

PUBLIC WORKS DEPARTMENT MONTHLY REPORT – JULY 2007

The Public Works Department is divided into three (3) major functions: Administration, Engineering and Maintenance.

ADMINISTRATION

The administration function coordinates and blends the efforts of all divisions of the Public Works Department in accomplishing the directives of the City Council and City Manager; this includes engineering and management of Capital Improvements Projects.

	PLAN CHECK FOR CONST.	ENVIRON. PLAN REVIEW	SEWER LATERAL	SEWER DEMO.	STREET EXCAV.	BANNERS	DUMPSTER/ MISC.	UTIL. CO. CUTS	ENCR./C.U.P. ETC.
CURRENT MONTH	13	4	3	5	13	2	45	18	2
YEAR TO DATE (FY 07-08)	13	4	3	5	13	2	45	18	2

<u>NON-CIP PROJECTS</u> DESCRIPTION	<u>STAFF HOURS</u>		
	CURRENT	PREVIOUS MONTH	YEAR TO DATE
Field Investigations	10	16	227
Inspections	96	115	1,299
NPDES Permit/City Storm Water Management Program	5	12	155
General Office Engineering	36	86	514
Grant Applications	40	10	21
Projects	90	29	289
Meetings – Other Public Agencies	12	8	118
NPDES Investigations	5	2	49
Counts started 7-1-06			
TOTAL HOURS	294	278	2,672

<u>SERVICE REQUESTS</u> DESCRIPTION	<u>COUNTS*</u>		
	RECEIVED CURRENT MONTH	RECEIVED	COMPLETED
Building Maintenance	57	569	479
Medians	2	29	25
Parks	37	289	215
Sewers	7	54	51
Storm Drains	5	49	39
Street Lighting	9	224	176
Street Maintenance	27	310	259
Traffic Safety	34	380	264
Vehicle Maintenance	20	365	359
Other	32	471	361
Call-Outs (Services provided after hours and/or on weekends) **	10	68	68
*Counts started 7/1/06			
TOTALS	240	2,808	2,296
82% completed			

ENGINEERING

•The Capital Improvement Projects currently in progress or completed are:

COMPLETED PROJECT NO.	TITLE	BUDGET AMOUNT
07-08		
TOTAL		

UNDER CONSTRUCTION PROJECT NO.	TITLE	BUDGET AMOUNT
04 - 118*	Strand Bikeway Light Fixture Replacements	19,882
05 - 413	Sewer Improvements – Target Areas 2 thru 4	167,430
06 - 419	Sanitary Sewer Improvements/CCTV Inspection Citywide	140,173
TOTAL		327,485

OUT TO BID PROJECT NO.	TITLE	BUDGET AMOUNT
TOTAL		

UNDER DESIGN PROJECT NO.	TITLE	BUDGET AMOUNT
02 - 104	Bayview Undergrounding Street Improvements	41,000
04 - 116	Street Imp. – Pier Ave., Hermosa Ave. to PCH	1,790,604
05 - 119	Hermosa Ave. & Longfellow Ave.	855,577
07 - 420	Stormwater Treatment – Infiltration Trench	713,000
07 - 422	Sewer Imp. – Sewer Master Plan	61,000
07 - 423	Sewer Imp. – Various	327,000
02 - 612	City Yard Renovation	1,208,000
99 - 631*	Beach Restrooms – Rehabilitation	762,000
06 - 644	Community Center Upgrades, Phase 4	311,121
07 - 648	Interior Lighting Retrofit for Public Buildings	42,000
06 - 640	Fire Station Renovation	89,709
TOTAL		6,201,011

TO BE DESIGNED PROJECT NO.	TITLE	BUDGET AMOUNT
06 - 124	Street Improvements – 16 th St., PCH to Prospect	95,000
07 - 132	Street Imp. – Slurry Seal at Various Locations	61,000
07 - 133	Street Imp. – Street Improvements at Various Locations	690,241
040- 535	Clark Field Lighting	153,600
07 - 641	Clark Building Refurbishment	175,000
07 - 647	Fire Department, Bard Building Improvements	20,900
07 - 649	Community Center North Wing General Improvements	126,000
07 - 650	Solar Collectors for Public buildings	51,000
07 - 651	Lot A Trash Enclosure	83,200
07 - 652	Civic Center Master Plan	43,500
TOTAL		1,499,441

*Previous Budgets – Projects being completed in 07-08 – some with add'l. \$\$ for 07-08.

MAINTENANCE

The maintenance function of the Public Works Department is divided into the following sections:

- ◆ Building Maintenance
- ◆ Equipment Service
- ◆ Parks/Medians
- ◆ Sewers/Storm Drains
- ◆ Street Lighting
- ◆ Street Maintenance/Traffic Safety

Building Maintenance: Council Chamber set up and took down; changed marquee; repaired City flags; repaired plumbing at Fire Department; water blasted all sidewalks and patios at the Community Center; repaired all security lights at the Community Center; prepped Room 6 at the Community Center; cleaned up graffiti at Valley park; 22nd and Beach; Pier and Beach; 14th and Beach; did USA markings citywide; moved furniture.

Equipment Service Division: Removed emergency equipment from Police Department units; delivered and picked up units to RCC; repaired small equipment; contracted out body work repairs; tested generators; reviewed paperwork for contract vehicles; performed ongoing vehicle and equipment repairs.

Parks/Medians Division: Repaired irrigation at Valley Park, Hermosa Ave., Parking Structure, Noble Park and on the Greenbelt; started renovation of the Greenbelt intersections; rebuilt Gould irrigation system; assisted Building maintenance with furniture assembly; installed new benches at Edith Rodaway Park; repaired drinking fountains.

Sewers/Storm Drain Division: Started new sewer cleaning/videoing project; cleaned Pier restroom shower drains after vandalism; unplugged sewer lines at 22nd and The Strand; repaired lateral at 800 block of Loma; unplugged sewer line at 1000 block of 8th St.

Street Lighting/Medians Division: Installed and removed banners; removed graffiti; repaired street lights; installed flag pole; repaired 16th St. electrical system; assisted Building Maintenance with repairs at the Police and Fire Departments; started signal removal at 2nd St. and Hermosa Ave.; repaired electrical at Community Center; rebuilt banner cables.

Street Maintenance/Traffic Safety Division: Performed hot and cold asphaltic concrete repairs citywide; prepped for July 4th issues; removed graffiti; assisted Building Maintenance with repairs; repaired and/or replaced sidewalks; repaired meter poles; ongoing traffic painting and sign repairs.

<u>Graffiti Removal</u>			
<u>FY 07-08 Graffiti/Vandalism</u>		<u>FY 06-07</u>	
<u>MONTH</u>	<u>HOURS</u>	<u>MONTH</u>	<u>HOURS</u>
JULY	38.5	JULY	65.5
AUGUST		AUGUST	83.0
SEPTEMBER		SEPTEMBER	36.0
OCTOBER		OCTOBER	47.0
NOVEMBER		NOVEMBER	45.5
DECEMBER		DECEMBER	2.0
JANUARY		JANUARY	37.0
FEBRUARY		FEBRUARY	60
MARCH		MARCH	16.5
APRIL		APRIL	2.0
MAY		MAY	13.5
JUNE		JUNE	66.0
TOTALS			474.0

*Advised of 23 additional hours of graffiti removal after report for September submitted.

Respectfully submitted:

Concur:

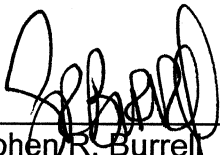


Rhea B. Purneo
Administrative Assistant



Richard D. Morgan, P.E.
Director of Public Works/City Engineer

Noted:



Stephen R. Burrell
City Manager