

September 11, 2007

Honorable Chairman and Members of the  
Public Works Commission

Regular Meeting of  
September 19, 2007

**JOINT MEETING WITH SCHOOL DISTRICT REGARDING  
PARKING ISSUES AT VALLEY SCHOOL**

**Recommendation:**

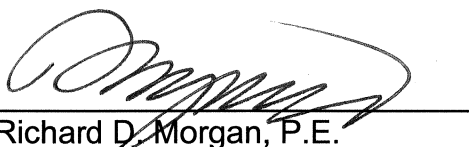
It is recommended that the Public Works Commission approve holding a joint meeting with the School District at its regularly scheduled meeting of October 17, 2007 to discuss changes to parking and traffic circulation on Valley Drive and in the parking lot adjacent to Valley School.

**Summary:**

Officer Landon Phillips set up a meeting on August 29, 2007, with the School District to present a proposal for a Valet Program to assist with the morning drop off of school children. Basically, it involves volunteer 5<sup>th</sup> grade students assisting with opening car doors, helping kids out of the cars with all their belongings, and helping to move the car along for the next drop off. The meeting was attended by Sylvia Gluck, Principal, and Sharon McClain, Superintendent of Schools, along with Public Works, Police, and parent representation. The Valet Program involves designating a drop off zone within the parking lot. It was also recommended that the street parking in front of the school be restricted to 15 minute parking only during drop off and pick up times, Monday through Friday. Some additional measures were discussed to avoid the gridlock which sometimes occurs on Valley Drive. One recommendation was to restrict left turns from northbound Valley Drive into the parking lot. This is because when the parking lot becomes jammed, cars wishing to make this left turn will queue in the northbound lane, blocking traffic on Valley and restricting traffic leaving the lot and wishing to head northbound, further compounding the backup.

It was decided that these issues should be discussed with all of the stakeholders (parents, teachers, and neighboring residents) at a public meeting before implementing any changes. I recommended holding a joint meeting of the School District and the Public Works Commission. If the Commission approves the meeting, notices will be distributed through the school and mail requesting all interested parties to attend the October 17<sup>th</sup> meeting. These recommendations will be presented in greater detail at that time.

Respectfully submitted,



Richard D. Morgan, P.E.  
Director of Public Works/City Engineer

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