TO BID PROJECT NO.</b>	<b>TITLE</b>	<b>06-07 BUDGET AMOUNT</b>
06 - 419	Sanitary Sewer Improvements/CCTV Inspection Citywide	140,173
<b>TOTAL</b>		<b>140,173</b>

<b>UNDER DESIGN PROJECT NO.</b>	<b>TITLE</b>	<b>06-07 BUDGET AMOUNT</b>
02 - 104	Bayview Undergrounding Street Improvements	175,000
04 - 116	Street Imp. – Pier Ave., Hermosa Ave. to PCH	1,749,604
05 - 119	Hermosa Ave. & Longfellow Ave.	855,577
02 - 612	City Yard Renovation	660,000
99 - 631*	Beach Restrooms – Rehabilitation	38,826
06 - 644	Community Center Upgrades, Phase 4	224,424
<b>TOTAL</b>		<b>3,703,431</b>

<b>TO BE DESIGNED PROJECT NO.</b>	<b>TITLE</b>	<b>06-07 BUDGET AMOUNT</b>
06 - 124	Street Improvements – 16 <sup>th</sup> St., PCH to Prospect	95,000
06 - 640	Fire Station Renovation	91,500
<b>TOTAL</b>		<b>186,500</b>

\*04-05, 05-06 Budgets – Projects being completed in 06-07 – some with add'l. \$\$ for 06-07.

**MAINTENANCE**

The maintenance function of the Public Works Department is divided into the following sections:

- ◆ Building Maintenance
- ◆ Equipment Service
- ◆ Parks/Medians
- ◆ Sewers/Storm Drains
- ◆ Street Lighting
- ◆ Street Maintenance/Traffic Safety

**Building Maintenance:** Council Chamber set up and took down; picked up art work from Greenbelt; repaired plumbing at Community Center; painted out graffiti at Strand restrooms; did USA markings citywide; installed flags; repaired outlets at Community Center; removed water fountain.

**Equipment Service Division:** Trained for new sewer jetter; replaced pull ropes on small engines; reviewed GO-4 specifications; stripped out old PD units for auction; met with Fire Dept. regarding ambulances; prepared vehicles for July 4<sup>th</sup>; prepared paperwork for toxic substances reports.

**Parks/Medians Division:** Repaired irrigation at Valley Park; repaired planter box at 35<sup>th</sup>; repaired toilet/drinking fountain at Valley Park; installed plaque on bench on Pier; replanted Hermosa Avenue median; repaired volleyball courts at Pier Head; repaired fire line at parking structure.

**Sewers/Storm Drain Division:** Unplugged sewer at 31<sup>st</sup> and Hermosa; unplugged Clark Field sewer; unplugged sewer at Beach and Plaza; unplugged sewer at 22<sup>nd</sup> and Strand; hired contractor to do "hot spots".

**Street Lighting/Medians Division:** Installed and removed banners; repaired parking structure heaters; repaired parking structure lights; fixed Strand lighting; removed graffiti from Strand; installed new lights at Community Center.

**Street Maintenance/Traffic Safety Division:** Replaced street signs; repainted Ts and Ls on Manhattan Avenue; cleaned out vent at Community Center Theater; repainted all arrows on Palm Dr.; installed legends on Bayview; set up barricades for special events; reinstalled STOP signs; ground down trip hazards on Strand; removed tree and replaced sidewalk on Herondo; removed graffiti; installed new signs on Strand; repaired pot holes.

**Graffiti Removal**

<u>FY 06-07</u>		<u>FY 05-06</u>	
<u>MONTH</u>	<u>HOURS</u>	<u>MONTH</u>	<u>HOURS</u>
JULY	65.5	JULY	5.0
AUGUST	83.0	AUGUST	61.5
SEPTEMBER	36.0	SEPTEMBER	40.0
OCTOBER	47.0	OCTOBER	35.0
NOVEMBER	45.5	NOVEMBER	27.0
DECEMBER	2.0	DECEMBER	54.0
JANUARY	37.0	JANUARY	6.0
FEBRUARY	60	FEBRUARY	20.25
MARCH	16.5	MARCH	24.5
APRIL	2.0	APRIL	47.0
MAY	13.5	MAY	13.5
JUNE	66.0	JUNE	80.0
TOTALS	474.0		413.75

\*Advised of 23 additional hours of graffiti removal after report for September submitted.

Respectfully submitted:

Concur:



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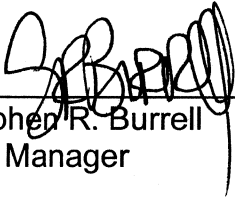
Rhea B. Punneo  
Administrative Assistant



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Richard D. Morgan, P.E.  
Director of Public Works/City Engineer

Noted:



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Stephen R. Burrell  
City Manager